



January 25, 2011

Dear Gardener:

It's time to reserve a garden plot at Village Green Park. Enclosed please find a copy of the 2011 garden plot layout.

1. **Registration Fee**  
\$20 for resident of Glen Ellyn Park District  
\$35 for non-resident  
\$10 if you are a resident of the Park District and age 65 or older

The above fees reflect the Park District's policy to offer residents programs/services for less cost than non-residents.

### **Register at Spring Avenue Recreation Center, 185 Spring Avenue**

2. **One Plot Per Person**  
Individuals are allowed to reserve **ONE PLOT**. Once registration is open to the general public on Thursday, March 3, 2011, anyone wishing to have additional plots will need to go to Spring Avenue Recreation Center to see what plots are remaining. Office hours are Monday through Thursday, 8:30 a.m. to 8:00 p.m., Friday, 8:30 a.m. to 4:30 p.m. and Saturday, 9:00 a.m. to noon.

Please refer to the enclosed Registration Form and 2011 Rules and Regulations for use of the garden plots. Please complete the registration form and return it to the Park District before the deadline. Also see attached information regarding the Master Gardener demonstration times and dates. You may drop the registration form off at Spring Avenue Recreation Center, 185 Spring Avenue, Glen Ellyn. All registrations must be received by Monday, February 28, 2011. Once your registration has been entered into the computer you will receive a postcard indicating your registration was received and processed. If you need assistance with the registration process please call 630-858-2462 and hit "0" for the Operator.

Should you have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink that reads "Dave Scarmardo".

Dave Scarmardo  
Superintendent of Parks



# The Glen Ellyn Park District

Village Green Park - Community Garden

Plots 2011 Rules and Information

## A. Facilities

There are 59 garden plots at Village Green Park. Entrance to the area is off Lambert Road, south of Roosevelt Road.

## B. Registration Fee

The registration fee for a single 20' x 20' plot is \$20 for resident of Glen Ellyn Park District, \$35 for non-resident and \$10 for senior citizen resident of Glen Ellyn Park District age 65 or older.

## C. Registration

2010 participants can renew the registration on a garden plot through Monday, February 28, 2011. *REGISTRATION WILL BE LIMITED TO ONE PLOT.* Garden plots not renewed will be offered to the public on a first come basis beginning Thursday, March 3, 2011.

## D. Rules and Regulations

1. Plots will be leased to a single individual, family or organized group for one season (approximately May 1 through October 15). Any changes or transfer of plots must be approved by the Parks Department.
2. All cars must be parked in one of the designated parking spaces. Do not drive off asphalt road or park along the road.
3. All gardeners must provide their own tools and accessories. The Park District is not responsible for lost equipment.
4. Should you decide to fence or stake your plot, you should first obtain permission from adjoining renters. If your plot is adjacent to a walking isle please leave space between your fence and the isle (6").
5. Please be considerate of your neighbor. Do not walk through other gardens, allow children to roam unsupervised, or use any materials in the garden area. All refuse or debris must be disposed of properly by the responsible individual. Do not pile the debris along the outer edge of the garden plots.
6. No signage, banners or any other advertising is allowed on Park District property.
7. ALL FENCING, STAKES AND PERSONAL AFFECTS MUST BE REMOVED NO LATER THAN October 15th . Depending on weather conditions the plots will be roto-tilled for the following season after this date. Any material/equipment left behind will be disposed of accordingly.
8. Garden plots are under video surveillance. Anyone caught pilfering fruits or vegetables will lose their garden plot.
9. Any plot not planted/used by April 30<sup>th</sup> will be leased to the next person on the waiting list, at the fees indicated above No refund will be issued for original plot(s) holder.

## E. Responsibilities of the Park District

1. The Parks Department will roto-till the garden areas both spring and fall.
2. Each garden plot will be numbered by the Parks Department, as per the attached map. We recommend that you leave this number visible through the spring, to help others find their plot and to avoid having someone accidentally plant your plot.
3. Water is provided at nearby spigots, as noted on the attached map. This water is not potable (drinkable).
4. The Glen Ellyn Park District carries no medical insurance covering gardeners. Individuals are encouraged to provide such coverage for themselves. In any event, it is expressly understood that garden renters shall indemnify and hold harmless the Glen Ellyn Park District from all claims, actions and damages arising out of or resulting from the leasing of a garden plot.



Glen Ellyn Park District  
Village Green Park  
Garden Plot Registration Form



First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Work/Cell Phone \_\_\_\_\_

Payment Method: (please check)  Check  Cash  Visa  MasterCard  Discover

Credit Card Number : --- Exp. Date -

Signature of Credit Card Holder: \_\_\_\_\_

Registration Fee: \$20 for Resident of Glen Ellyn Park District  
 \$35 for Non-Resident  
 \$10 if you are a resident of Park District and age 65 or older

Garden Plot #(s)	Program Code	Fee	Soc. Sec. # or Universal ID #	Sex*	Birthdate

\*Information is not needed when Universal ID# is provided.

Mail to or drop off registration form at: Glen Ellyn Park District  
 Spring Avenue Recreation Center  
 185 Spring Avenue  
 Glen Ellyn, IL 60137 - 4088

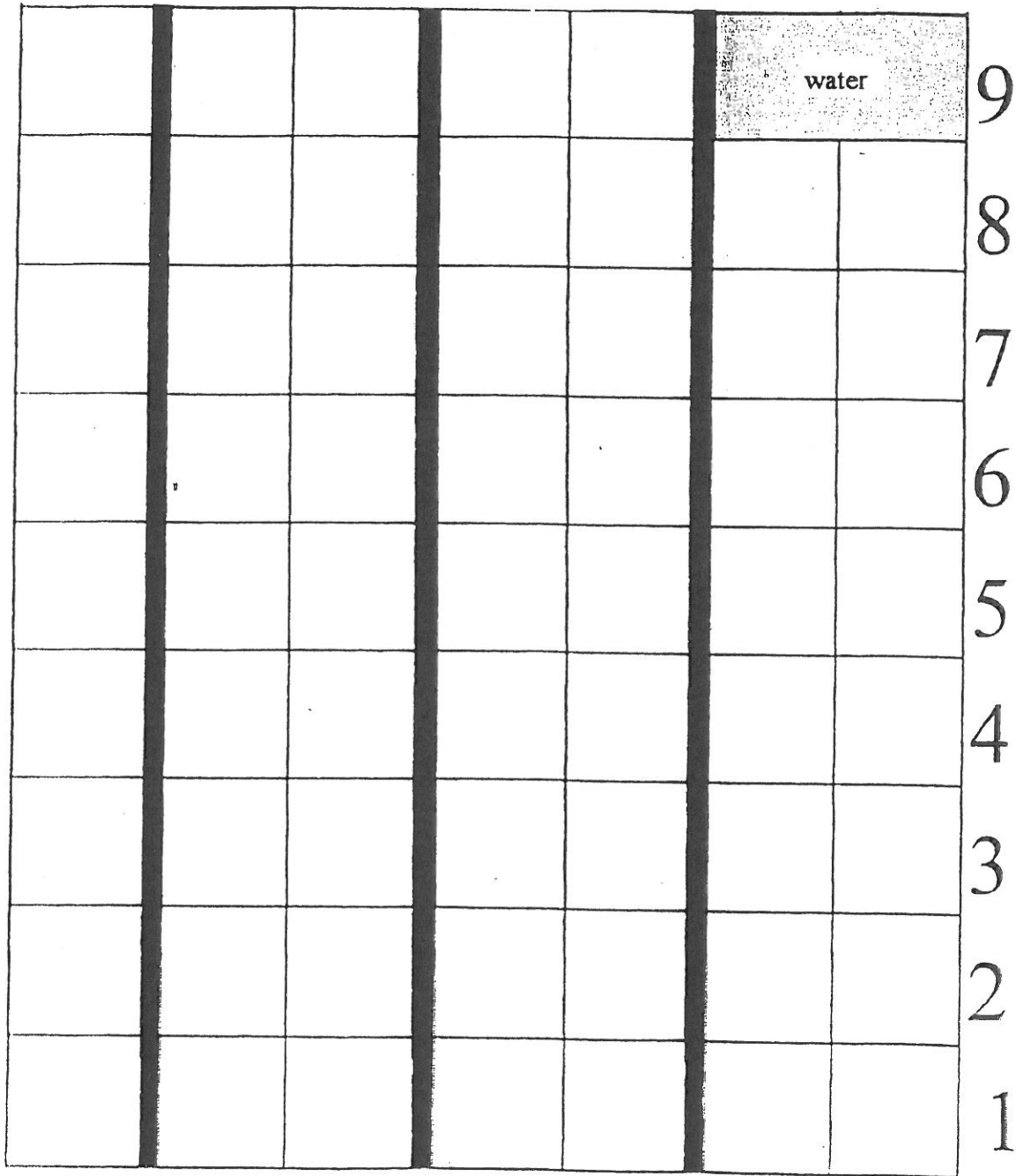
Registration Form Should be Submitted to the Park District by Monday, February 28, 2011

Registration for Garden Plots Will Be Open to the Public on Thursday, March 3, 2011

**Waiver and Release of All Claims.** Please read this section carefully and be aware that in signing, up and participating in the above identified programs and activities, you will be expressly assuming the risk and legal liability and availing and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with said programs/activities (including transportation services, when provided). I recognize and acknowledge that there are certain risks of physical injury to participants in these programs/activities, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in these programs/activities against the Glen Ellyn Park District, including its officials, agents, volunteers and employees (hereinafter collectively referred as "District") I do hereby fully release and forever discharge the District from any and all claims for injuries, damages, or loss that my minor child/ward or I may have or which may accrue to me or my minor, child/ward arising out of, connected with, or in any way associated with these programs and activities. You may return this waiver and release by mail or fax to the address or fax number provided below. It is mutually understood that the facsimile document shall substitute for and have the same legal effect as the original.

Date: \_\_\_\_\_ Signed (participant, parent or guardian): \_\_\_\_\_

# LAYOUT



A B C D E F G

Village Green Garden Plots

20 ft x 20 ft. plots



## Master Gardeners

The Master Gardeners will be happy to answer gardening

questions on the following days and times:

Tuesday's and Saturday's

9:00 a.m. – 11:00 a.m.

