

**GLEN ELLYN PARK DISTRICT
PLATFORM TENNIS RULES AND REGULATIONS 2011/2012**

Page 1

Dear Platform Tennis Member:

Thank you for joining the Glen Ellyn Park District's Platform Tennis Program. Your paddle membership will be active beginning September 1, 2011 and expires on September 1, 2012. However, your paddle key card will be deactivated from April 25 through mid August per the park district agreement with the Glen Ellyn Platform Tennis Club.

As part of your membership, you will receive a key to the warming shelter and a membership paddle ID number. Keys to the paddle facility may be picked up at the Spring Avenue Recreation Center in October. As soon as we receive our occupancy permit for the paddle hut, we will send out an e-mail and keys will be made available.

Your key must be picked up in person. We require you to bring in a picture ID to receive your key. The keys will not be the same as last year. Our paddle ID number will allow you to access our on-line court reservation system. New ID numbers will be given each year. Please respond to this e-mail that you have read and agree to the rules that are attached, and your ID numbers will be mailed to you. The on-line reservation system can be found at www.gepark.org under the paddle tennis icon.

With the addition of the new paddle facility, I am asking everyone to respect the regulations that have been put into place by the park district staff, Park District Board and the Glen Ellyn Platform Tennis Club. We have been given a great opportunity to grow the game of paddle. I do not want to jeopardize this program due to the lack of control by members or guests. If we all **RESPECT THE FACILITY, ITS RULES, REGULATIONS AND POLICIES** we will have a fun, safe and fantastic year.

Please contact me directly with questions regarding your membership, courts, paddle hut and suggestions that would grow the game of paddle and benefit the park district paddle program.

Have a great season!

Mary Defiglia
Assistant Superintendent of Recreation
630-858-2462, x122
mdefiglia@gepark.org

**GLEN ELLYN PARK DISTRICT
PLATFORM TENNIS RULES AND REGULATIONS 2011/2012**

Page 2

GLEN ELLYN PARK DISTRICT STAFF DIRECTORY

Mary Defiglia

Assistant Superintendent of Recreation

630-858-2462, x122

mdefiglia@gepark.org

Rebecca Karales

Park District Office Secretary

630-858-2462, x112

rkarales@gepark.org

**GLEN ELLYN PARK DISTRICT
PLATFORM TENNIS RULES AND REGULATIONS 2011/2012**

Page 3

GENERAL RULES AND REGULATIONS

HOURS OF OPERATION

Courts

Daily 6:00 a.m.-10:00 p.m. Lights out at 10:00 p.m.

Paddle Hut

Daily 6:00 a.m.-11:00 p.m. Lights out at 11:00 p.m.

MEMBERSHIP

Your membership is valid from September 1, 2011 through September 1, 2012. Membership includes the use of the platform courts, warming shelter and the online reservation system. Your key and paddle ID number must not be shared with anyone else. The paddle facility key card system will log in your name whenever your key card is swiped. The security cameras are installed for the safety of everyone. Members are responsible for their guests. Any rules or regulation issues that arise inside or outside of the paddle facility will fall upon the member that has swiped in, with the assistance of our security cameras.

NEW OR LOST CARDS

\$5.00 replacement fee. Cards may be used from year to year and can be activated with your membership.

ON-LINE RESERVATION SYSTEM

Each member will receive a paddle ID number. To use the on line reservation system you must be a season pass holder, know your paddle pass number and have the names of your other three (3) players. Using other members' names to reserve courts or to bring in non members is not allowed and will forfeit your membership if you have violated this rule. There is a \$5 guest fee that can be paid in advance - see GUESTS on next page.

Online reservations can be made by going to www.gepark.org click on the platform tennis icon.

Reservations are limited to one (1) reservation during prime time per week. Prime time is defined:

- Monday thru Thursday 5:30 p.m. until 10:00 p.m.
- Saturday & Sunday 8:00 a.m. until 4:00 p.m.
- Any abuse of these times will forfeit your reservation
- Non-Prime time reservations can also be made for any other times not stated above.
- Online reservations are scheduled in 1 ½ hour time slots.
- Print out a copy of the reservations page after you have reserved your court. This will be your confirmation in case of any conflicts.

**GLEN ELLYN PARK DISTRICT
PLATFORM TENNIS RULES AND REGULATIONS 2011/2012**

Page 4

GUESTS

If you would like to play with a non-member a \$5 per player fee should be paid to the Park District in advance. Staff will assist you with your on-line reservation by inputting you and your guest's names into the system so you will have a reservation.

THE COURTS

The paddle courts are numbered 1-2-3 & 4, and are to be used by members and registered guests only.

The courts have 6 labeled buttons in the center aisle of the courts.

Courts 1 & 2

Two automated labeled buttons

One is for the **HEATERS** which will run for 20 minutes. Push again to restart.

One is for the **LIGHTS** which will stay on for one hour. A buzzer will sound 5 minutes before the lights shut off. Pushing the button will turn them on for another hour.

Courts 3 & 4

Four manual labeled switches

Court 3 has one switch for lights and one for heaters.

Patrons can set the time for 60 minutes or less. A buzzer will not sound for the lights so be sure to keep an eye on your time.

Court 4 has one switch for lights and one for heaters.

Patrons can set the time for 60 minutes or less. A buzzer will not sound for the lights so be sure to keep an eye on your time.

To save on cost, please be sure to turn off the switches when you are finished with your match.

SMOKING

The Glen Ellyn Park District is a smoke free facility. There is no smoking allowed in any of our facilities or parks.

ALCOHOL

ALCOLHOL is allowed in the shelter but not on the grounds of Maryknoll Park. Only adults over the age of 21 may consume alcohol. Giving alcohol to a minor is against the law. Village, state and park district rules must be followed. Any deviations from these regulations will result in an arrest and forfeit or your membership.

**GLEN ELLYN PARK DISTRICT
PLATFORM TENNIS RULES AND REGULATIONS 2011/2012**

Page 5

PADDLE HUT/WARMING SHELTER

The warming hut should be locked at all times. The shelter is meant to be used as a place to get out of the elements while you are waiting for your turn on the court. The lights are on a timer and will automatically turn off at 11:00 p.m. Please follow these rules:

- Children under the age of 18 must have a parent present to enter the paddle hut.
- Always keep your key with you. Doors should never be propped open.
- No outside items are to be stored in the paddle hut-items will be removed daily.
- All garbage should be placed in the appropriate containers outside the facility, when you are done.
- All tables and chairs should remain inside the hut, no exceptions.
- Please follow all guest rules.
- Please follow all alcohol rules.
- Please notify me directly if there are any safety or Maintenance concerns with the hut. Please do not attempt to repair anything without notifying staff.

When leaving the facility be sure to check that all doors are locked and the facility is clean.

SNOW REMOVAL

During an initial snow fall, snow removal will take place according to our building and parking lot priorities. After the initial removal, it is the responsibility of the members to clear the courts of snow.

The Glen Ellyn Park District will provide **plastic shovels** for your use. **PLEASE do not remove the snow with metal shovels-it ruins the surface of the courts.** If you arrive and there is snow on the courts, do not turn the heaters on first. Remove as much snow as possible through the back snowboards and then turn on the heaters.

Turning on the heaters to melt the snow is a waste of natural gas and leaves the corners and baselines icy.

Trying to melt a layer of snow with the heaters will leave the courts in an icy state!

Do not use any type of ice melt products on the courts or wood decking!

PARKING

Parking is allowed in the parking lot only. Vehicles are not allowed on the path that leads to the courts.

**GLEN ELLYN PARK DISTRICT
PLATFORM TENNIS RULES AND REGULATIONS 2011/2012**

Page 6

EQUIPMENT

Equipment may be rented or purchased at the Spring Avenue Recreation Center 185 Spring Avenue

- Paddle racket rental -\$5 per 24 hour day
- A sleeve of three Wilson paddle balls is \$12
- New Wilson Paddle rackets and equipment can be purchased at discounted rates through the Glen Ellyn Park District. Information can be found inside the paddle hut.

LESSONS

Private lessons are not allowed on the courts without approval from staff. If you are interested in taking or teaching lessons please contact: Mary Defiglia for more information.

FIRST AID AND ACCIDENT REPORTS

There is a small first-aid kit that will be kept inside the paddle hut. Please notify staff if something needs to be replaced and fill out the accident report attached to the clip board. Be sure to report your accident to Mary Defiglia, 630-858-2462, x122 or mdefiglia@gepark.org.