

**Glen Ellyn Park District  
Board of Commissioners  
Workshop Meeting Minutes  
May 4, 2010  
185 Spring Avenue**

**Call to Order**

President Hess called the Regular Meeting to order at 7:02 p.m.

**Roll Call of Commissioners**

Upon roll call those answering present were Commissioners Aubrey, Dallman, Kinzler, Minogue, Nephew, and President Hess. Absent: Commissioner Creech

Staff members present were Executive Director Atwell, Superintendent of Parks Scarmardo, Superintendent of Recreation Esposito, Communication & Marketing Supervisor Talenco, Assistant Superintendent of Recreation Defiglia and Executive Assistant Nejedly. Attorney Adams was also present.

**Changes to the Agenda**

None

**Public Participation**

None

**Volunteer Recognition**

Superintendent Esposito introduced Lillian Haugland to the Board. Mrs. Haugland recently received the Senior Citizen of the Year award at the Glen Ellyn Community Awards Banquet and Staff would like to recognize her for years of volunteer work. President Hess read a proclamation in her honor.

Staff recognized Dan Brian Davies, owner of Earth Werks, Inc., who recently installed a concrete block retaining wall and stairs at the Ackerman Park playground project. These services were provided at no charge to the Glen Ellyn Park District. Staff stated that Mr. Davies has donated his time as well as his company's services countless times for the betterment of the Glen Ellyn Park District. President Hess read a proclamation in his honor.

**Bond Refunding – Speer Financial**

Dave Phillips, of Speer Financial, Inc, spoke to the Board regarding the results of the refunding of the 2002 General Obligation Bonds. He explained that only two bids were received and the best bid only generates nominal savings. He stated that no action is necessary to reject the bids received as the failure to award a bid and adopt an ordinance is sufficient inaction. He explained that no costs have been incurred by the Park District and that he will be visiting with a couple of local banks who may have an interest.

**Gold Medal Nomination**

Director Atwell informed the Board that the Glen Ellyn Park District was selected as a Finalist in the Gold Medal program sponsored by the National Recreation and Park Association.

Superintendent Esposito explained the application process to the Board. She stated that the next step in the process is to produce a twelve minute video highlighting all the information that was included in the application. The video is due in July and the winners are announced at the National Conference in October. She informed the Board that all four competitors in this division are from Illinois.

Staff stated that they have now applied for the Gold Medal four times and have been a finalist three times.

The Board congratulated Staff on becoming a finalist.

## **Minutes**

The Board reviewed the minutes and directed placement on the Consent Agenda for the May 18, 2010 meeting.

### **Capital Fund Transfer**

Superintendent Scarmardo explained that Staff is asking the Board to approve the transfer of \$43,000 budgeted in the Churchill Park Capital Fund to Ackerman Park for wetland restoration and additional concrete work for the sidewalk and patio area near the playground.

The Board asked if the majority of work for the playground was planned for this year and will this complete the work.

Staff reported that \$90,000 was budgeted this year for the playground. The remaining work was originally going to be done in two phases, playground curbing this spring and retaining wall and sidewalk/patio area next year. Superintendent Scarmardo explained that with Earth Werks donating all of the materials and labor to construct the retaining wall and stairs all that is left to be done to complete the project is the playground curbing which is approximately \$3,000, which was not in the budget for this year.

In regard to the wetland restoration, Staff explained that in 2005 the Village was storing snow in the northeast corner at Ackerman close to a gravel parking lot. Eventually snow and gravel were pushed into the fifty foot buffer. A plan had to be approved before work could commence and restoration guidelines have to be followed.

Regarding the northwest corner of the wetlands, Staff explained that the Village and Park District had been storing woodchips under high tension lines so that area was filled in. When ComEd informed Staff that the woodchips had to be moved because heat transfer could damage wires the Village moved the material to the south side which turned out to be in a wetland buffer. Staff reported that everything has to be restored to its original grade and amend the remaining soil. Staff also stated that the Park District has to restore 0.38 acres to a wetland type community.

The Board thought the price seemed high for the work and asked what was involved in doing the restoration work.

Superintendent Scarmardo stated that Bird Contracting was doing the excavation work. He explained that most of the excavation work had to be done by hand and that plant material alone for just the northwest corner was \$17,000. He informed the Board that the Village of Glen Ellyn will be reimbursing the Park District for the cost of the work in the northeast corner plus some of the engineering fees.

The Board asked the status of the wetland issues in Churchill and asked if any earthwork had been done.

Staff informed them that everything but the 36" pipe has been taken care of. When Staff spoke with the County they were told that the piping had been installed per design and did not believe it was putting more water into the Park than before.

Superintendent Scarmardo reported that they did not have to do earthwork and that everything will stay the way it is. There will be more boardwalks so that Staff can make the paths go over the wetland areas.

Commissioner Nephew asked about the pathways at Churchill.

Staff reported that it depends on the rain. Superintendent Scarmardo stated that he believes that the Saddlewood Subdivision sump pumps are dumping on the property and he is working with the Village on this. He has been talking to the Village about redesigning the pathway. They will let the wetlands redefine itself because they cannot disturb what is there.

The Board asked if the County has to approve this work.

Staff reported no because they did a wetland delineation for the grant and for this wetland issue and it was documented and accepted by the County.

The Board asked what the plans were for the remaining \$32,000 in the Capital Fund.

Staff responded that if they decide to go for another grant some of the money would have to be used to update the plans. Nothing else has been planned. If they decide to use it for another capital project they will bring it before the Board.

The Board discussed the new Park and Recreational Facility Construction Act grant program.

Staff informed the Board that they should have more information about the new grant program later this month.

### **Matters from Staff**

Superintendent Esposito introduced new Recreation Supervisor Brittany Mallat to the Board. She informed the Board that Brittany will be doing special events, dance, early childhood, and seniors. Jeannie Robinson will be switching positions and will be working in the preschool education area.

### **Matters from Commissioners**

Commissioner Minogue complimented the Staff on being a finalist in the Golf Medal. She commented that she knows the amount of work that is involved in submitting the application and getting to this point in the process, especially during one of the busiest times of the year for Staff, and wants to congratulate them on their hard work. She also complimented Superintendent Woods on the nice article in the PDRMA magazine.

Commissioner Kinzler stated that the baseball fields have been great and that the new fields are withstanding the weather and said it was a nice improvement. He stated that everyone likes the new equipment.

Commissioner Aubrey commented that the bench at Ackerman in Keith Schoen's honor is mounted and in a perfect location.

Commissioner Aubrey reported that he and Katherine Esposito met with representatives from Union Pacific and received a check in the amount of \$2,500. He stated that Union Pacific was very apologetic about the events surrounding the Polar Express and promised to have better communication in the future. He spoke to them about a donation for Safety Village and was told that that Union Pacific has a foundation that the Park District can apply to for a grant. He believes that they are motivated to improve relations.

Commissioner Aubrey thanked Director Atwell and Attorney Adams for getting the turf agreement completed with District #87.

Commissioner Aubrey spoke regarding digitizing documents and asked if there was any update. Director Atwell stated that he spoke to Jan Langford at the Historical Society and she told him that they have \$20,000 set aside to purchase equipment and that the Library and Rotary have each donated \$2,500. She went on to say that they might have found someone that specializes in this work and that they do it for free. She hopes to have more information to pass on after their May 11<sup>th</sup> meeting.

Commissioner Dallman congratulated Superintendent Woods on the very nice magazine article. He stated that he volunteered at the post-prom event at Ackerman and said it was incredible. He said that every square inch was utilized and that the Staff did a great job.

President Hess complimented the Staff and fellow Board Members for their hard work in getting the Intergovernmental Agreement with District #87 completed. He complimented Superintendent Woods on the magazine article and award and stated that it goes a long way to compliment the hard work of the Park District Staff and the Park District for its reporting of financials. Lastly, he congratulated Staff on being a Gold Medal finalist.

### **Adjourn to Executive Session**

At 8:05 p.m. Commissioner Minogue moved, seconded by Commissioner Dallman, to convene into Executive Session under Section 2(c) 5 and Section 2 (c) 11 of the Open Meetings Act for the purpose of "discussion of the purchase or lease of real property for the use of the district, including discussion of whether a particular parcel should be acquired" and "discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the

executive sessions minutes.”

*Roll Call: Aye: Commissioners Aubrey, Kinzler, Minogue, Nephew, Dallman and President Hess  
Motion Carried*

**Reconvene the Regular Meeting**

The Regular Meeting reconvened at 8:55 p.m.

**Adjourn**

There being no further business Commissioner Dallman moved, seconded by Commissioner Minogue, to adjourn the Regular Meeting at 8:55 p.m. *Motion Carried*

Respectfully submitted,

Laurelyn Woods  
Board Secretary