

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting Minutes
March 2, 2010
185 Spring Avenue**

Call to Order

President Hess called the Regular Meeting to order at 7:05 p.m.

Roll Call of Commissioners

Upon roll call those answering present were Commissioners Aubrey, Creech, Kinzler, Minogue, Nephew and President Hess. Absent: Commissioner Dallman.

Staff members present were Executive Director Atwell, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Woods, Communication & Marketing Supervisor Talenco, Assistant Superintendent of Recreation Defiglia, Superintendent of Parks Scarmardo and Executive Assistant Nejedly. Attorney Adams was also present.

Pledge of Allegiance

President Hess led the Pledge of Allegiance.

Changes to the Agenda

None

Public Participation

Thomas Waters, 740 Grand Avenue, stated that he is not in favor of the turf project and remarked that the money could be better applied to existing Park District projects. He expressed concern over the terms and length of the agreement.

President Hess stated that the agreement has not been reviewed by the Park District's attorney. The final agreement will be reviewed at a later meeting.

Ann Bouchard, 1S476 Sunnybrook Road, stated that she is the Booster President for Glenbard South High School. She remarked that it is important to build intergovernmental relationships with other community groups. She stated that although they are not as far along as other Glenbard schools, Glenbard South might want to partner with the Park District at a future date and hopes the Board will be open to working with them as well.

Sally Goggin stated that she is a member of the community group working to increase the use and accessibility of the fields at Glenbard West High School. She stated that Glenbard West could not hold many of their sporting events without the cooperation of the Park District and she thanks them for allowing them to use other Park District sites. She stated that her group has raised almost all the funds needed and with the Park District contributing the final portion it will make their efforts a reality.

Pay Request #15 for Ackerman Sports Complex Project

Superintendent Scarmardo presented Pay Request #15 and explained that the amount shown for Professional Building Services is for reimbursable items only. He reported that the majority of the punch list items have been completed; only minor issues remain and that several of the contractors are receiving final payments. He reported that all waivers and documentation have been reviewed and approved by Staff and PBS. Staff recommends that the Board approve and place Pay Request #15 in the amount of \$398,973.35 on the consent agenda.

The Board confirmed with Superintendent Scarmardo that Professional Building Services was not receiving \$29,248.81 for

professional services. They also verified that the balance dues shown on the sworn statement are retention.

The Board directed placement of the Ackerman Sports Complex Pay Request #15 on the consent agenda for the March 16, 2010 meeting.

District #87 Intergovernmental Agreement

The Board stated that they did not have enough time to review the document in detail before the meeting.

The Board had a lengthy discussion regarding their cost if they decide to extend the agreement beyond the initial eight year term. The Board stated that they would like to see wording in the Agreement that states that the renewal cost, at a minimum, should be the same percentage they are currently paying and should get the same usage.

Director Atwell responded that the refurbishing cost should be less because all the underground improvements are in so only the turf will have to be replaced at that time.

Attorney Adams stated that there should be a replacement budget in place by the end of the initial agreement term and he should be able to renegotiate the cost.

In regard to Operational Costs, the Board stated that they agreed to pay a flat dollar amount and did not agree to pay any such costs. The Board agreed that the only additional cost would be for cleanup, and any damage, after Park District use.

Attorney Adams asked Director Atwell if users of Park District fields are charged for custodial services. Upon Director Atwell responding no, Commissioner Aubrey stated that he would like to strike the entire paragraph.

In discussing the use of field equipment, Commissioner Kinzler asked if the Park District would be using any of District #87's equipment. Director Atwell responded no, unless soccer goals were requested by the School District at sometime. Attorney Adams suggested that language be added that use of equipment left on the field would be mutual. The Board agreed to let Attorney Adams and Director Atwell work on this issue.

In discussing Section V. General Use Provisions, the Board would like a limit set on overtime fees that can be assessed to the Park District.

The Board questioned whether separate insurance would have to be purchased. Attorney Adams explained that this will be insured by PDRMA and that he will require language placed in the Agreement stating that the Park Districts participation in a risk management pool constitutes coverage that complies with the conditions of the agreement.

A lengthy discussion ensued over the Master Use Schedule. The Board asked whether additional days and times can be obtained. Director Atwell stated that there is nothing in the agreement that speaks to that but it is something that can be discussed with the School District.

Commissioner Kinzler asked if the Park District can rent their field time out to another party. Director Atwell responded that the issue is not addressed in the agreement but will have further discussions on this issue.

In regard to Section IV Paragraph B Item 4, Treatment of School District Residents, Commissioner Creech asked if this has any impact on other Park District programs where there are children outside the Park District looking for spots on Park District teams because the Park District is using Memorial Field. She also asked how summer camps fit in because they have always been a shared program with District #87 and wants to make sure the Park District is not incurring any additional expenses.

Director Atwell explained that there is a summer camp agreement in place with School District #87 and all of the Boards concerns are outlined in the agreement.

Attorney Adams stated that he will incorporate the feedback that he has received from the Board into a new draft and will forward it to District #87 for review. He will also forward the revised draft to Director Atwell for distribution to the Commissioners. He hopes to have feedback to the Board before the next meeting.

President Hess stated that the Board will need sufficient time to review the new document. He would like the Board to be in a position to have a detailed discussion at the next meeting.

Minutes for Meetings: January 19, 2010 Regular Meeting, February 2, 2010 Special Meeting, February 2, 2010 Workshop Meeting and February 16, 2010 Regular Meeting

Commissioner Nephew commented that her daughter's names were spelled incorrectly.

Director Atwell informed the Board that Superintendent Woods will continue as Board Secretary until she retires, which will be later in the year.

The Board directed placement of the Minutes on the consent agenda for the March 16, 2010 meeting.

Volunteer Park Clean Up Dates

Superintendent Scarmardo stated that the Staff is proposing that additional volunteer weekend clean up dates be scheduled for Danby, Glen Ellyn Manor, Panfish and Ellenwood Nature Preserve. Under supervision by a staff member invasive species, such as buckthorn and mulberry, will be cut and herbicide will be applied to cut stumps. He informed the Board that restoration work dates have been scheduled and this information will be available on the GEPD website. He also reported that an E-blast will be sent out and a letter will be hand delivered to those specific neighborhoods prior to the work dates.

President Hess asked if overtime hours were going to be paid to Staff present that day. Superintendent Scarmardo stated that insurance requirements mandate that a staff member is present but that he is going to try and work out where Staff can swap hours so that there is no overtime involved.

Commissioner Creech thanked the Staff for scheduling the work dates. She remarked that they are a fun experience and the enthusiasm in the past has been great.

Matters from Staff

Director Atwell gave the Commissioners an update regarding the Virginia-Graeme Baker pool repairs. He stated that the drain and grate replacement work is currently out for Bid, with bids to be opened on March 17, 2010. He informed the Board that a Special Meeting will have to be convened on March 23, 2010 to award the winning bid.

Matters from Commissioners

Commissioner Kinzler commented that he would like to see a monthly report, instead of quarterly, of Ackerman's revenue and expenses.

Commissioner Kinzler stated that he has been to Ackerman a lot and it is a great facility and the staff has been doing a great job.

President Hess remarked that he has heard several good things about the Dog Park. He stated that a concerned citizen inquired about the cutting of trees on the north side of the dog park and Superintendent Scarmardo reported that they were clearing out buckthorn and other invasive species.

Adjourn to Executive Session

At 8:10 p.m. Commissioner Minogue moved, seconded by President Hess, to convene into Executive Session under Section 2(c) 11 of the Open Meetings Act for the purpose of “discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the executive sessions minutes.”

*Roll Call: Aye: Commissioners Aubrey, Creech, Kinzler, Minogue, Nephew and
President Hess Motion Carried*

Reconvene the Regular Meeting

The Regular Meeting reconvened at 9:02 p.m.

Adjourn

There being no further business Commissioner Aubrey moved, seconded by Commissioner Creech, to adjourn the Workshop Meeting at 9:02 p.m. *Motion Carried*

Respectfully submitted,

Laurelyn Woods
Board Secretary