

**Glen Ellyn Park District
Board of Commissioners
Special Meeting Minutes
March 23, 2010
185 Spring Avenue**

Call to Order

President Hess called the Special Meeting to order at 3:08 p.m.

Roll Call of Commissioners

Upon roll call those answering present were Commissioners Aubrey, Creech, Nephew and President Hess. Absent were Commissioners Kinzler, Dallman, and Minoque.

Staff members present were Executive Director Atwell, Superintendent of Recreation Esposito, Assistant Superintendent of Recreation Defiglia and Superintendent of Parks Scarmardo. Attorney Adams was also present.

Award Bid for Glen Ellyn Park District Sunset Pool Drain & Grate Replacement Project.

Superintendent Scarmardo stated that on March 3, 2010 plans and specifications were let for public bid. Eight bid packets were mailed and three were picked up. On March 17th, three proposals were submitted and read aloud. Staff has subsequently determined that the lowest bid, R & W Clark Construction, did not follow the bid specifications that were included in the bid packets. To the Park District's knowledge it appears that they have not done any Virginia Graeme Baker Improvement (VGB) work and although being the lowest bidder the bid specifications were specific about having done prior VGB work. Staff, along with Metro Design, then contacted references of the next qualified low bidder, Mechanical Inc., and is satisfied with the responses given. They have done several projects that were VGB related. He noted that they have done very good work for the Park District in the past.

Staff recommends rejecting the lowest bid and awarding the contract to the lowest responsible bidder, Mechanical, Inc. in the amount of \$66,444.00. Staff further requests the Board direct Staff to arrange for commencement of the work immediately upon execution of the contract and submittal of the requisite insurance and bonds.

The Board had a discussion regarding the two bids and the difference in costs and the work and time involved with the project. Director Atwell stated that there is no room for error, and that the Park District needs to make sure that the work is done right and that the pool opens on time.

Superintendent Scarmardo reported that the work should be done in three to four weeks. The bid needs to be awarded right away so that materials can get ordered because there are a couple weeks of lead time to get the drains and sump basins. IDPH told Staff that if they are actively working on this project they would not close the pool down but Staff could not get anyone there to sign off on this therefore Staff would like to get the pool completed before Memorial Day.

Commissioner Nephew moved, seconded by Commissioner Creech, to award the bid to Mechanical Inc. in the amount of \$66,444.00 for the Sunset Pool Compliance with the Virginia Graeme Baker Act as the lowest qualified bidder.

*Roll Call Aye: Commissioners Aubrey, Creech, Nephew and President Hess
Motion Carried*

Adjourn

There being no further business, at 3:20 p.m. Commissioner Creeh moved, seconded by Commissioner Aubrey, to adjourn the Special Meeting. *Motion Carried*

Respectfully submitted,

Laurelyn Woods
Board Secretary