

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting Minutes
June 15, 2010
185 Spring Avenue**

Call to Order

President Hess called the Regular Meeting to order at 7:03 p.m.

Roll Call of Commissioners

Upon roll call those answering present were Commissioners Creech, Kinzler, Nephew, Dallman and President Hess. Commissioner Aubrey arrived at 7:05 p.m. Commissioner Minogue was absent.

Staff members present were Executive Director Atwell, Superintendent of Parks Scarmardo, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Woods, Communication & Marketing Supervisor Talenco, Assistant Superintendent of Recreation Defiglia, Executive Assistant Nejedly and Katherine Wendland. Attorney Adams arrived at 7:10 p.m.

Pledge of Allegiance

President Hess led the Pledge of Allegiance.

Changes to the Agenda

President Hess stated that the item C under new business will be moved in front of item B under New Business.

Consent Agenda

Commissioner Dallman moved, seconded by Commissioner Creech, to approve the Consent Agenda

*Roll Call: Aye: Commissioners Nephew, Kinzler, Dallman, Creech and President Hess
Nay: None Motion Carried.*

Public Participation

Bob Cornwell of 337 Phillips Avenue approached the Board and asked for their help with the Putts for Kids charity event. He asked the Board to please attend the charity event, and to also donate a bottle of wine to contribute to the silent auction.

Unfinished Business

None

New Business

Windy City Warriors

No one was in attendance for the meeting; it has been rescheduled for the July Regular Meeting.

Annual Audit for fiscal year ending 12-31-09

Mr. Ron Amen of Lauterbach & Amen, LLP presented the Comprehensive Annual Financial Report for year ended December 31, 2009. He stated that for the second year in a row the Glen Ellyn Park District received a certificate of achievement for excellence in financial reporting. He stated that the park district received an unqualified opinion, which is the highest level opinion the park district can receive on their financial statement.

Mr. Amen directed the Board's attention to the management's discussion and analysis section of the audit which highlights the significant components of the financial statements and has summary information on the financial statements. It is the auditor's opinion that the park districts financial status continues to be strong.

A lengthy discussion ensued regarding the audit report. President Hess reminded the Board before they asked questions that the auditor was there to present the audit to the Board but not go give insight into the Park District business.

The Board had numerous questions regarding various areas of the report. Afterwards, Commissioner Creech asked if the Board can discuss various areas of the audit in greater detail at a future meeting. President Hess concurred and stated that they will also discuss the way financial information is reported.

Commissioner Dallman moved, seconded by Commissioner Aubrey, to approve the Annual Audit for Fiscal Year Ending December 31, 2009 by Lauterbach & Amen, LLP.

*Roll Call: Aye: Commissioner Dallman, Aubrey, Nephew, Kinzler, Creech, and President Hess
Nay: None Motion Carried*

Ordinance No. 10-01 Prevailing Wage Ordinance

Director Atwell presented Ordinance 10-01 – Prevailing Wage Ordinance, and explained that the Board is required to approve the Ordinance to adopt the Illinois Department of Labor's wage rates for DuPage County. The Act assures that all laborers hired will be paid the prevailing wage.

Commissioner Dallman moved, seconded by Commissioner Creech, to adopt Ordinance Number 10-01 an Ordinance Adopting Prevailing Wage Rates to Be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Work for the Glen Ellyn Park District.

*Roll Call: Aye: Commissioner Dallman, Creech, Nephew, Kinzler, Aubrey, and President Hess.
Nay: None Motion Carried*

Ackerman Pay Request #17 in the amount of \$270,480.94

Superintendent Scarmardo presented and the Board approved pay request #17 in the amount of \$270,480.94 to the aforementioned contractors listed: Cosgrove Construction, Associated Electrical, Bailey's, McHenry County Glass, Mechanical Concepts, G. Porter, Ruffalo Painting, and Floors Inc.

Superintendent Scarmardo stated this is for contractors who are still turning in their bills; some items are back charges for items needing to be completed.

The Board engaged in a discussion about how much the Park District still owes to these contractors.

Commissioner Dallman moved, seconded by Commissioner Aubrey, to approve pay request #17 in the amount of \$270,480.94 to the aforementioned contractors: Cosgrove Construction, Associated Electrical, Bailey's, McHenry County Glass, Mechanical Concepts, G. Porter, Ruffalo Painting, and Floors Inc.

*Roll Call: Aye: Commissioner Dallman, Aubrey, Nephew, Kinzler, Creech, and President Hess.
Nay: None Motion Carried*

VGB Pay Request #1 in the amount of \$45,003.60

Superintendent Scarmardo addressed the Board regarding the work completed at Sunset Pool and asked that they approve the first pay request to Mechanical's Inc. in the amount of \$45,003.60.

The Board discussed the Virginia Graeme Baker Act and inquired whether other park districts completed the required work.

The Board asked Director Atwell if he knew of any park districts that did not open on time due to lack of the required permits. Director Atwell responded that he was not aware of any, and to his knowledge Springfield is giving verbals to other park districts so that they may open.

The Board complimented staff on completing the work in a timely manner and providing alternative options to residents since portions of the pool were not open.

Commissioner Creech moved, seconded by Commissioner Nephew, to approve VGB pay request #1 to Mechanical's Inc. in the amount of \$45,003.60.

*Roll Call: Aye: Commissioner Creech, Nephew, Kinzler, Dallman, Aubrey, and President Hess.
Nay: None Motion Carried*

Western DuPage Special Recreation Association

Director Atwell provided the June Executive Summary to the Board.

Matters from Staff

None

Matters from Commissioners

Commissioner Kinzler had questions concerning league numbers at Ackerman, and noted that payroll is up on year to date.

Director Atwell reported that league numbers will be up in January, and stated that payroll was higher because of the grand opening being included in those numbers. He advised the Board that Facility Manager Kroger will be watching payroll closely during the summer months.

Commissioner Dallman remarked that he is still receiving compliments about Ackerman Sports and Fitness Center. He asked Superintendent Esposito how concessions were doing at Sunset Pool since the park district took over running concessions.

Superintendent Esposito responded things are going well, and it has been a new learning experience.

Commissioner Aubrey commended staff on the amount of effort to get the pool ready on time and to anticipate problems ahead of time. He complimented staff on giving residents other venues to choose from when the pool could not fully open. He expressed concern on numbers declining at Maryknoll and Sunset Pool and spoke about some possible ways they can be improved.

Commissioner Aubrey also told the Board how much he enjoyed using the Lake Ellyn Boathouse and how friendly and helpful the staff was.

Commissioner Creech commented on how much she enjoyed canoeing on Lake Ellyn, and how wonderful the dance recital was.

Commissioner Creech also stated that she would like to discuss the park districts financial reporting at the July meeting.

Adjourn

At 9:06 p.m. Commissioner Creech moved, seconded by Commissioner Dallman to convene into Executive Session under Section 2 (c)(11) discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the executive session minutes, and Section 2 (c) (21) discussion of the minutes of prior executive session meetings, for the purpose of review, approval or release of such minutes.

*Roll Call: Aye: Commissioner Creech, Dallman, Nephew, Kinzler, Aubrey, and President Hess
Nay: None Motion Carried*

Reconvene the Regular Meeting

The Regular Meeting reconvened at 10:35 p.m.

Adjourn

There being no further business Commissioner Dallman moved, seconded by Commissioner Creech, to adjourn the Regular Meeting at 10:35 p.m.

Motion Carried

Respectfully submitted,

Laurelyn Woods
Board Secretary