

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting Minutes
March 16, 2010
185 Spring Avenue**

Call to Order

President Hess called the Regular Meeting to order at 7:04 p.m.

Roll Call of Commissioners

Upon roll call those answering present were Commissioners Aubrey, Creech, Kinzler, Minogue, Nephew, Dallman and President Hess.

Staff members present were Executive Director Atwell, Superintendent of Parks Scarmardo, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Woods, Communication & Marketing Supervisor Talenco, Assistant Superintendent of Recreation Defiglia and Executive Assistant Nejedly. Attorney Adams was also present.

Pledge of Allegiance

President Hess led the Pledge of Allegiance.

Changes to the Agenda

None

Consent Agenda

Commissioner Creech moved, seconded by Commissioner Minogue, to approve the Consent Agenda

*Roll Call: Aye: Commissioners Nephew, Kinzler, Dallman, Aubrey, Minogue, Creech and President Hess
Motion Carried.*

Public Participation

None

Public Hearing on Amended 2009 Budget and Appropriation Ordinance

Superintendent Woods stated that the Budget has been on display for 30 days, and a Notice of a Public Hearing was published in the newspaper at least seven days prior to the hearing. Staff moves to approve Ordinance 09-10 The Amended Budget and Appropriation Ordinance.

Commissioner Dallman moved, seconded by Commissioner Creech, to close the public hearing.

*Roll Call: Aye: Commissioners Nephew, Kinzler, Dallman, Aubrey, Minogue, Creech and President Hess
Motion Carried.*

Unfinished Business

The Amended and Restated Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glen Ellyn Park District Fiscal Year January 1, 2009 ending December 31, 2009

Staff moves to approve Ordinance 09-10 The Amended Budget and Appropriation Ordinance.

Commissioner Dallman moved, seconded by Commissioner Creech, to approve Ordinance 09-10 The Amended and Restated Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glen Ellyn Park District Fiscal Year January 1, 2009 ending December 31, 2009

*Roll Call: Aye: Commissioners Nephew, Kinzler, Dallman, Aubrey, Minoque, Creech and President Hess
Motion carried.*

District #87 Intergovernmental Agreement

President Hess reported that the Board received the current draft of the Intergovernmental Agreement this afternoon. He stated that unless the majority of Commissioners want to approve it, the agreement will be placed on the next agenda at a Special Meeting to be held prior to the Workshop Meeting in April.

Commissioner Creech stated that she was not comfortable voting on it without reading it first.

Commissioner Kinzler asked if Attorney Adams could give brief summary of the document.

Prior to Attorney Adams speaking, Thomas Waters asked to be heard.

Thomas Waters stated that the installation of turf is the complete opposite of the environmental policy that will be discussed later in the agenda. He asked that the final agreement be posted on the Park District's website.

President Hess thanked him for his comments. He stated that if the agreement is part of an agenda it will be posted forty-eight hours before the meeting. He apologized that this current draft was not but restated that the Board only received it a few hours ago.

Attorney Adams thanked him for his comments. He stated that the agreement was prepared by the School District's attorney and the points that Mr. Waters brought up have already been discussed with the school's attorney.

Attorney Adams voiced that he is happy with the progress that is being made and that he was able to clarify several issues but said that there are still some issues he is working on. He asked the Board to review the current draft and give him their comments so he can incorporate them into the final document.

The Board asked when Attorney Adams needed their comments by. Attorney Adams responded that if he could have their comments by noon on Thursday he would try and get a new version of the agreement to the Board by Friday afternoon. He remarked that the School District has been very cooperative and have worked hard to get something that works for both sides.

President Hess stated that if the final version is not received by Friday the Board will not have time to review it and it will have to go on the next agenda.

Thomas Waters asked to make a statement to the Board. He restated that this agreement is opposite of the environmental policy. He thinks that the environmental policy is excellent but wants the Board to be aware that turfing a field with rubber and waste product is not in sympathy with the Park District's Environmental Policy. He stated that the Board should take it seriously and reject the artificial turf agreement if it adopts the environmental policy.

Mark Dorn, 586 Hillside Avenue, asked to be heard. He commented that that the artificial turf is being environmentally correct as it is made from recycled rubber and does not require the use of fertilizer and water. He stated that Mr. Waters' comments are vague and hopes that those comments will not prevent the Board from entering into the agreement with District #87.

New Business

Environmental Policy & 2010 Goals

The Board asked if it was taking any action on the Environmental Policy. Superintendent Scarmardo stated that the document in the Board's packet was for their review and seeks comments from the Board.

Superintendent Scarmardo informed the Board that that the environmental policy, that was adopted in 2008, is short. He stated the document in their packet expands the existing policy so it can be used as a working document to assist the Staff in achieving goals and will further define each individual phase, policy and procedure that has since been implemented by Staff

Commissioner Creech commented that it was good to see the Park District in front of this issue.

Commissioner Dallman commented that he thought Superintendent Scarmardo did a great job and stated that it would be good to get Eileen McCardle involved and suggested having her also review the document to get her feedback. Superintendent Scarmardo reported that he is currently working with her on some environmental issues.

The Board asked if there are regular meetings held and if so can meeting times be published on the website. Superintendent Scarmardo stated that they meet two times a month during the day and that the meetings can be posted on their website. He stated that he is thinking of doing a monthly page to be published on the website.

Western DuPage Special Recreation Association

Director Atwell reported that they now have 8 out of 9 agreements signed for Ackerman to date.

The Board stated they are pleased to be associated with WDSRA.

Matters from Staff

Superintendent Esposito informed the Board that the new brochure is being mailed this weekend.

Matters from Commissioners

Commissioner Kinzler stated that he likes getting the monthly recap for Ackerman. He said that he would like to fine tune the budget and reported that he spoke with Superintendent Woods about some revisions that he would like to see to the report and that she is working on those.

Commissioner Dallman reported that he has been enjoying Ackerman; he stated that the turf is fantastic and that he is now climbing with his daughter. He remarked that the Staff is fantastic and everyone is doing a good job.

Commissioner Aubrey thanked Director Atwell for including him in the WDSRA dinner and said he had a great time. He also asked if the Board Retreat has been rescheduled.

Director Atwell reported that the Board Retreat has not yet been rescheduled and that the person who he had hoped could run the meeting is not available on April 10th.

Commissioner Aubrey reported that he is currently working with the Historical Society and Library on a disaster recovery system. He gave a report on what that involved and stated that this might be something that the Park District considers for their documentation. His concern is that there may be documents that need to be preserved. He suggested that it was time to review any procedures or policies the Park District currently has in place.

Commissioner Nephew asked if the Historical Society was hoping the Park District would be part of the financial picture. Commissioner Aubrey stated that they were not. She also reminded Commissioner Aubrey that the Historical Society needs to plan for future technology changes as they proceed and to encourage them to keep originals.

Commissioner Aubrey also reported that he met with Renee, the branch manager, at US Bank and stated that he is interested in getting more involved in the community and would like to sponsor the Park District's Restoration Work Days.

Commissioner Creech reported that she is looking forward to Danby Park Cleanup and is looking for volunteers.

President Hess advised everyone that it was Director Atwell's birthday and wished him a happy birthday from all. He thanked him for his years of service. He also spoke about the Board Retreat and stated that he thought it was a good way to discuss in a more informal atmosphere many things and great ideas can come from it. He stated it would be a great time to do some future planning. He remarked that past retreats were extremely beneficial.

Adjourn to Executive Session

At 8:10 p.m. Commissioner Minogue moved, seconded by Commissioner Dallman, to convene into Executive Session under Section 2(c) 11 of the Open Meetings Act for the purpose of “discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the executive sessions minutes.”

*Roll Call: Aye: Commissioners Aubrey, Creech,, Kinzler, Minogue, Nephew, Dallman and
President Hess Motion Carried*

Reconvene the Regular Meeting

The Regular Meeting reconvened at 8:40 p.m

Construction Management Fee Recap

A lengthy discussion ensued regarding change orders, payments and reimbursable expenses to Professional Building Services (PBS). After reviewing copies of a change order dated November 19, 2008 and invoices from PBS, the Board had questions for Superintendent Woods regarding the budget amount shown in the accounting recap that was provided to them in December. Superintendent Woods explained that the amount shown in that report was not the final amount but the amount paid to-date. A discussion followed regarding how that amount, and the amount currently shown in the March 12, 2010 recap, was arrived at.

Superintendent Scarmardo reminded the Board that Staff is disputing some of the invoices.

The Board asked if the amount shown on the March 12th recap was included in the \$11,200,000 amount and Superintendent Woods responded yes.

The Board asked the status of the audit and suggested having them review the project. Superintendent Woods responded that the audit had been completed and expects their report sometime in April or May. Superintendent Woods reported that she had the auditors specifically review the Ackerman project and that the auditors automatically review any invoice over \$5,000.

Adjourn

There being no further business Commissioner Minogue moved, seconded by Commissioner Aubrey, to adjourn the Regular Meeting at 9:12 p.m. *Motion Carried*

Respectfully submitted,

Laurelyn Woods
Board Secretary