

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting
February 7, 2012
185 Spring Avenue
7:00 p.m.**

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**
- VI. Voucher List of Bills Totaling \$124,080.06**
- VII. 2011/2012 Environmental Review**
- VIII. Village Green Garden Plots**
- IX. Ackerman Sports and Fitness Center Business Plan**
- X. Director's Report**
- XI. Commissioner's Report**
- XII. Adjourn to Executive Session**

Under Section 2 (c) 1 of the Open Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the District, and Section 2 (c) 11 of the Open Meetings Act for the purpose of discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the Executive Session minutes.
- XIII. Return to Open Session**
- XIV. Adjourn**

GLEN ELLYN PARK DISTRICT
VOUCHER LIST PRESENTED TO THE BOARD OF COMMISSIONERS
AT THEIR MEETING ON FEBRUARY 7, 2012

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION
00183	AARON ENTERTAINMENT	21908		VO020201	202070-525816	325.00	DJ DADDY/DAUGHTER DANCE
01047	ADVANTAGE TRAILERS & HITCHES	21859	94617	VO012601	101000-530210	65.35	BREAKAWAY KIT
03182	ALLIANCE WINDOW CLEANING, IN	21909	101939	VO020201	200100-530300	400.00	EXTERIOR WINDOW CLEANING
03185	ALLIED WASTE SERVICES #993	21929		VO020201	100000-520300	1,346.20	1/12 SCAVENGER SERVICE
					200100-520300	236.25	1/12 SCAVENGER SERVICE
					204000-520300	185.54	1/12 SCAVENGER SERVICE
					205000-520300	224.70	1/12 SCAVENGER SERVICE
					206000-520300	86.10	1/12 SCAVENGER SERVICE
					207000-520300	50.40	1/12 SCAVENGER SERVICE
				<u>TOTAL VENDOR:</u>		2,129.19	
03672	AT & T	21959		VO020201	200000-660300	22.35	1/12 MSRC FAX
					200000-660300	64.99	1/12 MSRC DSL
					200000-660300	109.70	1/12 MSRC ALARM
					200000-660300	485.20	1/12 FACILITY PHONES
					100000-660300	485.20	1/12 FACILITY PHONES
					206000-660300	60.86	1/12 PLATFORM PHONES
					207000-660300	28.73	1/12 BOATHOUSE PHONE
					203090-660300	29.27	1/12 SUNSET ALARM
					203090-660300	27.43	1/12 SUNSET ALARM
					100000-660300	27.18	1/12 NEWTON ALARM
					100000-660300	44.99	1/12 JOHNSON DSL
					200000-660300	27.10	1/12 ACKERMAN PARK ALARM
					200000-660300	34.32	1/12 ACKERMAN PARK ALARM
					205000-660300	36.78	1/12 SARC ALARM
					205000-660300	22.35	1/12 SARC ALARM
					205000-660300	31.82	1/12 SARC ALARM
					205000-660300	22.35	1/12 HVAC MODEM
					205000-660300	36.52	1/12 FAX PAVILION
					206000-660300	48.11	1/12 H & K PHONE
					206000-660300	22.35	1/12 H & K FAX
					206000-660300	22.35	1/12 H & K BANKCARD LINE
					206000-660300	22.35	1/12 H & K PHONE
					200000-660300	22.35	1/12 COPY ROOM FAX
				<u>TOTAL VENDOR:</u>		1,734.65	
03700	AMTECH PRO AUDIO	21918	28537	VO020201	100000-590100	13,584.00	EQUIPMENT FOR LIVE MEETINGS
		21948	28537	VO020201	100000-590100	13,584.00	EQUIPMENT LIVE STREAMING

2.

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
		21949	28537	V0020201	940000-680318	13,584.00	EQUIPMENT LIVE STREAM MEETINGS
					<u>TOTAL VENDOR:</u>	13,584.00	
05807	AT&T U-VERSE	21907		V0013001	206000-660300	55.00	1/12 U-VERSE
05809	AT & T	21930		V0020201	100000-660300	230.83	1/12 T1 LINE
					200000-660300	230.82	1/12 T1 LINE
					<u>TOTAL VENDOR:</u>	461.65	
05810	AT&T	21906		V0013001	200100-660300	242.10	1/12 T1 LINE
		21960		V0020201	200100-660300	55.00	1/12 ASFC WI-FI
					<u>TOTAL VENDOR:</u>	297.10	
06035	AURORA BOYS BASEBALL	21911	10 & U	V0020201	202010-525233	475.00	BASEBALL TOURNAMENT FEE
06040	CINTAS CORPORATION NO. 2	21846	6258	V0012601	204000-520600	226.50	1/12-3/12 ALARM MONITORING
					205000-520600	226.50	1/12-3/12 ALARM MONITORING
					206000-520600	226.50	1/12-3/12 ALARM MONITORING
					207000-520600	226.50	1/12-3/12 ALARM MONITORING
					203090-520600	226.50	1/12-3/12 ALARM MONITORING
					100000-520600	226.50	1/12-3/12 ALARM MONITORING
					<u>TOTAL VENDOR:</u>	1,359.00	
08315	BATTERIES PLUS	21944	487213299	V0020201	205000-550300	25.90	6V BATTERY
10190	BOOSTERSHOT, LLC	21920	BS1144	V0020201	202010-535116	6,727.50	PHILLIES FUNDRAISING BOOKS
11480	BUIKEMA ACE HARDWARE	21963		V0020201	101000-530340	50.43	METAL PRIMER/NAP LINER/ROLLER
					101000-530210	3.40	STAINLESS FASTENERS
					<u>TOTAL VENDOR:</u>	53.83	
12510	CALL ONE	21829		V0012501	100000-520600	64.00	CELL MANAGEMENT FEE 1/12
					200000-520600	64.00	CELL MANAGEMENT FEE 1/12
					101000-520600	64.00	CELL MANAGEMENT FEE 1/12
					200100-660300	277.78	FACILITY PHONES 1/12

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
					100000-660300	239.17	FACILITY PHONES 1/12
					200000-660300	239.18	FACILITY PHONES 1/12
					<u>TOTAL VENDOR:</u>	948.13	
13632	CHARTER ONE MC SB	21834	KROGER	VO012601	200100-660300	134.98	DIRECT TV-CABLE
					200100-530451	75.00	BARONES-PIZZA STAFF MEETING
					200100-530451	85.00	FITNESS CONN.-EXERCISE BANDS
		21835	KROGER	VO012601	200100-530451	40.00	GREAT TANGO-WALL HOLDS
					200100-660300	169.95	EZ FACILITY-SCHEDULING
					204000-520500	269.94	EZ FACILITY-SCHEDULING
					200100-520600	81.00	ADT-ALARM MONITORING
		21865	SCARMARDO	VO012601	200000-590800	52.50	NETWORK 4 GOOD-LIEU OF FLOWERS
					101000-530340	40.00	IPASS-REPLENISH PARKS IPASS
		21866	ROBINSON	VO012601	202050-535610	19.41	WALMART-RIBBON/ORNAMENTS/WRAP
					202050-525610	130.00	AEYC-PRESCHOOL CONFERENCE
					202070-535835	118.74	ORIENTAL-STICKERS/CRAYONS
					202050-535610	270.00	VITORIOS-HOLIDAY DINNER
					206000-530130	133.11	BALCONI-PLATFORM HATS
					202050-535610	10.96	ORIENTAL-WINTER CRAFTS
		21867	ROBINSON	VO012601	202050-535610	37.94	WALMART-BATTERIES/CHARGER
					202050-535643	31.34	WALMART-PHONE/CORD
		21873	ESPOSITO	VO012601	200000-680201	467.04	BRODART-ARCHIVING SUPPLIES
		21874	ESPOSITO	VO012601	200000-590201	220.00	IAPD-CONFERENCE
		21875	BERRY	VO012601	200100-530451	175.49	EUROSPORT-LEAGUE BALLS
					202010-535148	159.80	KORNEY BOARD-SPOT MARKERS
					202010-525111	325.08	CONSTANT CONTACT-EMAIL
					200100-530451	249.52	EUROSPORT-LEAGUE BALLS
		21876	CINQUEGRAN	VO012601	100000-530100	15.98	JEWEL-SPEER SEMINAR
					100000-530100	42.18	PANERA-SPEER SEMINAR
					100000-530100	21.99	STAPLES-CALENDAR
					200000-590201	380.00	GFOA-ANNUAL CONFERENCE
					100000-540700	1,445.51	DELL-COMPUTER
					200000-540250	600.00	SARCOM-DELL TOWER KT
					200000-540700	197.27	SARCOM-PORTABLE DRIVE/BACKUP
		21881	BABICZ	VO012601	202010-535161	16.40	HOME DEPOT-2X4 POSTS
					202010-525232	66.03	GODADDY-WEB DOMAIN
					202010-525161	18.34	GODADDY-WEB DOMAIN
					202010-535161	413.00	ELLYNS-VOLUNTEER APPRECIATION
					202010-535141	212.00	PORTER ATHL.-HAND CRANKS
					202010-535141	10.50	PORTER ATHL.-REPLACEMENT KEYS
					202010-535161	15.00	MAILCHIMP-BULK EMAIL CLIENT
					202010-525232	220.00	POWERDNN-WEBSITE HOSTING
		21882	BABICZ	VO012601	202010-535232	25.50	MAILCHIMP-BULK EMAIL CLIENT

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION
		21885	CANNADY	V0012601	101000-530300	53.56	OFFICE DEPOT-BINDER/FOLDERS
					101000-530340	276.24	SPEEDTECH-SAFETY LIGHT #422
					101000-530210	224.41	SPEEDTECH-SAFETY LIGHT KUBOTA
					101000-530210	8.19	LOWES-BOLT FOR LEAF SPRING
					101000-530500	65.75	BP-FUEL
					200000-680320	7,535.58	AIR DELIGHTS-SUNSET UPGRADES
					101000-530320	93.27	AMAZON-WINDOW SHATTER TOOL
					101000-530340	190.87	NORTHERN TOOL-FUEL PUMP
					202010-535232	676.00	Z-BEST-DUGOUT ROOFING VG
					101000-530210	20.00	PATS-REAPIR TRIM TRAILER
		21886	CANNADY	V0012601	101000-530210	33.99	AMAZON-SWITCH WATER WAGON
					101000-530210	20.98	ROCK MOUNTAIN-FLAG FOR WAGON
		21887	MALATT	V0012601	202040-535510	25.00	CRAIGSLIST-DANCE JOB AD
		21888	MALATT	V0012601	202050-535684	25.79	WALMART-RETURN UNUSED ITEMS
					202070-535813	24.00	ORIENTAL-DEFECTIVE CRAFT
		21889	MALATT	V0012601	202080-535728	17.28	TARGET-SENIOR COOKIES/COFFEE
					202050-525625	50.00	XTREME TRAMPOLINE-DEPOSIT
					202050-525625	65.00	ENCHANTED CASTLE-DEPOSIT
		21890	HARRIS	V0012601	100000-590290	112.65	BINNYS-PARTY BEVERAGES
					200000-590290	112.65	BINNYS-PARTY BEVERAGES
					100000-590290	12.29	DOMINICKS-PARTY BEVERAGES
					200000-590290	12.28	DOMINICKS-PARTY BEVERAGES
		21896	DEFIGLIA	V0012601	100000-590290	30.43	PARTY CITY-TABLE CLOTH/PLATES
					200000-590290	30.42	PARTY CITY-TABLE CLOTH/PLATES
					206000-520600	33.20	DISH NETWORK-CABLE
		21900	TALENCO	V0013001	200000-680201	95.07	BRODART-ARCHIVAL SUPPLIES
		21901	TALENCO	V0013001	200000-520650	39.95	AMAZON-OPEN HOUSE SUPPLIES
					200000-520650	65.00	CARIBOU-OPEN HOUSE SUPPLIES
					<u>TOTAL VENDOR:</u>	16,656.63	
13892	CHICAGO BULLS SOX ACADEMY	21883		V0012601	202010-525233	16,500.00	120 PLAYER INDOOR TRAINING FEE
13916	CHICAGO FIRE & BURGLAR INC.	21894	30606	V0012601	204000-520500	72.00	2/12-4/12 MONITORING
14260	NICHOLAS CINQUEGRANI	21926	2/12	V0020201	100000-660300	10.00	2/12 PHONE USAGE
					200000-660300	10.00	2/12 PHONE USAGE
					<u>TOTAL VENDOR:</u>	20.00	
15080	ALLISON COHEN	21842		V0012601	202010-525148	37.88	FIELD HOCKEY SUPPLIES
		21843	TAX	V0012601	202010-525148	2.89	TAX
					<u>TOTAL VENDOR:</u>	34.99	
15180	COMCAST CABLE	21858		V0012601	100000-660300	157.95	INTERNET TO REPLACE T1 LINE

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
					200000-660300	157.95	INTERNET TO REPLACE T1 LINE
					<u>TOTAL VENDOR:</u>	315.90	
15285	COMMONWEALTH EDISON	21830		VO012501	206000-660100	100.42	1/12 ELECTRIC GUARDSHACK
		21903		VO013001	205000-660100	41.96	1/12 ELECTRIC
					<u>TOTAL VENDOR:</u>	142.38	
17105	CYGANY, INC.	21938	11308	VO020201	200000-530425	930.00	DOG PARK POOP BAGS
17920	MARY DEFIGLIA	21961		VO020201	206000-530907	37.27	HOT DOGS/CHIPS DISC TOURNEY
					200000-590201	31.86	IPRA CONFERENCE EXPENSES
					<u>TOTAL VENDOR:</u>	69.13	
18020	DELUXE	21973	27799568	VO020201	100000-520700	232.46	PAYROLL CHECKS
					200000-520700	232.47	PAYROLL CHECKS
					<u>TOTAL VENDOR:</u>	464.93	
23075	HOGAN WALKER, LLC	21869	729207	VO012601	101000-530210	192.86	BALL BEARING/V BELT/PULLEY
28335	1ST AYD CORPORATION	21923	514650	VO020201	101000-530300	51.47	SHOP RAGS
29640	FULLIFE SAFETY CENTER	21871	17520	VO012601	101000-530300	219.00	INSULATED GLOVES
		21954	17825	VO020201	101000-530300	18.50	RAINSUIT
					<u>TOTAL VENDOR:</u>	237.50	
29900	FUTURE PROS	21841	12/12	VO012601	202010-525126	1,548.00	WINTER BREAK SOCCER CAMP
		21844		VO012601	202010-525126	1,931.20	WINTER MINI PROS/SKILLS
					<u>TOTAL VENDOR:</u>	3,479.20	
31601	GLENBARD ELECTRIC SUPPLY, IN21966			VO020201	101000-550300	96.92	70W BULBS
					205000-550300	205.74	50W BULBS
					<u>TOTAL VENDOR:</u>	302.66	
31621	ANIMA	21893		VO012601	202020-525366	1,614.00	FALL PROGRAMS

6.

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET G/L		
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER	AMOUNT	DESCRIPTION
32271	W.W. GRAINGER, INC.	21971		V0020201	101000-550300	519.75	REPLACEMENT HEATER GARAGE
					101000-530300	53.87	MULTI METER
				<u>TOTAL VENDOR:</u>		573.62	
33375	HSEYSL	21833	14 & U	V0012601	202010-525112	375.00	SOFTBALL TOURNAMENT FEE
35825	HERITAGE FS INC	21934	59027	V0020201	101000-530500	1,369.13	1/12 DIESEL FUEL
37160	HOLSTEINS GARAGE	21860	39327	V0012601	101000-530300	345.00	REPLACE BALL JOINT #442
37161	THE HOME DEPOT CRC/GECF	21972		V0020201	101000-530300	77.76	PASLODE BATTERY
					101000-530600	140.65	SPRAY PAINT/PAINT
					101000-550300	268.59	PAINT/CEILING FAN/MOUNT TAPE
					101000-530300	398.91	HAMMER DRILL/POWER INVERTERS
					940000-680320	229.00	SUMP PUMP SUNSET
					101000-530300	3.97	PRO CUT TOOL
					101000-550300	125.58	LIGHT LENS COVERS
					200100-530300	97.60	GORILLA TAPE/CYCLE OIL MIX
					101000-530300	215.42	INSPECTION CAMERA
				<u>TOTAL VENDOR:</u>		1,557.48	
41779	ILLINOIS SPORTS TURF MANAGER	21870		V0012601	101000-590250	60.00	SPORTS TURF SEMINAR
41930	IMAGETEC L.P.	21905		V0013001	100000-520520	412.50	2/12 COPIER LEASE
					200000-520520	1,284.50	2/12 COPIER LEASE
				<u>TOTAL VENDOR:</u>		1,697.00	
46213	ALBERTSONS	21958		V0020201	202050-535643	62.57	ADVENTURETIME SUPPLIES
					202050-535610	15.50	POPCORN/PANCAKE MIX
				<u>TOTAL VENDOR:</u>		78.07	
48390	THE YOGA TEACHER'S GROUP	21836	1/12	V0012601	200100-520600	820.00	1/12 YOGA CLASSES
		21837	11/12, 12/	V0012601	200100-520600	1,435.00	11/12 & 12/12 YOGA CLASSES
				<u>TOTAL VENDOR:</u>		2,255.00	
52530	LIFTOMATIC ELEVATOR, INC.	21895	48603	V0012601	204000-520500	155.00	1/12 INSPECTION

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
52754	LISLE SLAMMERS	21839	14 & U	VO012601	202010-525112	475.00	SOFTBALL TOURNAMENT FEE
52980	OAD ORTHOPEDICES, LTD 7	21845		VO012601	500000-590820	420.00	FIT FOR DUTY EXAM
53168	LOMBARD BASEBALL LEAGUE	21863	12 & U	VO012601	202010-525233	425.00	BASEBALL TOURNAMENT FEE
53208	LONGSHOTS BASEBALL	21912	13 & U	VO020201	202010-525233	550.00	BASEBALL TOURNAMENT FEE
54330	NEXT GENERATION	21916	8521	VO020201	200100-530210	264.00	INDOOR LEAGUE SHIRTS
54426	BRITTANY MALATT	21925	2/12	VO020201	200000-660300	20.00	2/12 PHONE USAGE
54660	SODEXHO, INC. & AFFILIATES	21831	209263	VO012601	202080-525728	179.60	1/12 SENIOR LUNCHEON
54790	MARTIN IMPLEMENT SALES, INC.	21968	16919/833	VO020201	101000-530210	109.50	SAFETY LATCH FELLING TRAILER
56599	MENARDS	21848	60827	VO012601	200100-530300	77.73	DRILL BITS/SCREWS/JOIST HANGER
		21849	59653	VO012601	101000-530300	11.25	CAULK
					200100-530300	18.30	GORILLA TAPE/DUCT TAPE
					204000-550300	7.23	WALL COVERS/STEEL WOOL
		21850	61176	VO012601	101000-530340	10.35	SWITCHES SALT SPREADER
		21851	60892/940	VO012601	101000-550300	61.36	2-1X6'S/STAIN
		21852	61129	VO012601	204000-550300	7.40	DURABOND
		21891	58023	VO012601	200100-530300	21.13	FILLER PLATE/LATCH GUARD
		21939	59621/6079	VO020201	101000-530300	55.17	FAST PRIME/V-GROOVE/PAINT
		21941	63266/429	VO020201	101000-550300	80.93	CORRUGATED TUBING/JOIST PAN
		21942	63653	VO020201	101000-530340	38.68	PAINT/GRINDING WHEELS
		21943	62656	VO020201	101000-550300	17.99	LOCK
		21945	63598	VO020201	101000-550850	15.20	FENCE TIES
					101000-550300	10.35	OUTLET COVERS
		21946	62864	VO020201	101000-530300	15.42	CHAIR PADS/PLEDGE
					203090-530210	230.98	PUMP/PVC PIPE/COUPLINGS
					940000-680318	4.28	ANGLE BAR
		21947	62918	VO020201	205000-550300	130.39	WOOD/NAILS
		21950	63246	VO020201	200100-530300	34.49	LAUDRY SOAP/CONNECT TWIN VALVE
		21970	64804	VO020201	202010-535232	11.97	METAL BLADE CHOP SAW
<u>TOTAL VENDOR:</u>						860.60	
59195	MY SPORTS WAREHOUSE	21872	120113-1	VO012601	202010-535112	168.30	PHILLIES SCOREBOOKS
61137	NORTH AMERICAN	21847	6031696	VO012601	200100-530300	224.23	TOILET TISSUE/CLEANER/PADS
61213	NORTHLAKE KNOCKOUTS	21840	14 & U	VO012601	202010-525112	425.00	SOFTBALL TOURNAMENT FEE

8.

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
61215	NORTHWEST FORD	21969	6171593	VO020201	101000-530340	216.85	KINGPIN KIT #481
62990	OAK LAWN CHARGERS	21877	12 & U	VO012601	202010-525233	500.00	BASEBALL TOURNAMENT FEE
63303	OFFICE DEPOT	21854		VO012601	200000-530100	60.42	TONER/BINDERS
					100000-540100	49.87	3-SHELF BOOKCASE
					200000-530100	32.04	TONER
					100000-530100	24.55	FILE FOLDERS
					200000-530100	24.55	FILE FOLDERS
					100000-530100	25.40	BANKERS BOXES
					200000-530100	25.41	BANKERS BOXES
					100000-530100	18.24	ENVELOPES/FOLDERS
21931		VO020201	200000-530100	18.25	ENVELOPES/FOLDERS		
21932		VO020201	200000-530100				
<u>TOTAL VENDOR:</u>						278.73	
65314	TOM O'NEILL	21914		VO020201	202010-525112	225.95	14&U TEAM REGISTRATION
68763	PACKEY WEBB FORD	21868	6759	VO012601	101000-530300	62.48	BRAKE PADS #426
69850	INTEGRYS ENERGY SERVICES, IN	21853	12/12	VO012601	204000-660200	2,151.88	12/11 GAS
					100000-660200	1,110.97	12/11 GAS
					207000-660200	224.85	12/11 GAS
					203090-660200	306.37	12/11 GAS
					205000-660200	2,029.66	12/11 GAS
					206000-660200	1,000.71	12/11 GAS
					200100-660200	4,564.30	12/11 GAS
<u>TOTAL VENDOR:</u>						11,388.74	
69960	PET SUPPLY PLUS	21921	252377	VO020201	101000-530350	191.34	ROSS SUPPLIES
70268	PETTY CASH	21862		VO012601	200100-530451	11.84	HALLOWEEN DECORATIONS
					200100-530451	40.00	FITNESS CONFERENCE
					200100-530451	43.94	40 PIECE TAP AND DIE SET
					200100-530260	19.75	DAYCARE SUPPLIES
					21879		VO012601
<u>TOTAL VENDOR:</u>						315.53	
70990	PITNEY BOWES	21864		VO012601	100000-520800	46.73	POSTAGE INK

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
					200000-520800	54.49	CLEANING KIT
					<u>TOTAL VENDOR:</u>	101.22	
72920	QUICKSCORES.COM	21919	120153	V0020201	200100-520600	84.00	INDOOR LEAGUE SCHEDULING
73885	REGIONAL TRUCK EQUIPMENT	21924	176495/610	V0020201	101000-530210	278.40	SNOW DEFLECTORS
74009	RENTAL MAX	21936	0816502603	V0020201	940000-680268	194.70	RENT HYDRAULIC BREAKER
74360	RIDDELL / ALL AMERICAN	21880	94287121	V0012601	202010-535161	517.61	FOOTBALL HELMETS
74978	JEANNIE ROBINSON	21927	2/12	V0020201	200000-660300	20.00	2/12 PHONE USAGE
75536	ROSELLE ROCKERS	21832	14 & U	V0012601	202010-525112	425.00	SOFTBALL TOURNAMENT FEE
75537	ROSELLE RENEGADES	21878	12 & U	V0012601	202010-525233	900.00	BASEBALL TOURNAMENT FEE
76093	RUSSO POWER EQUIPMENT	21935	1208077	V0020201	101000-530210	90.00	SHOP MANUAL KUBOTA
		21937	1204357	V0020201	101000-530300	199.98	ESTATE SPREADER
		21951	1208061	V0020201	101000-530210	49.95	CHAIN OIL
		21975	1207264	V0020201	800000-540500	16,722.00	KUBOTA RTV900 UTILITY VEHICLE
					<u>TOTAL VENDOR:</u>	17,061.93	
76971	SAM'S CLUB DIRECT	21957		V0020201	202050-535643	92.42	ADVENTURETIME SUPPLIES
					205000-530310	222.74	PAPER TOWELS/FLOOR MATS
					200100-530300	200.16	COFFEE/BLEACH/SANITIZER
					205000-530310	110.42	TOWELS/TISSUE
					204000-530310	446.76	TRASHBAGS/TISSUE/TOWELS
					200000-520650	48.40	GRANOLA BARS OPEN HOUSE
					<u>TOTAL VENDOR:</u>	1,120.90	
77135	DAVE SCARMARDO	21922	REIMBURSE	V0020201	100000-590201	34.39	IPRA CONFERENCE EXPENSES
78030	SECRETARY OF STATE INDEX	21828		V0012001	100000-590250	5.00	RENEW NOTARY CINQUEGRANI
					200000-590250	5.00	RENEW NOTARY CINQUEGRANI
					<u>TOTAL VENDOR:</u>	10.00	
78253	DEBRA SHAKIN	21956		V0020201	202050-535643	167.04	ADVENTURETIME SUPPLIES

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
78570	SHERWIN WILLIAMS CO.	21899	70995	V0012601	205000-530600	53.02	PAINT
80460	SOUKUP HARDWARE	21902	54011	V0013001	101000-530300	75.55	PADLOCK/KEY
80630	SPECIALTIES DIRECT	21967	1209901	V0020201	550000-590915	186.00	ADA HINGES
80790	BSN SPORTS	21884	94433183	V0012601	202010-535141	113.80	ADD ON BASKETBALL JERSEYS
81118	STAPLES ADVANTAGE	21861	8020743843	V0012601	200100-530100	155.10	FOLDERS/PENS/LOG BOOK/TAPE
		21964	8020743843	V0020201	200000-530100	19.99	USB FLASH DRIVE
		21965	8020872664	V0020201	202010-535232	59.07	PENS/FOLDERS/BINDERS
		21974	8020808617	V0020201	200000-530100	17.99	FLASH DRIVE
<u>TOTAL VENDOR:</u>						252.15	
82050	SUBURBAN DOOR CHECK & LOCK	21953	418651	V0020201	550000-590915	138.00	ADA LOCK SOFTWARE ALL BLDGS
85050	DEBBIE TRAVERS	21955		V0020201	202050-535610	23.99	PRESCHOOL SUPPLIES
88120	UNIQUE PRODUCTS & SERVICE	CO21897	233974	V0012601	205000-530310	278.64	MOPHEAD/MOP/WIRE FRAME
		21898	233461	V0012601	204000-530300	136.00	SOAP/PAPER
		21952	234466	V0020201	101000-530300	97.12	FLOOR SEALER/CLEANER
<u>TOTAL VENDOR:</u>						511.76	
88155	U S BANK	21904		V0013001	200100-520600	311.59	2/12 EQUIPMENT LEASE
89990	VERIZON WIRELESS	21928		V0020201	101000-660300	545.97	2/12 PARKS CELL PHONES
				200000-660300	55.60	2/12 CELL PHONE KROGER	
				200000-660300	27.90	2/12 CELL PHONE YOCUM	
				200000-660300	30.00	2/12 CELL PHONE BABICZ	
				202010-535232	20.93	2/12 CELL PHONE BABICZ	
				202010-535161	20.93	2/12 CELL PHONE BABICZ	
				202010-535241	20.93	2/12 CELL PHONE BABICZ	
				200000-660300	30.00	2/12 CELL PHONE BERRY	
				202010-535111	11.66	2/12 CELL PHONE BERRY	
				202010-535127	11.66	2/12 CELL PHONE BERRY	
				202010-535120	11.66	2/12 CELL PHONE BERRY	
				100000-660300	37.44	2/12 CELL PHONE HARRIS SPLIT	
				200000-660300	171.03	2/12 CELL PHONE DH,KE,MD,KT	
	202050-535625	27.90	2/12 PROGRAM CELL PHONE				
	202050-535631	27.90	2/12 PROGRAM CELL PHONE				

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
					202050-535626	27.90	2/12 PROGRAM CELL PHONE
					202050-535643	27.90	2/12 PROGRAM CELL PHONE
					202050-535643	27.90	2/12 PROGRAM CELL PHONE
					200000-660300	36.09	2/12 CELL PHONE KHAN
					100000-660300	36.09	2/12 CELL PHONE KHAN
					200000-660300	38.01	2/12 DATA CARD
					<u>TOTAL VENDOR:</u>	1,245.40	
90008	VERMEER	21940	45496	VO020201	101000-530210	108.42	KNIFE CUTTER CHIPPER
90330	VILLAGE OF GLEN ELLYN	21977		VO020201	204000-660400	67.20	12/11 WATER
					200000-660400	46.44	12/11 WATER NEWTON
					100000-660400	80.04	12/11 WATER JOHNSON
					207000-660400	95.44	12/11 WATER
					205000-660400	124.98	12/11 WATER
					100000-660400	121.18	12/11 WATER BABCOCK
					200000-660400	70.50	12/11 WATER ACKERMAN PARK
					200000-660400	41.52	12/11 WATER VG
					206000-660400	104.44	12/11 WATER
					200100-660400	367.02	12/11 WATER
					<u>TOTAL VENDOR:</u>	1,118.76	
91735	WGSA	21838	14 & U	VO012601	202010-525112	475.00	SOFTBALL TOURNAMENT FEE
92438	WAUKESHA BLAZERS	21910	12 & U	VO020201	202010-525233	425.00	BASEBALL TOURNAMENT FEE
92935	KATHERINE WENDLAND	21962		VO020201	100000-590201	28.00	IPRA CONFERENCE EXPENSES
93128	WEST MICHIGAN USSSA	21915	18&U	VO020201	202010-525112	435.00	SOFTBALL TOURNAMENT FEE
93580	ANTOINETTE WHITE	21913		VO020201	202050-535610	22.97	PRESCHOOL SUPPLIES
94647	WINFIELD WOLVERINES	21917	12 & U	VO020201	202010-525112	425.00	SOFTBALL TOURNAMENT FEE
95330	WOODCRAFT #519	21933	519315	VO020201	101000-530300	999.99	PROSHOP TABLE SAW

12.

SUMMARY BY FUND:

CORPORATE	15,485.98
RECREATION	77,116.10
LIABILITY INSURANCE	420.00
SPECIAL RECREATION	324.00
EQUIPMENT REPLACEMENT FUND	16,722.00
CAPITAL PROJECTS	14,011.98

GRAND TOTAL: 124,080.06

TOTAL PAGES: 14

To the Executive Director:

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on FEBRUARY 7, 2012 and you are hereby authorized to pay them from the appropriate funds.

(Treasurer)

(Secretary)



February 2, 2012

MEMO

TO: Board of Commissioners
FROM: Kathleen Esposito
RE: 2011/2012 Environmental Review
CC: Dave Harris, Executive Director

Attached are the 2011 highlights from the Environmental Committee, along with the 2012 goals.

The Glen Ellyn Park District Naturalist Renae Frigo will be on hand for a brief presentation.

Staff will be available for questions and comments.



Glen Ellyn Park District Environmental Committee Accomplishments in 2011

Publicity of the District's Green Efforts

- Added green initiatives tab to the website
- Signage posted in facilities (recycling containers labeled, reminders to shut off lights and unplug appliances, information about light reduction measures)
- Efforts listed within Spring and Summer brochure and included in e-blasts

Special Events

- Earth Day Celebration at Churchill Park, 4/23
- Arbor Day Tree Planting at Maryknoll Park, 4/30
- National Public Lands Day – tree plantings, trail work and native seed collection, 9/24
- Staff Work Day – invasive buckthorn removal at Churchill Park, 11/3
- Partnered with several community groups and schools to continue ecological restoration efforts at Churchill Park

Increased Recycling Efforts

- Increased recycling containers within facilities and parks – a total of 99.5 tons of material was recycled in 2011
- Provided household battery collection at Spring Avenue and Main Street Recreation Centers
- Partnered with Elgin Recycling to collect and recycle holiday lights
- Over 200 cubic yards of woodchips were generated from downed trees/limbs from park district sites or obtained from tree companies. Chips were used for mulch at no cost.
- Approximately 100 tons of recycled asphalt grindings were added to gravel parking lots

Reduction in Energy Use

- Over 300 light bulbs were removed from areas with natural light in two facilities
- LED lighting installed at the new paddle hut in Maryknoll Park
- LED motion sensor lights on paddle hut exterior
- Paddle tennis court's light timers replaced with more accurate units
- Motion sensor lighting was installed in several facility rooms
- Extra wall insulation installed at paddle hut
- Anti-idling policy developed for park district vehicles

Reduction in Water Use

- Several dual flush toilet handles were installed in the recreation centers
- Increased use of native landscaping, less watering required

Increased Composting Efforts

- Collection of coffee grinds from staff kitchen
- Straw bales from sledding hill reused for mulch at the garden plots
- Autumn leaves collected and tilled into the soil at the garden plots

Cleaning Products

- Switching to Green Seal/EPA's EPP (Environmentally Preferable Purchasing) cleaning products at all facilities

Staff Training

- Committee members toured Bolingbrook Park District's LEED Certified Hidden Oaks Nature Center to learn of their green efforts
- Committee members attended the green buildings tour hosted by SCARCE
- Staff attended green-based workshops at the Illinois Parks and Recreation Conference
- Staff met with representative of SCARCE during green audits and our November committee meeting

Ecological Restoration Efforts

On-going removal of aggressive, non-native plant species and the installation of native trees, shrubs, plant plugs and/or seeds at the following parks:

- Churchill
- Ackerman
- Danby
- Glen Ellyn Manor

Maryknoll Park: The perimeter of the eastern pond was planted with a native grass/slope stabilization seed-mix. Native buttonbush shrubs were also added.

Other

- New paddle hut has hand dryers to reduce paper towel use and tables made from recycled plastic



Glen Ellyn Park District Environmental Committee Goals for 2012

Marketing & Communication/Outreach

- Create and add power point on accomplishments/Earth Flag requirement
- Continue with green information in e-blasts, website, and the brochures
- Staff training from SCARCE
- Create a staff green corner (books, magazines, gift bags)

Special Events

- Earth day at Lake Ellyn 4/21
- Spring tree plantings for the Million Tree Project
- National Public Land's Day 9/22

Recycling & Composting Efforts

- Household battery collection
- Holiday lights recycling
- Add signage to composting stations at garden plots
- Increase composting efforts at garden plots (maintain bins, adding leaves when tilling, offer straw bales from sledding hill)
- Increased recycling efforts at Frank Johnson Center, Sunset Pool, and Paddle Hut
- Add Paper Retriever Recycling at Spring Avenue

Reduction in Energy Use

- Determine feasibility of light replacement for Frank Johnson Center (funding through IL Clean Energy)
- Determine if vending machine lights can be turned off
- Post anti-idling signs near buildings/sport fields
- Add memo's at light switches at Frank Johnson Center

Decrease Water Use

- Continue to add dual flush handle and auto-sensor faucets when funding allows
- Add rain barrels at Village Green Garden Plots and to the shed at Churchill Park
- Consider permeable pavers for future projects

Products and Procedures

- Research policies for purchasing non-toxic products

- Increase use of unbleached paper products
- Memo to staff on use of Century Gothic font, less ink used
- Lighten toner on copy machines
- Use eco-friendly pest control
- Add indoor plants to preschool rooms and community centers

Ecological Restoration Efforts

On-going removal of aggressive, non-native plant species and the installation of native trees, shrubs, plant plugs and seeds at the following parks:

- Churchill
- Ackerman
- Danby
- Glen Ellyn Manor

Maryknoll Park

- Install native plant plugs around perimeter of eastern pond
- Savanna restoration project



January 31, 2012

MEMO

TO: Board of Commissioners
FROM: Dave Scarmardo, Superintendent of Parks & Planning
CC: Dave Harris, Executive Director
RE: Village Green Garden Plots

Staff reconfigured the existing garden plots at Village Green Park and was able to add two (2) 20'x20' plots, along with fifteen (15) 10'x10' plots. The total number of plots currently is seventy-six (76) up from fifty-nine (59) plots last year. The thought process behind having smaller plots is that for some gardeners the larger plot is too much to care for. Staff feels reducing the size of the plots will be very a popular addition for the gardening community. Additional improvements for this year include:

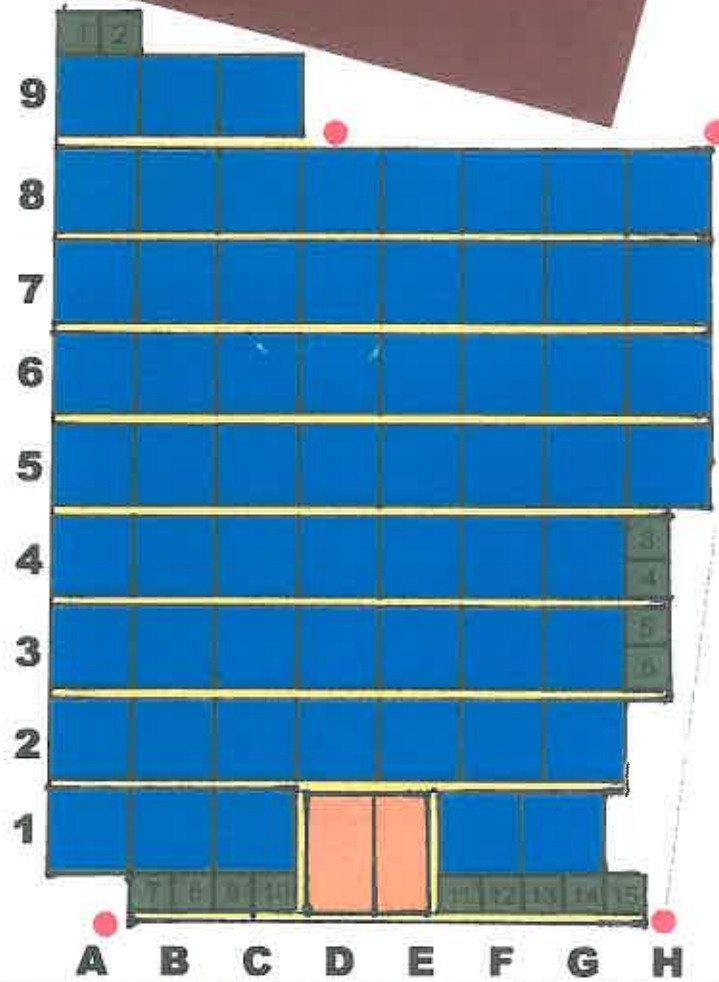
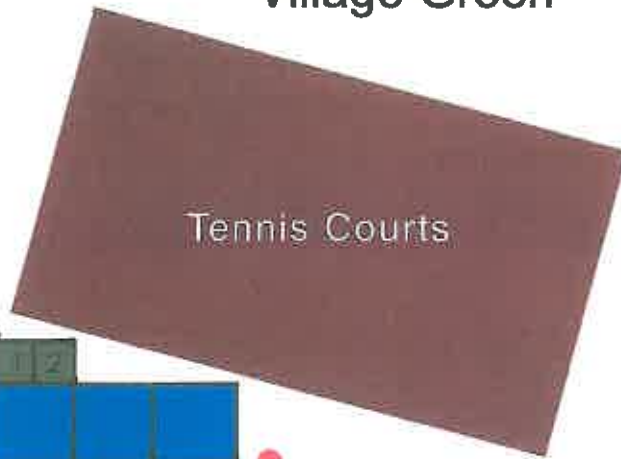
- 2011 participants can renew their registration on garden plots through Wednesday, February 29th, 2012. Registration will be limited to one plot per household.
- Garden plots not renewed will be offered to the public by a lottery system beginning March 6th, 2012, and ending April 2nd, 2012. The lottery will ensure anyone wishing to acquire a plot a fair chance
- If there are people that do not receive a plot after the lottery process has concluded their names will be kept on a wait list, and will be notified of any plots not used by May 30th.
- Any remaining, or unused plots will be rented to people on the wait list giving park district residents priority over non-residents.
- Gardeners are required to sign up at 185 Spring Avenue only so plots may be chosen on the master plot list
- Additional water sources will be added around the perimeter of the gardens allowing all gardeners equal access to the water spigots
- The Master Gardeners have agreed to share their expertise again this year on Tuesday, and Saturday mornings.
- Staff designed and included a helpful gardening tips newsletter in all of the mailings. This information along with other informative gardening links has been added to the website
- If there are unrented plots, they will be offered to community groups such as local scouts, camp or current garden plot renters. Any lot that remains vacant will be kept weed free by the Park District.
- The 2012 fees have been increased; the new fees are as follows:

<u>20'x20'</u> = \$30.00 –Residents	<u>10'x10'</u> = \$20.00 –Residents
\$45.00- Non Resident	\$35.00- Non Resident
\$15.00-Senior Citizen GEPD Resident	\$10.00-Senior Citizen GEPD Resident

Included for the Boards perusal is the new layout of the garden plot area, staff will be available for questions or comments.

2012 G.E.P.D. Garden Plot Layout Village Green

↑ To Water Source



10'x10' PLOTS
1 - 15

61 - 20'x20'

15 - 10'x10'

4 - Water Source



2 - Master Gardener
15'x30'

2'w. Path

N →

Memorandum

To: Park Board of Commissioners
From: Dan Kroger, Facility Managers
CC: Dave Harris, Executive Director
Kathleen Esposito, Superintendent of Recreation
Date: 2/2/2012
Re: Ackerman Sports and Fitness Business Plan

Staff presented the preliminary report to the Park District Board on Tuesday, January 10th in the form of a power point presentation. After the meeting, the Board was given the opportunity to provide feedback. Staff has met to review the Board recommendations as well as discuss additional improvements.

A business plan proposal for the Ackerman Sports and Fitness Center will be distributed via email on Friday afternoon. Included in the plan are the highlights of the first two years of operation, facility goals, S.W.O.T analysis, and recommendations for immediate implementation, short-term and long term.

The revised power point will review the facility highlights as well as changes made to the plan. The main focus of the presentation will be recommendations moving forward.

Staff will be available for questions and comments following the presentation.