

**Glen Ellyn Park District  
Board of Commissioners  
Workshop Meeting  
November 15, 2011  
185 Spring Avenue  
7:00 p.m.**

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Public Participation**
- VI. Voucher List of Bills Totaling \$328,842.63**
- VII. Appoint Delegate to Annual IAPD Meeting**
- VIII. 2012 Proposed Board Meeting Schedule**
- IX. Resolution 11-11 Authorizing Destruction of Particular Verbatim Recordings of Closed Session Meetings**
- X. Proposed 2012 Budget and Appropriation Ordinance 11-06**
- XI. 2012 Proposed Budget**
- XII. Matters from Staff**
- XIII. Matters from Commissioners**
- XIV. Adjourn to Executive Session**  
Under Section 2 (c) 1 of the Open Meetings Act for the purpose of discussion of the appointment employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the District, and Section 2 (c) 11 of the Open Meetings Act for the purpose of discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the Executive Session minutes.

GLEN ELLYN PARK DISTRICT  
VOUCHER LIST PRESENTED TO THE BOARD OF COMMISSIONERS  
AT THEIR MEETING ON NOVEMBER 15, 2011

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
00460	ALL PLAY & NO WORK LTD	21145	1033493	VO102601	202020-525370	1,000.33	FALL CLASSES
01047	ADVANTAGE TRAILERS & HITCHES	21235	93535	VO110201	101000-530210	17.95	SPINDLE WASHER/HEX NUTS
02450	AIRGAS NORTH CENTRAL	21128		VO101801	202050-535643	7.98	9/11 HELIUM
					202050-535610	7.97	9/11 HELIUM
		21291		VO110901	202050-535610	8.00	10/11 HELIUM
					202050-535643	8.00	10/11 HELIUM
				<u>TOTAL VENDOR:</u>		31.95	
03170	ALEXANDER EQUIPMENT COMPANY	21220	80581	VO110102	940000-680268	205.94	BLUESTREAK/TROW LINE
03185	ALLIED WASTE SERVICES #993	21223		VO110102	100000-520300	1,428.56	11/11 SCAVENGER JOHNSON
					100000-520300	225.00	11/11 SCAVENGER VG
					100000-520300	390.00	11/11 SCAVENGER ACKERMAN
					200100-520300	236.25	11/11 SCAVENGER ASFC
					204000-520300	185.54	11/11 SCAVENGER MSRC
					205000-520300	224.70	11/11 SCAVENGER SARC
					206000-520300	86.10	11/11 SCAVENGER H & K
					207000-520300	50.40	11/11 SCAVENGER BOATHOUSE
				<u>TOTAL VENDOR:</u>		2,826.55	
03672	AT & T	21186		VO102601	200000-660300	109.70	11/11 MSRC ALARM
					200000-660300	478.04	11/11 DISTRICT PHONES
					100000-660300	478.04	11/11 DISTRICT PHONES
					207000-660300	28.73	11/11 BOATHOUSE PHONE
					200000-660300	64.99	11/11 MSRC DSL
					203090-660300	29.27	11/11 SUNSET PHONE
					203090-660300	27.43	11/11 SUNSET ALARM
					100000-660300	27.18	11/11 NEWTON ALARM
					100000-660300	44.99	11/11 JOHNSON DSL
					200000-660300	27.10	11/11 ACKERMAN ALARM
					200000-660300	34.32	11/11 ACKERMAN ALARM
					206000-660300	57.11	11/11 PLATFROM LINES
					205000-660300	35.58	11/11 SARC ALARM
					205000-660300	22.35	11/11 SARC ALARM
					205000-660300	31.82	11/11 SARC ALARM
					100000-660300	22.35	11/11 SARC FAX
					205000-660300	36.52	11/11 FAX
					206000-660300	48.11	11/11 H & K
					206000-660300	22.35	11/11 H & K BANKCARD LINE

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VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
					206000-660300	22.35	11/11 H & K FAX
					206000-660300	23.55	11/11 H & K
					205000-660300	22.35	11/11 HVAC MODEM
					200000-660300	22.35	11/11 MSRC FAX
		21191		VO102601	200100-660300	149.23	ASFC DSL 10/11
					<u>TOTAL VENDOR:</u>	1,865.81	
03977	ANDERSON PEST CONTROL	21247		VO110401	101000-520600	45.41	10/11 PEST CONTROL
					207000-520600	32.29	10/11 PEST CONTROL
					200000-520600	42.26	10/11 PEST CONTROL
					204000-520500	73.51	10/11 PEST CONTROL
					203090-520600	13.02	10/11 PEST CONTROL
					205000-520600	94.56	10/11 PEST CONTROL
					<u>TOTAL VENDOR:</u>	301.05	
05210	MURALS BY STEVE, INC.	21177	11-1023	VO102601	940000-680268	5,500.00	STAIN ROCK FORMATIONS
		21219	111129	VO110102	940000-680268	950.00	CLEANING/STAIN ROCK FORMATIONS
					<u>TOTAL VENDOR:</u>	6,450.00	
05250	ARTHUR CLESEN INC.	21101	89691	VO101801	101000-550800	326.00	TURFACE BASEBALL FIELDS
		21218	275407/992	VO110102	940000-680268	190.00	PERENNIAL RYEGRASS
					101000-550400	802.50	ATHLETIC MIX GRASS SEED
					<u>TOTAL VENDOR:</u>	1,318.50	
05780	ATHLETICO	21241	805071	VO110301	202010-525125	1,969.00	ATHLETIC TRAINERS TOURNAMENT
05809	AT & T	21225		VO110102	100000-660300	230.82	11/11 T1 LINE
					200000-660300	230.83	11/11 T1 LINE
					<u>TOTAL VENDOR:</u>	461.65	
05810	AT&T	21185		VO102601	200100-660300	242.10	11/11 ASFC T1
07310	BSHARP, LLC	21113		VO101801	202050-525610	588.00	PRESCHOOL MUSIC CLASSES
08175	BARN OWL FEED & GARDEN	21154	30709	VO102601	202070-535813	103.75	STRAW/CORN STALKS

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
08315	BATTERIES PLUS	21141	487210061	VO102601	205000-530300	6.79	LIGHT BULBS
		21171	487210265	VO102601	200100-530300	121.30	42 WATT LIGHT BULBS/BATTERY
		21270	210528/587	VO110701	101000-550300	94.91	EXIT BATTERY/BALLAST
					205000-530300	21.58	BATTERY
<u>TOTAL VENDOR:</u>						244.58	
09320	B GUNTHER & COMPANY INC.	21098	81068	VO101801	100000-590213	166.19	MEMORIAL PLAQUE
		21187	81133	VO102601	100000-590213	166.19	MEMORIAL PLAQUE
<u>TOTAL VENDOR:</u>						332.38	
09983	BLAST GIRLS FASTPITCH	21238	12&U PORTE	VO110301	202010-525112	40.00	UMPIRE FEES
10270	BOSS PLUMBING COPORATION	21117		VO101801	205000-550300	400.00	REBUILD RPZ
10343	BOUGHTON TRUCKING & MATERIAL	21274	215939/40/	VO110901	940000-680268	1,952.08	OUTCROPPING ROCK/STONE
11480	BUIKEMA ACE HARDWARE	21229		VO110201	101000-530900	38.16	KEYS/KEY TAGS
					101000-530210	1.79	BRASS NIPPLE
<u>TOTAL VENDOR:</u>						39.95	
11585	BURRIS EQUIPMENT CO.	21082	63186	VO101701	101000-530210	65.83	VD CK#020543
					VO101801	101000-530210	65.83
<u>TOTAL VENDOR:</u>						0.00	
11590	BUTTREY RENTAL SERVICE	21271	138895	VO110701	940000-680268	1,274.40	TRACK BACKHOE RENTAL
12510	CALL ONE	21092		VO101801	100000-660300	64.00	CELL PHONE MANAGEMENT FEE
					200000-660300	64.00	CELL PHONE MANAGEMENT FEE
					101000-660300	64.00	CELL PHONE MANAGEMENT FEE
					200100-660300	277.78	11/11 FACILITY LINES
					100000-660300	233.95	11/11 FACILITY PHONES
					200000-660300	233.95	11/11 FACILITY PHONES
<u>TOTAL VENDOR:</u>						937.68	
12873	CARDNO JFNEW	21245	6013581	VO110301	940000-680268	318.00	SLOPE STABILIZATION SEED MIX

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VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
12970	CARQUEST AUTO PARTS	21289		VO110901	101000-530340	327.34	FILTERS/BATTERY/CHAIN LUBE
13395	CEDAR PATH NURSERIES	21091	49068	VO101801	101000-550600	1,340.00	10-DOUGLAS FIR TREES
		21216	7001	VO110102	100000-590213	184.00	MEMORIAL TREES
<u>TOTAL VENDOR:</u>						1,524.00	
13450	CENTRAL SOD FARMS	21251	49068	VO110401	101000-550400	1,340.00	KENTUCKY BLUE GRASS
13632	CHARTER ONE MC SB	21081	TALENCO	VO101801	200000-530100	29.88	WALGREENS-BATTERIES
		21084	BABICZ	VO101801	202010-535161	15.00	MAILCHIMP-BULK EMAIL CLIENT
					202010-535232	25.50	MAILCHIMP-BULK EMAIL CLIENT
					202010-535241	623.80	DOMINICKS-CHEER GIFT CARDS
					202010-535241	623.80	DOMINICKS-CHEER GIFT CARDS
		21093	SCARMARDO	VO101801	101000-530350	177.06	GE ANIMAL HOSPITAL/ARIZONA
					200000-530425	100.46	ID WHOLESALERS/DOG PARK CARDS
		21105	CANNADAY	VO101801	101000-530100	37.23	CHALKBOARD-CORK BOARDS
					101000-530210	166.29	NORTHERN TOOL-HOSE REEL
					101000-550300	712.49	ILL BRICK-PUMP LAKE ELLYN
					101000-530210	77.95	HARBOR FREIGHT-SOCKET SETS
					101000-660300	6.69	VERIZON-CELL PHONE CASES
		21125	MALATT	VO101801	202070-535813	23.97	MICHAELS-CRAFT SUPPLIES
					202070-535813	51.98	ORIENTAL-BOO BASH TREATS
					202080-535728	2.49	DOMINICKS-COOKIES SENIORS
		21129	BERRY	VO101801	202010-535120	9.94	SERVICE SANITATION-PORT O LETS
					202010-535125	62.95	CLICKLINKS-FALL CLASSIC
					202010-535127	415.99	EUROSPORT-CORNER FLAGS
					202010-535125	8.58	HOME DEPOT-COLORED ZIP TIES
		21148	ROBINSON	VO102601	202050-525610	105.00	ARBORETUM/FIELD TRIP
					202050-535610	39.44	CLASSROOM DIRECT/CORK STRIPS
					202070-535835	133.00	ORIENTAL/BELLS/STICKERS/CRAFTS
					202050-535610	26.84	WALMART/TAPE/RANCH DRESSING
					202050-535450	29.95	AMAZON/BOOKS
					202050-535610	29.99	WALGREENS/EAR THERMOMETER
					202050-525643	15.00	IPRA/AT TRAINING
					202050-525643	15.00	IPRA/AT TRAINING
					202050-535643	33.65	OFFICE DEPOT/BADGES/CLIPS
					202050-535643	79.04	ORIENTAL/HALLOWEEN TREATS
					202050-535610	39.47	ORIENTAL/HALLOWEEN TREATS
		21168	CINQUEGRAN	VO102601	100000-590201	80.00	PDRMA/RMI INSTITUTE
					200000-590201	120.00	PDRMA/RMI INSTITUTE
					100000-540700	139.99	AMAZON/BOARD ROOM ROUTER
					100000-530100	331.97	CLICKINKS/PRINTER INK

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					200000-530100	331.98	CLICKINKS/PRINTER INK
					100000-590250	56.50	NRPA/ANNUAL DUES
					200000-590250	56.50	NRPA/ANNUAL DUES
					100000-530100	13.33	AMAZON/ROBERT RULES BOOKS
					200000-530100	13.33	AMAZON/ROBERT RULES BOOKS
		21170	DEFIGLIA	VO102601	206000-520600	182.98	8/11 & 9/11 CABLE
		21190	KROGER	VO102601	202010-535201	750.00	AMERICAN BALLOON/FREEDOM FOUR
					200100-660300	134.98	DIRECT TV/10/11 CABLE
					200100-660300	169.95	EZFACILITY/10/11 SCHEDULING
					204000-520500	269.94	EZFACILITY/10/11 SCHEDULING
					200100-530451	677.14	KEIFER/FITNESS ROOM RACKS
					200100-530100	542.99	US MARKERBOARD/ENTRY DISPLAY
					200100-530102	24.57	UPS STORE/AUDIO REPAIR
					200100-520600	81.00	ADT/10/11 FIRE MONITORING
					200100-530451	450.00	ATHLETIC BUSINESS/CONFERENCE
					200100-530451	199.40	SOUTHWEST AIR/FLIGHT TICKETS
		21197	TALENCO	VO102701	200000-530100	0.10	WALGREENS/BATTERIES
					<u>TOTAL VENDOR:</u>	8,345.08	
13916	CHICAGO FIRE & BURGLAR INC.	21161		VO102601	940000-680268	2,375.00	KEY CARD ACCESS SYSTEM
		21162		VO102601	940000-680268	4,545.00	INSTALL FIRE ALARM PANEL
					<u>TOTAL VENDOR:</u>	6,920.00	
14260	NICHOLAS CINQUEGRANI	21153	MILEAGE	VO102601	100000-590270	96.02	6/11-10/11 MILEAGE
14296	CIRCLE HARDWARE	21250	68534	VO110401	205000-550300	14.45	DOOR BOTTOM
15168	BRIAN COLLIE	21258		VO110701	202010-525102	75.00	ADULT BASEBALL AWARDS FEE
15169	COLONIAL BAG CORPORATION	21164	111402A	VO102601	202010-535160	11,500.00	GARBAGE BAG FUNDRAISER
		21196	129369	VO102601	202010-535160	500.00	GARBAGE BAG FUNDRAISER
					<u>TOTAL VENDOR:</u>	12,000.00	
15272	COMPUTER EXPLORERS	21146		VO102601	202050-525697	800.00	SUMMER CLASSES
15285	COMMONWEALTH EDISON	21099		VO101801	206000-660100	70.20	10/11 ELECTRIC GUARDSHACK
		21194		VO102601	205000-660100	34.72	10/11 ELECTRIC

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VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
<u>TOTAL VENDOR:</u>						104.92	
15329	CONNEY SAFETY PRODUCTS	21253	04031152	VO110701	202010-535141	377.84	FIRST AID KITS
15370	CONSERV FS	21176	1508553	VO102601	202010-535161	899.18	FIELD TURFACE
15840	COWHEY MANHARD CONSULTING	21083	227729	VO101801	940000-680210	1,102.01	CHURCHILL ENGINEERING FEES
16061	SARCOM, INC.	21244	11372906	VO110301	200000-540700	811.96	DELL COMPUTER
17101	NICK CUNNINGHAM	21262		VO110701	202010-525102	50.00	ADULT BASEBALL AWARDS FEE
17105	CYGANY, INC.	21233	11162	VO110201	200000-530425	237.00	POOP BAGS DOG PARK
17910	DEERPATH NURSERIES, INC	21215	104938	VO110102	940000-680268	718.00	PARK PLANTINGS
		21232	104939	VO110201	940000-680210	114.00	HAZELNUT SHRUBS
<u>TOTAL VENDOR:</u>						832.00	
19250	D & R TRUCKING COMPANY	21277	16566	VO110901	940000-680268	289.38	LOAD OF SCREENINGS
19300	DRIVERS GOLF CART RENTAL	21130	202	VO101801	202010-535125	780.00	GOLF CARTS LAKERS CLASSIC
19687	DUNHAM WOODS FARM, INC.	21120		VO101801	202020-525301	420.00	HORSEMANSHIP COURSE
23075	HOGAN WALKER, LLC	21100	727270	VO101801	101000-530210	59.00	V BELT Z MOWER
		21156	727602/640	VO102601	101000-530210	146.70	VBELT/KNOB/SWITCH
		21217	727665/721	VO110102	101000-530210	96.17	V BELT Z MOWER
<u>TOTAL VENDOR:</u>						301.87	
23200	ELITE COMPUTER SUPPORT, INC	21193	27083	VO102601	300000-510700	1,036.00	SECURITY KEYPAD SETUP
23246	ELITE PROTECTION AND SECURITY	21239	10119991	VO110301	202010-525125	810.00	OVERNIGHT SECURITY TOURNAMENT
23390	ELMWOOD PARK LADY TIGERS	21133	18 & U	VO101801	202010-525112	430.00	SOFTBALL TOURNAMENT FEE
27424	THE FARM	21155		VO102601	101000-550600	83.40	CORN STALKS ALL PARKS
29093	FOX VALLEY FIRE & SAFETY	21121	654818	VO101801	200100-520600	123.15	SEMI ANNUAL INSPECTION
29187	RENAE FRIGO	21206		VO110101	202020-535375	38.19	PUBLIC LANDS DAY SUPPLIES

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29640	FULLIFE SAFETY CENTER	21275	17159	VO110901	940000-680210	119.10	EARPLUGS/GLOVE/NITRILE
30760	GEN POWER, INC.	21136	18180	VO101801	202010-535125	576.25	GENERATOR LAKERS CLASSIC
31370	GIRLS ON THE RUN-CHICAGO INC	21159	2899	VO102601	202040-525510	2,475.00	FALL CLASS
31601	GLENBARD ELECTRIC SUPPLY, IN	21181		VO102601	206000-530130	560.82	QUAD BAL/BULBS/COVERS
					205000-550300	309.52	BALLASTS/BULBS
					203090-530210	133.50	S & D RELAY
				<u>TOTAL VENDOR:</u>		1,003.84	
32080	GOLD MEDAL-CHICAGO, INC.	21179	235524	VO102601	101000-530210	25.10	THERMOSTAT
32271	W.W. GRAINGER, INC.	21138	839973054	VO101801	202010-535161	89.73	GFI BREAKER
		21173	839973054	VO102601	206000-530130	82.62	ROLLER LATCH
		21202		VO110101	101000-550300	28.95	THERMO COUPLE
		21211		VO110101	204000-530210	393.74	AIR FILTERS/BELTS
		21212		VO110101	205000-530210	559.76	AIR FILTERS/BELTS
		21278	9672442390	VO110901	101000-550300	129.30	CLAMP ON METER/CLIPS
				<u>TOTAL VENDOR:</u>		1,284.10	
32395	GRAPHICS III PAPER	21106	394516	VO101801	100000-530100	101.83	REPORT PAPER
					200000-530100	101.83	REPORT PAPER
					202010-535161	15.69	REPORT PAPER
		21169	395321	VO102601	200000-530100	162.68	REPORT PAPER
				<u>TOTAL VENDOR:</u>		382.03	
33300	TRACY GUSTELLO	21266		VO110701	202050-535610	24.65	BOOKS/CRAFTS
35160	HAYDEN'S ATHLETIC SPECIALIST	21252	H6855	VO110701	202010-535141	262.49	BASKETBALL BAGS
35825	HERITAGE FS INC	21284	58592	VO110901	101000-530500	1,385.12	11/11 DIESEL FUEL
35860	HERTZ EQUIPMENT RENTAL	21137	25880297	VO101801	202010-535125	1,494.10	LIGHT TOWERS LAKERS CLASSIC
37161	THE HOME DEPOT CRC/GEFC	21227		VO110201	101000-550301	251.58	14-6X6 8 #2 PT
					101000-530300	35.90	DUCT TAPE/HANDLES HAMMERS
					101000-530210	18.97	EXTENSION CORD EVENT TRAILER

8.

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
					205000-530210	281.56	WATER HEATER/TORCH FUEL
					200100-530300	55.57	ROPE/CABLE TIES/I BOLTS/LOCK
					<u>TOTAL VENDOR:</u>	643.58	
37200	THE HOME CITY ICE COMPANY	21127		VO101801	202010-535125	445.00	ICE FALL CLASSIC
39371	ICMA RETIREMENT CORPORATION	21192	9574	VO102601	100000-520600	125.00	PLAN FEES 10/11-12/11
41753	ILL DEPT. OF NATURAL RESOURC	21087		VO101801	100000-450400	9,801.76	YOUTH CORPS PROGRAM GRANT
		21180		VO102601	100000-450400	840.87	YOUTH CORPS GRANT FUNDS
					<u>TOTAL VENDOR:</u>	10,642.63	
41760	ILLINOIS DEPARTMENT OF REVEN	21292		VO110902	206000-470080	200.00	H & K SALES TAX
41776	IL SHOTOKAN KARATE	21242	238	VO110301	202010-525275	5,771.20	SUMMER KARATE CLASSES
41930	IMAGETEC L.P.	21224		VO110102	100000-520520	412.50	11/11 COPIER LEASE
					200000-520520	1,284.50	11/11 COPIER LEASE
					<u>TOTAL VENDOR:</u>	1,697.00	
42210	INDUSTRIAL LADDER & SUPPLY	21184	758418	VO102601	101000-530340	11.12	REAR CROSS KNOB
42325	A RELIABLE PRINTING	21165		VO102601	202010-535112	60.50	PHILLIES TRY OUT FORMS
42394	INTERACT BUSINESS PRODUCTS	21163		VO102601	940000-680268	99.50	INSTALL SECURITY CAMERAS
					300000-510700	1,764.00	INSTALL SECURITY CAMERAS
					<u>TOTAL VENDOR:</u>	1,863.50	
42399	INTEGRYS	21268	9/2011	VO110701	100000-660100	554.25	9/11 ELECTRIC
					205000-660100	2,812.50	9/11 ELECTRIC
					207000-660100	249.33	9/11 ELECTRIC
					100000-660100	506.22	9/11 ELECTRIC
					100000-660100	107.12	9/11 ELECTRIC
					200100-660100	10,010.68	9/11 ELECTRIC
					206000-660100	1,716.86	9/11 ELECTRIC
					200000-660100	1,491.84	9/11 ELECTRIC
					203090-660100	4,788.78	9/11 ELECTRIC

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					200000-660100	16.44	9/11 ELECTRIC
					200000-660100	106.21	9/11 ELECTRIC
					206000-660100	176.02	9/11 ELECTRIC PLATFORM
					100000-660100	213.35	9/11 ELECTRIC
					200000-660100	25.38	9/11 ELECTRIC
					200000-660100	480.88	9/11 ELECTRIC
					<u>TOTAL VENDOR:</u>	23,255.86	
46213	ALBERTSONS	21182		VO102601	202080-535728	14.39	COFFEE SENIORS
					202050-535643	42.06	CAKE MIX/FROSTING
					202080-535702	9.08	SNACKS SENIOR TRIP
					<u>TOTAL VENDOR:</u>	65.53	
48305	REBECCA KARALES	21267	9/11-10/11	VO110701	200000-590270	17.76	9/11& 10/11 MILEAGE
48320	ANTHONY KASPER	21260		VO110701	202010-525102	250.00	ADULT BASEBALL AWARDS FEE
48390	THE YOGA TEACHER'S GROUP	21142		VO102601	200100-520600	100.00	9/11 YOGA CLASSES
48900	A KIDS KITCHEN	21272	102	VO110701	202020-525310	125.00	FALL CLASS
51230	LIDLAW TRANSIT, INC.	21203	714107664	VO110101	202050-525643	242.42	ADVENTURETIME FIELD TRIP
52710	ANDY LINK	21255		VO110701	202010-525233	25.00	BASEBALL DOMAIN RENEWAL
53168	LOMBARD BASEBALL LEAGUE	21264		VO110701	202010-525232	3,653.00	FALL LEAGUE FEES
54285	MC BUILDING INC.	21119	#3	VO101801	940000-680268	42,415.20	PAYMENT # 3 MARYKNOLL HUT
54330	NEXT GENERATION	21134	8236	VO101801	202010-535120	693.00	FALL 3 ON 3 SHIRTS
54426	BRITTANY MALATT	21151		VO102601	202070-535813	24.90	PUMPKINS BOO BASH
54610	MARKET ACCESS CORPORATION	21112	113501	VO101801	207000-520205	830.00	9/11 SPECIAL PERMIT FEES
		21222		VO110102	207000-520205	1,180.00	10/11 SPECIAL PERMIT FEES
					<u>TOTAL VENDOR:</u>	2,010.00	
54660	SODEXHO, INC. & AFFILIATES	21144	209152	VO102601	202080-525728	120.80	10/11 SENIOR LUNCH
55297	MCALLISTER EQUIPMENT COMPANY	21172	10154/73/8	VO102601	101000-530210	271.91	THROTTLE CABLES/SWITCH KEY

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION	
56599	MENARDS	21095	13108	VO101801	101000-590220	33.20	PAINT/BRUSHES/TAPE/SANDPAPER	
		21132	13282	VO101801	200100-530300	72.29	DRILL BIT/MASO/STRAIGHT LINK	
		21157	15437	VO102601	101000-550300	19.89	PVC/CONDUIT	
		21158	16104/1613	VO102601	101000-550301	11.99	NAIL SPIKE	
		21174	15499	VO102601	101000-550300	49.19	NAIL SPIKES/WOOD BIT	
		21175		VO102601	101000-530210	588.50	MATERIALS TO REBUILD HAYWAGON	
		21195	16711/351		VO102601	203090-530210	53.82	RV ANTIFREEZE
						206000-530110	42.37	ROPE/REBAR/TARP
						205000-550300	36.87	DOOR BOTTOM/SCREWS
		21205	16920		VO110101	205000-550300	22.72	PLANK/PLYWOOD
						101000-530210	15.32	WINDOW CHALK/TAPE
		21231	13324		VO110201	101000-550300	18.60	PAINT SUPPLIES
		21234	22302/2081		VO110201	101000-550250	83.38	CONCRETE MIX/SONA TUBE
		21282	24121/2397		VO110901	200000-530425	85.85	MORTAR MIX/POST HOLE DIGGER
<u>TOTAL VENDOR:</u>						1,133.99		
59135	WEE HEART MUSIC, INC.	21143	0088	VO102601	202020-525362	4,586.58	FALL CLASSES	
59637	NEDSRA	21123		VO101801	200100-530451	90.00	TRAINERS WORKSHOP	
59683	DAN NAGY	21256		VO110701	202010-525179	300.00	ADULT BASEBALL AWARDS FEE	
61137	NORTH AMERICAN	21122	5871443	VO101801	200100-530300	120.63	ALL PURPOSE CLEANER/LINERS	
		21147	58892222/2	VO102601	200100-530300	139.35	SHOWER SOAP/TISSUE/PAPER TOWEL	
		21226	5898249	VO110102	200100-530300	56.61	LATEX GLOVES	
		21246	5906044	VO110401	200100-530300	192.82	FLOOR RESTORER/PADS	
<u>TOTAL VENDOR:</u>						509.41		
61205	NICOR GAS	21210		VO110101	100000-660200	17.10	9/11 & 10/11 GAS NEWTON	
63303	OFFICE DEPOT	21183		VO102601	100000-530100	69.99	LASER TONER	
		21209		VO110101	200100-530100	37.95	ENVELOPES/SIGN HOLDER	
					100000-530100	3.50	DIVIDER TABS	
					200000-530100	3.50	DIVIDER TABS	
		21288		VO110901	100000-530100	16.89	TAPE/ENVELOPES/FOLDERS	
			200000-530100	16.90	TAPE/ENVELOPES/FOLDERS			
<u>TOTAL VENDOR:</u>						148.73		
66897	PPKS ARCHITECTS LTD	21096	2010-405	VO101801	940000-680268	2,289.33	PAYMENT #2 DESIGN FEES	

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
67080	PACHSII/CDBH	21088	121808/475	VO101801	500000-650600	256.65	LIABILITY
		21286	122468/495	VO110901	500000-650600	935.00	EMPLOYEE FLU SHOTS
					500000-590820	60.03	POST OFFER
<u>TOTAL VENDOR:</u>						1,251.68	
68763	PACKEY WEBB FORD	21103	6481	VO101801	101000-530340	249.94	BRAKE PADS/ROTORS #430
		21281	6563	VO110901	101000-530320	51.36	HOOD LIFT SUPPORTS
<u>TOTAL VENDOR:</u>						301.30	
68768	PAETEC	21085		VO101801	200100-660300	556.19	10/11 FACILITY PHONES
68990	DIANA PALERMO	21108		VO101801	202050-535610	15.63	CRAFTS/PLAY SAND
69591	PDRMA	21214		VO110102	100000-650100	14,154.78	10/11 HEALTH INSURANCE
					200000-650100	14,154.77	10/11 HEALTH INSURANCE
					500000-650200	3,346.36	10/11 WORKERS COMP
					500000-650600	7,038.83	10/11 LIABILITY
<u>TOTAL VENDOR:</u>						38,694.74	
69850	INTEGRYS ENERGY SERVICES, IN21198	21199	8/11 1304417-01	VO110101	203090-660200	2,253.27	8/11 GAS ADJUSTED AMOUNT
				VO110101	204000-660200	222.41	9/11 GAS
					100000-660200	170.98	9/11 GAS
					207000-660200	48.63	9/11 GAS
					203090-660200	798.48	9/11 GAS
					100000-660200	281.98	9/11 GAS
					206000-660200	199.62	9/11 GAS
					200100-660200	468.37	9/11 GAS
<u>TOTAL VENDOR:</u>						62.80-	
70852	PIONEER MANUFACTURING COMPAN21243	425433		VO110301	202010-535120	472.50	FIELD PAINT
					202010-535127	472.50	FIELD PAINT
					202010-535161	945.00	FIELD PAINT
<u>TOTAL VENDOR:</u>						1,890.00	
71043	PLAQUES PLUS, INC.	21166	15346	VD102601	202010-535120	1,779.90	HOUSE SOCCER TROPHIES

12.

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
		21167	15346	VO102601	202010-535120	819.00	HOUSE SOCCER MEDALS
				<u>TOTAL VENDOR:</u>		2,598.90	
71085	P & M FILTERS, INC.	21089	47836	VO101801	200100-530300	223.00	AIR FILTERS
73350	RANDALL PRESSURE SYSTEMS INC	21139	67789	VO101801	101000-530210	63.80	HIGH PRESSURE HOSE END
74009	RENTAL MAX	21102	0816199302	VO101801	101000-530220	96.53	AUGER RENTAL CHURCHILL
		21188	0816239003	VO102601	101000-530220	74.92	BED EDGER RENTAL FEE
				<u>TOTAL VENDOR:</u>		171.45	
74360	RIDDELL / ALL AMERICAN	21269		VO110701	202010-535161	29,770.30	FOOT BALL UNIFORMS
76093	RUSSO POWER EQUIPMENT	21104	1143873	VO101801	101000-530210	375.00	BACKPACK BLOWER
		21248	1148461/69	VO110401	101000-530210	278.84	BLADE BED OPENER/BEARING
				<u>TOTAL VENDOR:</u>		653.84	
76971	SAM'S CLUB DIRECT	21207		VO110101	202010-535163	909.96	FOOTBALL CONCESSION SUPPLIES
					202010-535125	1,035.61	CLASSIC CONCESSION SUPPLIES
					202050-535610	223.84	PRESCHOOL SNACKS
					202070-535840	25.31	HAYRIDE SUPPLIES
					206000-530300	137.11	PAPER GOODS
					205000-530300	114.59	CLEANING SUPPLIES
					202050-535610	46.50	NAPKINS/RAISINS
					200100-530300	181.51	TRASH BAGS/DETERGENT/BLEACH
				<u>TOTAL VENDOR:</u>		2,674.43	
77090	BRENT SAYERS	21263		VO110701	202010-525102	150.00	ADULT BASEBALL AWARDS FEE
77508	JIM SCHUCHARDT	21257		VO110701	202010-525179	50.00	ADULT BASEBALL AWARDS FEE
78125	SERVICE SANITATIONS	21110	6602970	VO101801	202010-525161	210.62	PORT O LETS VG
		21126	6550865	VO101801	202010-535125	2,656.00	FALL CLASSIC PORT O LETS
		21131	6603078/30	VO101801	202010-535120	139.84	PORT O LET RENTAL
					202010-535127	139.85	PORT O LET RENTAL
				<u>TOTAL VENDOR:</u>		3,146.31	
78208	JIM SEVERYNS	21261		VO110701	202010-525179	100.00	ADULT BASEBALL AWARDS FEE

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
78253	DEBRA SHAKIN	21107		VO101801	202050-535643	15.00	TABLECLOTH/STICKERS
		21150		VO102601	202050-535643	56.94	FALL CRAFTS/SPIDER RINGS
				<u>TOTAL VENDOR:</u>		71.94	
78570	SHERWIN WILLIAMS CO.	21279	47761	VO110901	101000-550301	156.45	ICE RINK BOARD PAINT
		21280	46722	VO110901	101000-550301	156.45	ICE RINK BOARD PAINT
				<u>TOTAL VENDOR:</u>		312.90	
78680	SHINING STAR PRODUCTIONS	21160		VO102601	202020-525301	672.00	FALL CLASSES
79033	SIGN IDENTITY	21114	1105017	VO101801	206000-530130	25.00	HEAT/LIGHT PLATES
79070	SILTWORM	21094		VO101801	940000-680210	1,075.20	PALLET SILTWORM PER VGE
80271	SOCCER 2000	21135	01003159	VO101801	202010-535125	337.14	COMMITTEE JACKETS
81113	STANDARD INDUSTRIAL & AUTO	21283	51125	VO110901	101000-530210	49.00	ROTARY CAPACITOR
81118	STAPLES ADVANTAGE	21178	8019934478	VO102601	100000-530100	18.80	DESK CALENDAR/REFILLS
					200000-530100	102.37	LAMINATING POUCHES/LABELS
					200100-530100	14.13	DESK CALENDAR
		21287		VO110901	100000-530100	27.19	SHREDDER BAGS/CALENDARS
					200000-530100	44.20	SHREDDER BAGS/CALENDARS
					101000-530300	70.75	KEYBOARD/MOUSE
					101000-530450	10.62	COPIES OF PLANS
				<u>TOTAL VENDOR:</u>		288.06	
81540	STEVE STINE	21259		VO110701	202010-525102	225.00	ADULT BASEBALL AWARDS FEE
82050	SUBURBAN DOOR CHECK & LOCK	21140	416002	VO101801	101000-590220	124.80	DOOR CLOSER/KEYS
83549	TEAM SKATEBOARD, INC.	21273		VO110701	202010-525195	279.30	FALL CLASSES
83550	TEMSALES	21080	15445	VO101801	202010-535161	136.00	JACKET EMBROIDERY
83781	TERRACE SUPPLY COMPANY	21097	70044440	VO101801	101000-530500	64.93	ACETYLENE SHOP TORCHES
		21111	907494	VO101801	203090-530600	58.00	CO2 RENTAL FEES
		21236	70046954	VO110201	101000-530500	36.87	COMPRESSED OXYGEN

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
<u>TOTAL VENDOR:</u>						159.80	
85046	TRAFFIC GUARD DIRECT, LLC	21204	3787	VO110101	101000-550850	672.00	SINGE POST BOLLARD
85260	TRESSLER LLP	21109	291831	VO101801	100000-520100	11,931.64	9/11 LEGAL FEES
85292	TRIBUNE MEDIA GROUP	21090		VO101801	200000-520650	200.00	SPECIAL EVENTS ADVERTISING
88120	UNIQUE PRODUCTS & SERVICE	CO21118	228494/93	VO101801	204000-530310	663.43	TISSUE/TOWELS/FLOOR POLISH
					205000-530310	303.72	TISSUE/TOWELS
					206000-530300	14.25	TISSUE
		21124	227877	VO101801	200100-530300	465.00	SCRUBBER REPAIR
<u>TOTAL VENDOR:</u>						1,446.40	
88155	U S BANK	21221		VO110102	200100-520600	311.59	11/11 EQUIPMENT PAYMENT
89990	VERIZON WIRELESS	21200		VO110101	101000-660300	499.97	11/11 PARK CELL PHONES
					200000-660300	67.11	11/11 CELL PHONE KROGER
					200000-660300	27.68	11/11 CELL PHONE YOCUM
					200000-660300	37.99	11/11 CELL PHONE BABICZ
					202010-535232	8.74	11/11 CELL PHONE BABICZ
					202010-535161	8.74	11/11 CELL PHONE BABICZ
					202010-535241	8.74	11/11 CELL PHONE BABICZ
					200000-660300	37.99	11/11 CELL PHONE BERRY
					202010-535111	8.74	11/11 CELL PHONE BERRY
					202010-535127	8.74	11/11 CELL PHONE BERRY
					202010-535120	8.74	11/11 CELL PHONE BERRY
					100000-660300	25.69	11/11 CELL PHONE DH
					200000-660300	164.34	11/11 CELL PHONE DH,KE,KT,MD
					202050-535625	27.68	11/11 CELL PHONE
					202050-535631	27.68	11/11 CELL PHONE
					202050-535626	27.68	11/11 CELL PHONE
					202050-535643	27.68	11/11 CELL PHONE
					202050-535643	27.68	11/11 CELL PHONE
					200000-660300	35.60	11/11 CELL PHONE KHAN
					100000-660300	35.60	11/11 CELL PHONE KHAN
					200000-660300	38.01	11/11 DATACARD
<u>TOTAL VENDOR:</u>						1,160.82	
90330	VILLAGE OF GLEN ELLYN	21240	2039	VO110301	202010-525125	191.84	POLICE OFFICERS TOURNAMENT

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
		21249	10/11 FUEL	VO110401	200000-530500	233.96	10/11 FUEL
					101000-530500	4,808.66	10/11 FUEL
		21290	9/11	VO110901	204000-660400	114.44	9/11 WATER
					200000-660400	940.85	9/11 WATER
					200000-660400	108.57	9/11 WATER
					100000-660400	85.11	9/11 WATER
					207000-660400	166.05	9/11 WATER
					205000-660400	132.03	9/11 WATER
					100000-660400	170.74	9/11 WATER
					200000-660400	59.70	9/11 WATER
					200000-660400	3,206.24	9/11 WATER
					206000-660400	1,188.31	9/11 WATER
					200100-660400	203.00	9/11 WATER
					<u>TOTAL VENDOR:</u>	11,609.50	
90347	VILLA PARK ELECTRICAL SUPPLY	21276	1780847	VO110901	207000-530300	120.90	REPLACE OUTSIDE LIGHT
					101000-550300	61.17	REPLACEMENT TIMER
					<u>TOTAL VENDOR:</u>	182.07	
93189	WEST SUBURBAN BASEBALL LEAGU	21265		VO110701	202010-525233	3,500.00	TRAVEL LEAGUE FEES
93580	ANTOINETTE WHITE	21149		VO102601	202050-535610	21.00	HALLOWEEN STRAWS/CANDY
94608	WILSON SPORTING GOODS	21115	4510205076	VO101801	206000-530130	257.52	DEMO PADDLE RACQUETS
		21116	4510134804	VO101801	206000-530130	483.13	PADDLE RACQUETS
		21285	4510353997	VO110901	206000-530130	381.92	PADDLE TENNIS RACQUETS
					<u>TOTAL VENDOR:</u>	1,122.57	
94647	WINFIELD WOLVERINES	21237	12&U	VO110301	202010-525112	37.50	UMPIRE FEES
94685	WISS, JANNEY, ELSTNER ASSOCIAT	21152	0219146	VO102601	940000-680200	9,225.00	ASFC ROOF LEAKAGE SERVICES
		21228	0220170	VO110201	940000-680200	21,614.24	ASFC ROOF LEAKAGE SERVICES
					<u>TOTAL VENDOR:</u>	30,839.24	
95470	RICK WOSTRATZKY	21254	10&11/2011	VO110701	202010-525102	1,491.00	FALL SOFTBALL UMPIRE FEES
97576	MYRON YOCUM	21208		VO110101	500000-650600	20.00	FLU SHOT REIMBURSEMENT

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SUMMARY BY FUND:

CORPORATE	61,518.71
RECREATION	156,495.67
POLICE	2,800.00
LIABILITY INSURANCE	11,656.87
CAPITAL PROJECTS	96,371.38

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GRAND TOTAL:	328,842.63
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TOTAL PAGES: 18

To the Executive Director:

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on NOVEMBER 15, 2011 and you are hereby authorized to pay them from the appropriate funds.

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(Treasurer)

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(Secretary)



November 10, 2011

## ***MEMO***

TO: Board of Commissioners  
FROM: Dave Harris, Executive Director  
RE: Appoint Delegate to IAPD Annual Business Meeting

The IAPD Annual Business Meeting will be held on Saturday, January 28, 2012 at 3:30 p.m. in the Regency Ballroom (West Tower/Gold Level), Hyatt Regency Hotel, Chicago. As members of the Illinois Association of Park Districts the Board is required to appoint a delegate to the meeting as well as a first, second and third alternate.



TO: ALL MEMBER AGENCIES  
FROM: Peter M. Murphy, President/CEO  
DATE: October 6, 2011  
RE: RESOLUTIONS

To ensure our membership a voice in the Association, Article X, of the Constitutional By-Laws provides as follows:

"Section 1. Resolutions for presentation at the Annual Meeting of the Association may be proposed by any member district, the Honors and Resolutions Committee and by the Board of Trustees.

- (a) Resolutions must be submitted to the President/CEO no later than sixty (60) days prior (November 29, 2011) to the Annual Business Meeting of the Association. All resolutions submitted shall be mailed to the membership not less than forty-five (45) days prior (December 14, 2011) to the Annual Business Meeting.
  
- (b) The Honors and Resolutions Committee shall have the prerogative to determine which resolutions submitted by member districts shall be presented at the Annual Business Meeting of the Association; however, all resolutions received must be submitted to the membership. Any governing board of a member district shall have the right to appeal the Committee's decision to the delegates at the Annual Business Meeting of the Association.
  
- (c) Notice of appeal by a member district for the resolution must be served by mail on the members of the Honors and Resolutions Committee so as to be received not less than forty-eight (48) hours in advance of the start of the Annual Conference. A majority of the official delegates present and voting at the Annual Business Meeting of the Association during the Annual Conference is required for consideration of appeals. Approval by a two-thirds (2/3rds) majority vote of the official delegates present and voting is required at the Annual Business Meeting of the Association for the introduction of additional resolutions. A member district seeking authority at the Annual Business Meeting of the Association to present an additional resolution must provide duplicated copies in number sufficient for all delegates present."

**NOTE: All resolutions must be received in the Association's office not later than November 29, 2011.**



TO: ALL MEMBER AGENCIES  
FROM: Peter M. Murphy, President/CEO  
DATE: October 6, 2011  
RE: **2012 RECOMMENDATIONS**

In order to comply with the provisions of the IAPD Constitutional By-Laws, recommended changes and/or amendments to the Constitutional By-Laws must be on file in the Association's office on or before November 29, 2011 to be considered by the committee.

This schedule has been adopted by the committee in order to provide adequate time for the office to publish and distribute the committee report to all member districts forty-five (45) days (December 14, 2011) in advance of the Annual Business Meeting. For your information, we list the following sections of the Association's Constitutional By-Laws:

#### **ARTICLE XII -- PROCEDURAL POLICIES**

"Section 1. The Board of Trustees shall establish operational procedures and policies that are compatible with the Constitutional By-Laws. The major Procedural Policies established by the Board shall be maintained in written form available upon request to the member districts."

#### **ARTICLE XIII -- AMENDMENTS TO CONSTITUTIONAL BY-LAWS**

"Section 1. These Constitutional By-Laws may be amended at the Annual Meeting of the association by a majority vote of the official delegates of the member districts present and voting subject to the compliance with the following procedure:

(a) Any member district, or the Board of Trustees, desiring to suggest an amendment to the Constitutional By-Laws, shall submit the proposed amendment to the President/CEO in writing not less than sixty (60) days prior to the Annual Business Meeting of the Association.

(b) The President/CEO shall thereupon cause a copy of the proposed amendment to be mailed to each member district of the Association not less than forty-five (45) days prior to the Annual Meeting of the Association."

**NOTE: November 29, 2011 is the deadline for all changes and/or amendments to be received in the Association's office.**



TO: ALL MEMBER AGENCY DIRECTORS

FROM: Peter M. Murphy, President/CEO

DATE: October 6, 2011

RE: CREDENTIALS CERTIFICATE

The IAPD/IPRA Soaring to New Heights Conference will be held at the Hyatt Regency Hotel, Chicago, Illinois, January 26-28, 2012.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 28, 2012 at 3:30 p.m. in the Regency Ballroom (*West Tower/Gold Level*), of the Hyatt Regency Hotel, 151 E. Wacker Dr. in Chicago, Illinois.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

**NOTE:** If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

21.

**CREDENTIALS CERTIFICATE**

This is to certify that at a meeting of the Governing Board of the \_\_\_\_\_

\_\_\_\_\_ held at  
*(Name of Agency)*

\_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
*(Location) (Month/Day/Year) (Time)*

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held at the Hyatt Regency Hotel, Chicago, Illinois on **Saturday, January 28, 2012 at 3:30 p.m. in the Regency Ballroom (West Tower/Gold Level):**

Name

Title

Delegate: \_\_\_\_\_

1st Alternate: \_\_\_\_\_

2nd Alternate: \_\_\_\_\_

3rd Alternate: \_\_\_\_\_

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal:

Signed: \_\_\_\_\_

*(President of Board)*

Attest: \_\_\_\_\_

*(Board Secretary)*

Return this form to: Illinois Association of Park Districts  
211 East Monroe Street  
Springfield, IL 62701-1186



November 10, 2011

## ***MEMO***

TO: Board of Commissioners  
FROM: Dave Harris, Executive Director  
RE: 2012 Proposed Board Meeting Schedule

Attached is the proposed 2012 Glen Ellyn Board meeting schedule, please review. There is only one meeting scheduled in July due to the heavy activity and demand required for events related to the Fourth of July holiday. Also, please note that the January meetings take place on the second and fourth Tuesday of the month. This is to allow more time to prepare for the first Board meeting following the winter holidays.

Staff will be available for questions and comments.

**2012 Board of Commissioners  
Meeting Schedule**

In accordance with the Illinois Open Meetings Act, "5 ILCS 120/11" public notice is hereby given that otherwise noted, the Workshop Meetings of the Board of Commissioners of the Glen Ellyn Park District shall be held the first Tuesday of each month; and the Regular Meetings shall be held on the third Tuesday of the month for 2012 calendar year. These meetings will be held at the Spring Avenue Recreation Center, 185 Spring Avenue, Glen Ellyn, Illinois, and shall begin at 7:00 p.m. The meeting schedule is as follows:

**Workshop Meeting**

January 10, 2012\*  
February 7, 2012  
March 6, 2012  
April 10, 2012\*  
May 1, 2012  
June 5, 2012

**Regular Meeting**

January 24, 2012\*  
February 21, 2012  
March 20, 2012  
April 24, 2012\*  
May 15, 2012  
June 19, 2012  
July 17, 2012\*  
(Workshop Meeting & Regular Meeting)

August 7, 2012  
September 4, 2012  
October 2, 2012  
November 6, 2012  
December 4, 2012

August 21, 2012  
September 18, 2012  
October 16, 2012  
November 20, 2012  
December 18, 2012

\* Denotes deviation in regular schedule.



November 10, 2011

## ***MEMO***

TO: Board of Commissioners  
FROM: Dave Harris, Executive Director  
RE: Resolution 11-11 Authorizing Destruction of Particular Verbatim Recordings of Closed Session Meetings

Attached is resolution 11-11 Authorizing Destruction of Particular Verbatim Recordings of Closed Session Meetings. This action enables the Park District to destroy verbatim recordings of closed session meetings. All the closed session minutes have been reviewed and approved. Most have also been released previously for public viewing as well. This is a recommended housekeeping process by legal counsel that should be performed in coordination with other closed session procedures. As a reminder, the District still is required to retain written minutes for each closed session.

If the Board is in agreement with the destruction of the identified verbatim recordings of closed session meetings, the resolution will be placed on the November 29<sup>th</sup> Regular Meeting Consent Agenda.

**RESOLUTION NO. 11-11**

**GLEN ELLYN PARK DISTRICT**

**RESOLUTION PROVIDING FOR THE DESTRUCTION  
OF PARTICULAR VERBATIM RECORDINGS OF CLOSED SESSION  
MEETINGS**

**WHEREAS**, the Board of Park Commissioners (the "Park Board") of the Glen Ellyn Park District, DuPage County, Illinois (the "Park District") has maintained verbatim recordings of all closed session meetings of the Park Board as required under the Open Meetings Act, 5 ILCS 120/1 *et seq.* (the "Act"); and

**WHEREAS**, the Act allows verbatim records of closed meetings or closed sessions of open meetings ("closed session meetings") to be destroyed by the Park District without notification to, or the approval of, a records commission under the Local Records Act, no less than 18 months after the completion of the meeting recorded, but only after:

1. The Park Board approves the destruction of a particular recording; and
2. The Park Board approves minutes of the closed session meeting that meet the written minutes requirements of subsection 2.06 (a) of the Act; and

**WHEREAS**, the Park District wishes at this time to destroy particular verbatim recordings of closed session meetings as permitted under the Act;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Park Commissioners of the Glen Ellyn Park District, DuPage County, Illinois as follows:

**Section 1:** The Park Board has previously approved minutes for the following closed session meetings that meet the requirements of Subsection 2.06(a) of the Act :

<u>Board Meeting</u>	<u>Date</u>
Closed Session	05-04-2004
Closed Session	05-18-2004
Closed Session	06-01-2004

<u>Board Meeting</u>	<u>Date</u>
Closed Session	07-19-2004
Closed Session	07-20-2004
Closed Session	08-17-2004
Closed Session	09-07-2004
Closed Session	09-21-2004
Closed Session	10-05-2004
Closed Session	10-26-2004
Closed Session	10-30-2004
Closed Session	11-23-2004
Closed Session	12-07-2004
Closed Session	12-21-2004
Closed Session	01-18-2005
Closed Session	03-01-2005
Closed Session	04-05-2005
Closed Session	05-17-2005
Closed Session	05-31-2005
Closed Session	06-07-2005
Closed Session	09-20-2005
Closed Session	05-22-2007
Closed Session	06-05-2007
Closed Session	11-20-2007
Closed Session	12-04-2007
Closed Session	12-18-2007
Closed Session	01-08-2008
Closed Session	02-05-2008
Closed Session	02-18-2008
Closed Session	03-04-2008
Closed Session	04-22-2008
Closed Session	05-06-2008
Closed Session	05-20-2008
Closed Session	06-17-2008
Closed Session	07-01-2008
Closed Session	07-15-2008
Closed Session	09-16-2008
Closed Session	10-04-2008
Closed Session	10-07-2008
Closed Session	11-18-2008
Closed Session	12-02-2008
Closed Session	12-16-2008
Closed Session	01-20-2009
Closed Session	02-17-2009
Closed Session	04-21-2009
Closed Session	06-02-2009
Closed Session	09-15-2009
Closed Session	10-06-2009

<u>Board Meeting</u>	<u>Date</u>
Closed Session	10-27-2009
Closed Session	11-17-2009
Closed Session	12-01-2009
Closed Session	12-15-2009
Closed Session	01-19-2010
Closed Session	02-02-2010
Closed Session	03-02-2010
Closed Session	03-16-2010

**Section 2:** The Park Board hereby authorizes the immediate destruction of all verbatim recordings of each closed session meeting identified in Section 1 of this Resolution and hereby directs the Park Board Secretary to destroy said verbatim recordings as soon as practicable.

**Section 3:** This Resolution shall take effect immediately upon its passage and approval by the Park Board. All prior resolutions, motions and order in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED: This \_\_\_\_ day of \_\_\_\_\_, 20\_\_

RECORDED: This \_\_\_\_ day of \_\_\_\_\_, 20\_\_

Votes: AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

By: \_\_\_\_\_  
 President, Board of Park Commissioners  
 Glen Ellyn Park District  
 DuPage County, Illinois

ATTEST:

\_\_\_\_\_  
 Secretary, Board of Park Commissioners  
 Glen Ellyn Park District  
 DuPage County, Illinois



# MEMO

November 8, 2011

**TO: Park District Board of Commissioners**  
**FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel**  
**CC: David Harris, Executive Director**  
**RE: 2012 Budget and Appropriation Ordinance**

Attached please find a tentative draft of the 2012 Combined Budget and Appropriation Ordinance (B&A Ordinance). The Park District is required to place on file a tentative draft of the 2012 B&A Ordinance and make available for public inspection for a period of at least 30 days in advance of formal approval.

Note: The Board must approve placing the B&A on file for public inspection. However, modifications to the B&A are still permissible prior to the public hearing and formal approval.

## Motion

Motion to place on file a tentative draft of the 2012 Budget and Appropriation Ordinance.

**ORDINANCE 11-06**  
**A COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR**  
**PURPOSES OF THE GLEN ELLYN PARK DISTRICT FOR THE YEAR**  
**BEGINNING January 1, 2012 AND ENDING DECEMBER 31, 2012**

WHEREAS, the Combined Budget and Appropriation Ordinance for the Glen Ellyn Park District for its 2012 fiscal year has been prepared in tentative form and has been conveniently made available to public inspection for at least 30 days prior to final action thereon; and

WHEREAS, a public hearing on said Ordinance was held at 7:00 p.m. at the Spring Avenue Recreation Center, 185 Spring Avenue, Glen Ellyn, Illinois, on Tuesday, December 20, 2011, pursuant to a notice which was published in the Daily Herald, a paper having a general circulation in this District, and all other legal requirements having been complied with.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE GLEN ELLYN PARK DISTRICT OF THE COUNTY OF DU PAGE AND STATE OF ILLINOIS:

**Section 1.** That the following sums of money in the total amount of FOURTEEN MILLION TWO HUNDRED EIGHT THOUSAND SIX HUNDRED FIFTY FIVE DOLLARS (\$14,208,655) so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the purposes of the Glen Ellyn Park District, as hereinafter specified for the year beginning January 1, 2011 and ending December 31, 2011.

**Section 2.**

I. The amount Budgeted and Appropriated for Corporate Purposes:	<u>Budget</u>	<u>Appropriation</u>
Salaries and Wages	\$ 942,988	\$1,084,436
Contractual Services	\$ 256,260	\$ 294,699
Materials & Supplies	\$ 173,320	\$ 199,318
Equipment	\$ 11,725	\$ 13,484
Building & landscape	\$ 127,000	\$ 146,050
Miscellaneous	\$ 174,486	\$ 200,659
Insurance	\$ 184,000	\$ 211,600
Utilities	\$ 62,000	\$ 71,300
 Total amount Budgeted-Corporate Fund	 \$1,931,779	
Total amount Appropriated-Corporate Fund		\$2,221,546

II.	The amount Budgeted and Appropriated for Recreation Purposes:	<u>Budget</u>	<u>Appropriation</u>
	Salaries & Wages	\$2,180,244	\$2,507,281
	Contractual Services	\$1,075,036	\$1,236,291
	Materials & Supplies	\$ 654,098	\$ 752,213
	Equipment	\$ 29,675	\$ 34,126
	Building & landscape	\$ 13,300	\$ 15,295
	Miscellaneous	\$1,105,298	\$1,271,093
	Insurance	\$ 183,500	\$ 211,025
	Utilities	\$ 456,172	\$ 524,598
	Park Development	\$ 45,000	\$ 51,750
	Total amount Budgeted-Recreation Fund	\$5,742,323	
	Total amount Appropriated-Recreation Fund		\$6,603,672
III.	The amount Budgeted and Appropriated For Police Services Fund Expenses:	<u>Budget</u>	<u>Appropriation</u>
	Police Services Expenses	\$ 1,734	\$ 1,994
	Total amount Budgeted-Police Fund	\$ 1,734	
	Total amount Appropriated-Police Services Fund		\$ 1,994
IV.	The amount Budgeted and Appropriated for Paving & Lighting Expenses:	<u>Budget</u>	<u>Appropriation</u>
	Paving & Lighting Expenses	\$ 1,500	\$ 1,725
	Total amount Budgeted-Paving & Lighting Fund	\$ 1,500	
	Total amount Appropriated-Paving & Lighting Fund		\$ 1,725
V.	The amount Budgeted and Appropriated for Pension Purposes(Social Security and Illinois Municipal Retirement Fund Participation) Expense:	<u>Budget</u>	<u>Appropriation</u>
	Soc. Sec. & Medicare Employer Contribution and IMRF Employer Contribution	\$ 650,072	\$ 747,583
	Total amount Budgeted-Pension Fund	\$ 650,072	
	Total amount Appropriated-Pension Fund		\$ 747,583
VI.	The amount Budgeted and Appropriated for Bond and Interest Expense:	<u>Budget</u>	<u>Appropriation</u>

	Principal, Interest, Registrar Fees	\$2,494,160	\$ 2,700,000
	Total amount Budgeted-Bond and Interest Fund	\$2,494,160	
	Total amount Appropriated-Bond and Interest Fund		\$ 2,700,000
VII.	The amount Budgeted and Appropriated for Insurance Purposes Pursuant to Section 9-107 of the Local Governmental and Governmental Employees Tort Immunity Act:		
		<u>Budget</u>	<u>Appropriation</u>
	Miscellaneous	\$ 5,126	\$ 5,895
	Insurance Premiums	\$ 147,400	\$ 169,510
	Total amount Budgeted-Insurance Fund	\$ 152,526	
	Total amount Appropriated-Insurance Fund		\$ 175,405
VIII.	The amount Budgeted and Appropriated for District's Share of Expense of Joint Recreation Programs for the Handicapped:		
		<u>Budget</u>	<u>Appropriation</u>
	Special Recreation Programs for the Disabled (W.D.S.R.A. Contribution and Accessibility improvements)	\$ 704,965	\$ 810,710
	Total amount Budgeted-Special Rec. Fund	\$ 704,965	
	Total amount Appropriated-Special Rec. Fund		\$ 810,710
IX.	The amount Budgeted and Appropriated for Auditing Expenses:		
		<u>Budget</u>	<u>Appropriation</u>
	Auditing Expenses	\$ 13,435	\$ 15,450
	Total amount Budgeted-Audit Fund	\$ 13,435	
	Total amount Appropriated-Audit Fund		\$ 15,450
X.	The amount Budgeted and Appropriated for Working Cash Fund Expense:		
		<u>Budget</u>	<u>Appropriation</u>
	Miscellaneous	\$ 600	\$ 690
	Total amount Budgeted Working Cash Fund	\$ 600	
	Total amount Appropriated Working Cash Fund		\$ 690
XI.	The amount budgeted and appropriated for Equipment Replacement Fund Expense:		
		<u>Budget</u>	<u>Appropriation</u>

Equipment and vehicles	\$ 110,793	\$ 127,412
Total amount Budgeted Equipment Replace. Fund	\$ 110,793	
Total amount Appropriated- Equipment Replacement Fund		\$ 127,412

XII. The amount Budgeted and Appropriated for Capital Improvement Fund Expense:	<u>Budget</u>	<u>Appropriation</u>
Miscellaneous	\$ 79,188	\$ 91,066
Park Development	\$1,605,900	\$ 1,846,785
Capital Improvements	\$ 50,000	\$ 57,500
Total amount Budgeted Capital Improvement. Fund	\$1,735,088	
Total amount Appropriated Capital Improvement. Fund		\$ 1,995,351

XIII. The amount Budgeted and Appropriated for Cash in Lieu of Land Fund Expense:	<u>Budget</u>	<u>Appropriation</u>
Park Development	\$ 70,000	\$ 80,500
Total amount Budgeted Capital Improvement. Fund	\$ 70,000	
Total amount Appropriated Capital Improvement. Fund		\$ 80,500

**SUMMARY**

	<b>BUDGET</b>	<b>APPROPRIATION</b>
Corporate Fund	\$ 1,931,779	\$ 2,221,546
Recreation Fund	5,742,323	6,603,672
Police Services Fund	1,734	1,994
Paving & Lighting Fund	1,500	1,725
Illinois Municipal Retirement Fund	650,072	747,583
Bond and Interest Fund	2,494,160	2,700,000
Liability Insurance Fund	152,526	175,405
Special Recreation Fund	704,965	810,710
Audit Fund	13,435	15,450
Working Cash Fund	600	690
Equipment Replacement Fund	110,793	127,412
Capital Projects Fund	1,735,088	1,995,351
Cash in Lieu of Land	70,000	80,500
<hr/> Total Estimated Expenditures	<hr/> \$13,608,975	<hr/> 15,482,038

As part of the annual budget and appropriations, it is stated:

- (a) That the estimated funds on hand at the beginning of the fiscal year are \$ 4,063,041.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$11,694,217.

- (c) That the estimated expenditures contemplated for the fiscal year are \$15,482,038.
- (d) That the estimated GROSS cash expected to be on hand at the end of the fiscal year is \$275,220.
  - 1. Less \$200,000 Working Cash Fund established per law.
  - 2. Estimated NET cash to be on hand at the end of the fiscal year is \$ 75,220.
- (e) That the estimated amount of taxes, including Personal Property Replacement Tax and prior year taxes, to be received by the Glen Ellyn Park District during the fiscal year is \$6,095,145.

**Section 3.**

That all unexpended balances of any item or items or any general appropriations made in this ordinance be expended in making up any insufficiency in any item or items in the same general appropriations and for the same general purpose of any like appropriations for this ordinance.

**Section 4.**

That all unexpended balances from annual appropriations of previous years are hereby re-appropriated.



November 10, 2011

## ***MEMO***

TO: Board of Commissioners  
FROM: Dave Harris, Executive Director  
RE: 2012 Proposed Budget

Discussion regarding the proposed 2012 Glen Ellyn Park District budget will continue. Previously the Board reviewed the "Capital Projects" and the "Corporate" funds. At the November 15<sup>th</sup> meeting staff will present the Recreation fund. If time allows, review of the smaller funds including "Police", "Paving and Lighting", "IMRF/Social Security", "Debt Service", "Liability Insurance", "Special Recreation", "Audit", "Working Cash", and "Cash in Lieu of Land" will occur. Please be sure to bring your budget book to the meeting.

Following the presentation, staff will be available for questions and comments.