

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting
May 17, 2011
185 Spring Avenue
7:00 p.m.**

- I. Call to Order**
- II. Roll Call of Commissioners**
- III. Pledge of Allegiance**
- IV. Changes to the Agenda**
- V. Consent Agenda:** All items in Section V are included in the Consent Agenda by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Agenda.
 - A. Finance Report
 - B. Voucher List of Bills Totaling \$187,381.78
 - C. Minutes: April 19, 2011 Regular Meeting
May 3, 2011 Workshop Meeting
May 11, 2011 Special Meeting
- VI. Public Participation**
- VII. Unfinished Business**
 - A. Board/Employee Discount
 - B. Safety Village Contract Termination
 - C. 2011 Budget Amendment
- VIII. New Business**
 - A. Approve Resolution 11-03 Designating Bank Depositories
 - B. Approve Resolution 11-04 Authorizing Signatures on Checks
 - C. Finance Committee
- IX. Matters from Staff**
- X. Matters from Commissioners**
- XI. Adjourn to Executive Session**
- XII. Reconvene the Regular Meeting**
- XIII. Ackerman Roofing System and Rehabilitation Repair Proposal**
- XIV. Adjourn**

FINANCE REPORT

April 30, 2011

BANK BALANCES

	<u>December 2010</u>	<u>January 2011</u>	<u>February 2011</u>	<u>March 2011</u>	<u>April 2011</u>
COMMUNITY BANK WHEATON/GLEN ELLYN	\$ 302,617.19	\$ 355,451.37	\$ 234,658.03	\$ 261,734.04	\$ 447,639.15
COMMUNITY BANK CD 1012	1,217,229.15	1,217,746.16	1,218,263.39	1,218,730.76	1,219,953.44
COMMUNITY BANK CD 6001	245,529.21	245,633.50	245,737.83	245,832.10	246,078.73
COMMUNITY BANK CD 6028	122,109.92	122,161.79	122,213.67	122,260.56	122,383.22
COMMUNITY BANK CD 0763	1,012,417.62	1,012,847.64	1,013,277.84	1,013,666.56	1,014,183.24
BRIDGEVIEW BANK	250,889.53	251,019.78	251,116.06	251,222.70	246,308.85
ILLINOIS FUNDS - 9347	1,377,467.64	1,435,336.57	1,435,530.42	1,243,788.88	1,073,477.00
ILLINOIS PARK DISTRICT LIQUID ASSET FUND	859,718.81	859,773.17	859,824.84	859,871.90	859,909.06
Total Bank Balance	\$ 5,387,979.07	\$ 5,499,969.98	\$ 5,380,622.08	\$ 5,217,107.50	\$ 5,229,932.69

INTEREST RATES

COMMUNITY BANK CD 1012	0.50%	0.50%	0.50%	0.60%	0.60%
COMMUNITY BANK CD 6001	0.50%	0.50%	0.50%	0.60%	0.60%
COMMUNITY BANK CD 6028	0.50%	0.50%	0.50%	0.60%	0.60%
COMMUNITY BANK CD 0763	0.50%	0.50%	0.50%	0.60%	0.60%
BRIDGEVIEW BANK	0.65%	0.60%	0.60%	0.60%	0.60%
ILLINOIS FUNDS - 9347	0.12%	0.11%	0.09%	0.09%	0.05%
ILLINOIS PARK DISTRICT LIQUID ASSET FUND	0.11%	0.07%	0.08%	0.06%	0.06%

INTEREST

COMMUNITY BANK WHEATON/GLEN ELLYN	\$ 18.30	\$ 19.16	\$ 15.46	\$ 21.79	\$ 20.05
COMMUNITY BANK CD 1012	962.85	517.01	517.23	467.37	641.25
COMMUNITY BANK CD 6001	194.22	104.29	104.33	94.27	125.30
COMMUNITY BANK CD 6028	96.59	51.87	51.88	46.89	62.32
COMMUNITY BANK CD 0763	800.84	430.02	430.20	388.72	516.68
BRIDGEVIEW BANK	138.43	130.25	96.28	106.64	86.15
ILLINOIS FUNDS	226.40	137.97	104.05	91.11	42.38
ILLINOIS PARK DISTRICT LIQUID ASSET FUND	79.81	54.36	51.67	47.06	37.16
Total Interest	\$ 2,517.44	\$ 1,444.93	\$ 1,371.10	\$ 1,263.85	\$ 1,531.29

WEIGHTED AVERAGE CALCULATION

COMMUNITY BANK CD	\$ 6,086.15	\$ 6,088.73	\$ 6,091.32	\$ 7,312.38	\$ 7,319.72
COMMUNITY BANK CD	1,227.65	1,228.17	1,228.69	1,474.99	1,476.47
COMMUNITY BANK CD	610.55	610.81	611.07	733.56	734.30
COMMUNITY BANK CD	5,062.09	5,064.24	5,066.39	6,082.00	6,085.10
BRIDGEVIEW BANK	1,630.78	1,506.12	1,506.70	1,507.34	1,477.85
ILLINOIS FUNDS	1,666.74	1,636.28	1,349.40	1,057.22	483.06
ILLINOIS PARK DISTRICT LIQUID ASSET FUND	945.69	601.84	687.86	515.92	515.95
Weighted Average	\$ 17,229.64	\$ 16,736.19	\$ 16,541.42	\$ 18,683.42	\$ 18,092.45

GEPD WEIGHTED AVERAGE	0.34%	0.33%	0.32%	0.38%	0.38%
90 DAY T-BILL AVG.	0.12%	0.15%	0.15%	0.09%	0.09%
RATE VARIANCE	0.22%	0.18%	0.17%	0.29%	0.29%
ANNUAL DIFFERENCE (compared to 90 day t-bill)	\$ 11,127.20	\$ 9,019.41	\$ 8,822.47	\$ 14,223.58	\$ 13,788.39
MONTHLY DIFFERENCE	\$ 927.27	\$ 751.62	\$ 735.21	\$ 1,185.30	\$ 1,149.03

FUND NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE		THIS MONTH	YEAR TO DATE
<u>REVENUE</u>								
10	CORPORATE	14,653.57	62,230.44	0.00	62,230.44	1,694,183	17,914	71,007
20	RECREATION	299,722.26	1,942,795.04	0.00	1,942,795.04	5,812,173	341,404	1,905,254
30	POLICE	0.00	27.03	0.00	27.03	3,620	1	38
35	PAVING AND LIGHTING	0.00	13.49	0.00	13.49	2,010	0	18
40	IMRF AND FICA	0.00	2,106.49	0.00	2,106.49	360,200	2	3,095
45	DEBT SERVICE	1,185.28	19,413.51	0.00	19,413.51	2,359,982	1,042	24,035
50	LIABILITY INSURANCE	0.00	648.16	0.00	648.16	135,000	0	882
55	SPECIAL RECREATION	0.00	5,401.24	0.00	5,401.24	733,409	0	6,738
60	AUDIT	0.00	94.53	0.00	94.53	12,593	1	108
65	WORKING CASH	62.32	212.96	0.00	212.96	200 +	228	1,268
80	EQUIPMENT REPLACEMENT FUND	0.00	15,858.00	0.00	15,858.00	122,245	0	0
94	CAPITAL PROJECTS	235,678.41	420,983.11	0.00	420,983.11	748,000	1,252	47,397
96	CASH IN LIEU OF LAND	0.00	65.00	0.00	65.00	10,300	24	74
	TOTAL REVENUE	551,301.84	2,469,849.00	0.00	2,469,849.00	11,993,915	361,867	2,059,915
<u>EXPENSE</u>								
10	CORPORATE	181,544.17	466,673.94	1,115.48	467,789.42	1,678,060	145,344	444,696
20	RECREATION	319,270.06	1,145,402.76	13,072.64	1,158,475.40	5,706,666	560,097	1,454,704
30	POLICE	0.00	0.00	0.00	0.00	5,000	231	1,035
35	PAVING AND LIGHTING	0.00	0.00	0.00	0.00	1,500	0	0
40	IMRF AND FICA	42,558.70	132,191.40	0.00	132,191.40	430,000	48,358	143,638
45	DEBT SERVICE	0.00	0.00	0.00	0.00	2,357,510	428	428
50	LIABILITY INSURANCE	10,480.32	35,009.65	0.00	35,009.65	140,446	12,358	34,731
55	SPECIAL RECREATION	760.00	760.00	0.00	760.00	717,586	0	6,951
60	AUDIT	0.00	0.00	0.00	0.00	13,000	8,900	8,900
65	WORKING CASH	0.00	0.00	0.00	0.00	1,000	0	0
80	EQUIPMENT REPLACEMENT FUND	7,999.00	24,954.00	0.00	24,954.00	63,500	0	60,328
94	CAPITAL PROJECTS	24,268.27	181,075.25	0.00	181,075.25	1,241,082	168,457	1,313,155
	TOTAL EXPENSE	586,880.52	1,986,067.00	14,188.12	2,000,255.12	12,355,350	944,172	3,468,566
	TOTAL REVENUE	551,301.84	2,469,849.00	0.00	2,469,849.00	11,993,915	361,867	2,059,915
	TOTAL EXPENSE	586,880.52	1,986,067.00	14,188.12	2,000,255.12	12,355,350	944,172	3,468,566
	NET INCOME/LOSS	35,578.68-	483,782.00	14,188.12-	469,593.88	361,435-+	582,305-	1,408,651-

FUND..... 10 CORPORATE

ACCOUNT NUMBER DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR		
	THIS MONTH	YEAR TO DATE		YEAR TO DATE		THIS MONTH	YEAR TO DATE	
REVENUES								
TAX RECEIPTS	14,237.07	35,731.33	0.00	35,731.33	1,549,897	12,503	37,955	
INTEREST INCOME	231.50	923.97	0.00	923.97	15,000	1,412	5,828	
RENTALS	0.00	0.00	0.00	0.00	500	215	215	
MISCELLANEOUS	185.00	25,575.14	0.00	25,575.14	128,786	3,785	27,010	
TOTAL REVENUE	14,653.57	62,230.44	0.00	62,230.44	1,694,183	17,914	71,007	
EXPENSES								
SALARIES & WAGES	92,007.82	252,716.30	0.00	252,716.30	920,032	100,064	287,770	
CONTRACTUAL SERVICES	1,488.62	43,897.97	0.00	43,897.97	173,600	3,024	32,445	
MATERIALS & SUPPLIES	11,906.47	41,835.27	1,115.48	42,950.75	149,978	14,332	40,343	
EQUIPMENT	173.95	590.39	0.00	590.39	12,625	169	602	
BUILDING & LANDSCAPE	5,466.69	11,142.64	0.00	11,142.64	83,000	17,677	24,729	
MISCELLANEOUS	49,911.33	57,528.39	0.00	57,528.39	93,325	1,052	14,806	
INSURANCE	14,340.02	42,103.00	0.00	42,103.00	183,000	1,677	28,485	
UTILITIES	6,249.27	16,859.98	0.00	16,859.98	62,500	7,348	15,516	
TOTAL EXPENSE	181,544.17	466,673.94	1,115.48	467,789.42	1,678,060	145,344	444,696	
TOTAL FUND REVENUE	14,653.57	62,230.44	0.00	62,230.44	1,694,183	17,914	71,007	
TOTAL FUND EXPENSE	181,544.17	466,673.94	1,115.48	467,789.42	1,678,060	145,344	444,696	
NET FUND INCOME/LOSS	166,890.60-	404,443.50-	1,115.48-	405,558.98-	16,123	127,429-	373,689-	

FUND..... 20 RECREATION

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT		ANNUAL	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE	
REVENUES									
	TAX RECEIPTS	14,223.39	32,198.07	0.00	32,198.07	993,214	12,503	33,210	
	GENERAL FEES	260,004.39	1,809,149.65	0.00	1,809,149.65	4,190,832	301,099	1,773,678	
	INTEREST INCOME	559.06	2,141.13	0.00	2,141.13	4,000	69	266	
	RENTALS	23,689.42	83,269.68	0.00	83,269.68	178,070	23,411	81,085	
	MISCELLANEOUS	1,129.00	13,786.89	0.00	13,786.89	363,357	3,048	14,494	
	CONCESSIONS	117.00	2,249.62	0.00	2,249.62	82,700	1,273	2,522	
	TOTAL REVENUE	299,722.26	1,942,795.04	0.00	1,942,795.04	5,812,173	341,404	1,905,254	
EXPENSES									
	SALARIES & WAGES	184,311.40	545,097.60	0.00	545,097.60	2,201,404	205,216	566,474	
	CONTRACTUAL SERVICES	58,136.35	289,972.26	0.00	289,972.26	1,112,765	99,689	248,960	
	MATERIALS & SUPPLIES	19,286.88	142,133.81	13,072.64	155,206.45	716,751	67,837	209,671	
	EQUIPMENT	2,543.30	10,386.05	0.00	10,386.05	40,700	3,151	5,617	
	BUILDING & LANDSCAPE	1,463.06	2,036.87	0.00	2,036.87	15,500	303	3,508	
	MISCELLANEOUS	9,988.10	45,816.54	0.00	45,816.54	886,374	10,017	80,883	
	INSURANCE	14,340.02	42,102.99	0.00	42,102.99	182,500	13,527	40,335	
	UTILITIES	29,200.95	67,856.64	0.00	67,856.64	438,672	39,926	105,734	
	PARK DEVELOPMENT	0.00	0.00	0.00	0.00	112,000	120,431	193,521	
	TOTAL EXPENSE	319,270.06	1,145,402.76	13,072.64	1,158,475.40	5,706,666	560,097	1,454,704	
	TOTAL FUND REVENUE	299,722.26	1,942,795.04	0.00	1,942,795.04	5,812,173	341,404	1,905,254	
	TOTAL FUND EXPENSE	319,270.06	1,145,402.76	13,072.64	1,158,475.40	5,706,666	560,097	1,454,704	
	NET FUND INCOME/LOSS	19,547.80-	797,392.28	13,072.64-	784,319.64	105,507	218,693-	450,551	

FUND..... 30 POLICE

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
REVENUES								
	TAX RECEIPTS	0.00	27.03	0.00	27.03	3,595	0	35
	INTEREST INCOME	0.00	0.00	0.00	0.00	25	1	2
	MISCELLANEOUS	0.00	0.00	0.00	0.00	0	0	0
	TOTAL REVENUE	0.00	27.03	0.00	27.03	3,620	1	38
EXPENSES								
	SALARIES & WAGES	0.00	0.00	0.00	0.00	5,000	231	1,035
	TOTAL EXPENSE	0.00	0.00	0.00	0.00	5,000	231	1,035
	TOTAL FUND REVENUE	0.00	27.03	0.00	27.03	3,620	1	38
	TOTAL FUND EXPENSE	0.00	0.00	0.00	0.00	5,000	231	1,035
	NET FUND INCOME/LOSS	0.00	27.03	0.00	27.03	1,380-	230-	998-

FUND..... 35 PAVING AND LIGHTING

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE		THIS MONTH	YEAR TO DATE
REVENUES								
	TAX RECEIPTS	0.00	13.49	0.00	13.49	2,000	0	18
	INTEREST INCOME	0.00	0.00	0.00	0.00	10	0	0
	TOTAL REVENUE	0.00	13.49	0.00	13.49	2,010	0	18
EXPENSES								
	MISCELLANEOUS	0.00	0.00	0.00	0.00	1,500	0	0
	TOTAL EXPENSE	0.00	0.00	0.00	0.00	1,500	0	0
	TOTAL FUND REVENUE	0.00	13.49	0.00	13.49	2,010	0	18
	TOTAL FUND EXPENSE	0.00	0.00	0.00	0.00	1,500	0	0
	NET FUND INCOME/LOSS	0.00	13.49	0.00	13.49	510	0	18

FUND..... 40 IMRF AND FICA

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE		THIS MONTH	YEAR TO DATE
REVENUES								
	TAX RECEIPTS	0.00	2,106.49	0.00	2,106.49	300,000	0	3,087
	INTEREST INCOME	0.00	0.00	0.00	0.00	200	2	8
	TOTAL REVENUE	0.00	2,106.49	0.00	2,106.49	360,200	2	3,095
EXPENSES								
	MISCELLANEOUS	42,558.70	132,191.40	0.00	132,191.40	490,000	48,358	143,638
	TOTAL EXPENSE	42,558.70	132,191.40	0.00	132,191.40	430,000	48,358	143,638
	TOTAL FUND REVENUE	0.00	2,106.49	0.00	2,106.49	360,200	2	3,095
	TOTAL FUND EXPENSE	42,558.70	132,191.40	0.00	132,191.40	430,000	48,358	143,638
	NET FUND INCOME/LOSS	42,558.70-	130,084.91-	0.00	130,084.91-	69,800-	48,355-	140,543-

FUND..... 45 DEBT SERVICE

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
REVENUES								
	TAX RECEIPTS	1,185.28	19,413.51	0.00	19,413.51	2,358,982	1,042	24,035
	INTEREST INCOME	0.00	0.00	0.00	0.00	1,000	0	0
	TOTAL REVENUE	1,185.28	19,413.51	0.00	19,413.51	2,359,982	1,042	24,035
EXPENSES								
	MISCELLANEOUS	0.00	0.00	0.00	0.00	2,357,510	428	428
	TOTAL EXPENSE	0.00	0.00	0.00	0.00	2,357,510	428	428
	TOTAL FUND REVENUE	1,185.28	19,413.51	0.00	19,413.51	2,359,982	1,042	24,035
	TOTAL FUND EXPENSE	0.00	0.00	0.00	0.00	2,357,510	428	428
	NET FUND INCOME/LOSS	1,185.28	19,413.51	0.00	19,413.51	2,472	614	23,607

FUND..... 50 LIABILITY INSURANCE

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
REVENUES								
	TAX RECEIPTS	0.00	648.16	0.00	648.16	125,000	0	882
	TOTAL REVENUE	0.00	648.16	0.00	648.16	135,000	0	882
EXPENSES								
	MISCELLANEOUS	95.13	887.08	0.00	887.08	15,446	0	297
	INSURANCE	10,385.19	34,122.57	0.00	34,122.57	135,000	12,358	34,434
	TOTAL EXPENSE	10,480.32	35,009.65	0.00	35,009.65	140,446	12,358	34,731
	TOTAL FUND REVENUE	0.00	648.16	0.00	648.16	135,000	0	882
	TOTAL FUND EXPENSE	10,480.32	35,009.65	0.00	35,009.65	140,446	12,358	34,731
	NET FUND INCOME/LOSS	10,480.32-	34,361.49-	0.00	34,361.49-	5,446-	12,358-	33,849-

FUND..... 55 SPECIAL RECREATION

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
REVENUES								
	TAX RECEIPTS	0.00	5,401.24	0.00	5,401.24	733,409	0	6,738
	INTEREST INCOME	0.00	0.00	0.00	0.00	0	0	0
	RENTALS	0.00	0.00	0.00	0.00	0	0	0
	TOTAL REVENUE	0.00	5,401.24	0.00	5,401.24	733,409	0	6,738
EXPENSES								
	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0	0	0
	MISCELLANEOUS	760.00	760.00	0.00	760.00	717,586	0	6,951
	TOTAL EXPENSE	760.00	760.00	0.00	760.00	717,586	0	6,951
	TOTAL FUND REVENUE	0.00	5,401.24	0.00	5,401.24	733,409	0	6,738
	TOTAL FUND EXPENSE	760.00	760.00	0.00	760.00	717,586	0	6,951
	NET FUND INCOME/LOSS	760.00-	4,641.24	0.00	4,641.24	15,823	0	213-

FUND..... 60 AUDIT

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
REVENUES								
	TAX RECEIPTS	0.00	94.53	0.00	94.53	12,583	0	106
	INTEREST INCOME	0.00	0.00	0.00	0.00	10	1	3
	TOTAL REVENUE	0.00	94.53	0.00	94.53	12,593	1	108
EXPENSES								
	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	13,000	8,900	8,900
	TOTAL EXPENSE	0.00	0.00	0.00	0.00	13,000	8,900	8,900
	TOTAL FUND REVENUE	0.00	94.53	0.00	94.53	12,593	1	108
	TOTAL FUND EXPENSE	0.00	0.00	0.00	0.00	13,000	8,900	8,900
	NET FUND INCOME/LOSS	0.00	94.53	0.00	94.53	407-	8,899-	8,792-

FUND..... 65 WORKING CASH

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE		THIS MONTH	YEAR TO DATE
REVENUES								
	INTEREST INCOME	62.32	212.96	0.00	212.96	200	228	1,268
	TOTAL REVENUE	62.32	212.96	0.00	212.96	200	228	1,268
EXPENSES								
	MISCELLANEOUS	0.00	0.00	0.00	0.00	1,000	0	0
	TOTAL EXPENSE	0.00	0.00	0.00	0.00	1,000	0	0
	TOTAL FUND REVENUE	62.32	212.96	0.00	212.96	200	228	1,268
	TOTAL FUND EXPENSE	0.00	0.00	0.00	0.00	1,000	0	0
	NET FUND INCOME/LOSS	62.32	212.96	0.00	212.96	800-	228	1,268

FUND..... 80 EQUIPMENT REPLACEMENT FUND

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE	THIS MONTH	YEAR TO DATE	
REVENUES								
	MISCELLANEOUS	0.00	15,858.00	0.00	15,858.00	122,245	0	0
	TOTAL REVENUE	0.00	15,858.00	0.00	15,858.00	122,245	0	0
EXPENSES								
	EQUIPMENT	7,999.00	24,954.00	0.00	24,954.00	63,500	0	60,328
	TOTAL EXPENSE	7,999.00	24,954.00	0.00	24,954.00	63,500	0	60,328
	TOTAL FUND REVENUE	0.00	15,858.00	0.00	15,858.00	122,245	0	0
	TOTAL FUND EXPENSE	7,999.00	24,954.00	0.00	24,954.00	63,500	0	60,328
	NET FUND INCOME/LOSS	7,999.00-	9,096.00-	0.00	9,096.00-	58,745	0	60,328-

FUND..... 94 CAPITAL PROJECTS

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE	BUDGET	THIS MONTH	YEAR TO DATE
REVENUES								
	INTEREST INCOME	678.41	2,333.11	0.00	2,333.11	1,500	1,252	13,850
	RENTALS	35,000.00	35,000.00	0.00	35,000.00	35,000	0	0
	MISCELLANEOUS	200,000.00	383,650.00	0.00	383,650.00	711,500	0	33,547
	BOND PROCEEDS	0.00	0.00	0.00	0.00	0	0	0
	TOTAL REVENUE	235,678.41	420,983.11	0.00	420,983.11	748,000	1,252	47,397
EXPENSES								
	SALARIES & WAGES	6,628.20	18,022.19	0.00	18,022.19	88,702	10,143	13,497
	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0	0	0
	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0	0	0
	EQUIPMENT	0.00	0.00	0.00	0.00	0	0	0
	BUILDING & LANDSCAPE	0.00	0.00	0.00	0.00	5,000	0	1,518
	MISCELLANEOUS	0.00	0.00	0.00	0.00	66,380	0	0
	PARK DEVELOPMENT	17,640.07	163,053.06	0.00	163,053.06	1,031,000	158,314	1,298,140
	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	50,000	0	0
	TOTAL EXPENSE	24,268.27	181,075.25	0.00	181,075.25	1,241,082	168,457	1,313,155
	TOTAL FUND REVENUE	235,678.41	420,983.11	0.00	420,983.11	748,000	1,252	47,397
	TOTAL FUND EXPENSE	24,268.27	181,075.25	0.00	181,075.25	1,241,082	168,457	1,313,155
	NET FUND INCOME/LOSS	211,410.14	239,907.86	0.00	239,907.86	493,082-	167,206-	1,265,758-

FUND..... 96 CASH IN LIEU OF LAND

ACCOUNT NUMBER	DESCRIPTION	REVENUE / EXPENSE		ENCUMBRANCE	TOTAL AMOUNT	ANNUAL BUDGET	REVENUE/EXPENSE-PRIOR YR	
		THIS MONTH	YEAR TO DATE		YEAR TO DATE		THIS MONTH	YEAR TO DATE
REVENUES								
	INTEREST INCOME	0.00	0.00	0.00	0.00	300	24	74
	MISCELLANEOUS	0.00	65.00	0.00	65.00	10,000	0	0
	TOTAL REVENUE	0.00	65.00	0.00	65.00	10,300	24	74
EXPENSES								
	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0	0	0
	MISCELLANEOUS	0.00	0.00	0.00	0.00	0	0	0
	PARK DEVELOPMENT	0.00	0.00	0.00	0.00	0	0	0
	TOTAL EXPENSE	0.00	0.00	0.00	0.00	0	0	0
	TOTAL FUND REVENUE	0.00	65.00	0.00	65.00	10,300	24	74
	TOTAL FUND EXPENSE	0.00	0.00	0.00	0.00	0	0	0
	NET FUND INCOME/LOSS	0.00	65.00	0.00	65.00	10,300	24	74

GLEN ELLYN PARK DISTRICT
VOUCHER LIST PRESENTED TO THE BOARD OF COMMISSIONERS
AT THEIR MEETING ON MAY 17, 2011

VENDOR NUMBER	VENDOR NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
01047	ADVANTAGE TRAILERS & HITCHES	19629	90100	VO050301	101000-530210	18.20	TRAILER END LIGHT CONNECTOR
03181	ALLEGRA PRINTING AND IMAGING	19646	37765	VO050301	100000-520400	171.79	ENVELOPES
					200000-520400	171.80	ENVELOPES
		19676	37764	VO050301	206000-530110	145.15	SPLASH PAD COUPON BOOKS
					206000-530905	145.15	H & K COUPON BOOKS
		19731	35803	VO051101	202010-535201	160.00	FREEDOM FOUR POSTCARDS
<u>TOTAL VENDOR:</u>						793.89	
03185	ALLIED WASTE SERVICES #993	19641		VO050301	207000-520300	50.40	5/11 SCAVENGER SERVICE
					100000-520300	657.86	5/11 SCAVENGER SERVICE
					200100-520300	236.25	5/11 SCAVENGER SERVICE
					204000-520300	185.54	5/11 SCAVENGER SERVICE
					205000-520300	224.70	5/11 SCAVENGER SERVICE
					206000-520300	86.10	5/11 SCAVENGER SERVICE
<u>TOTAL VENDOR:</u>						1,440.85	
03201	ALL STAR SPORTS INSTRUCTION	19657	113080	VO050301	202010-525261	3,395.00	WINTER CLASSES
03689	AMERICAN SOCCER COMPANY, INC	19638	6088552	VO050301	202010-535120	169.29	SOCCER UNIFORMS
03977	ANDERSON PEST CONTROL	19672	1718692	VO050301	206000-520600	35.00	PEST CONTROL 5/11
		19754		VO051101	101000-520600	43.25	5/11 PEST CONTROL
					207000-520600	30.75	5/11 PEST CONTROL
					200000-520600	40.25	5/11 PEST CONTROL
					204000-520600	70.01	5/11 PEST CONTROL
					203090-520600	12.39	5/11 PEST CONTROL
					205000-520600	90.06	5/11 PEST CONTROL
<u>TOTAL VENDOR:</u>						321.71	
04993	AQUA PURE ENTERPRISES INC	19677	72591	VO050301	203090-530210	238.39	ROLLER ASSEMBLY/GREASE
		19729	72658	VO051101	940000-680320	1,137.83	PUMP REPAIRS
<u>TOTAL VENDOR:</u>						1,376.22	
05250	ARTHUR CLESEN INC.	19666	81548	VO050301	101000-550400	2,187.90	FERTILIZER
		19730	269350	VO051101	101000-550400	443.01	STRAW/STAPLES/FIELD MIX
<u>TOTAL VENDOR:</u>						2,630.91	
05809	AT & T	19752		VO051101	100000-660300	225.66	5/11 T1 LINE

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
					200000-660300	225.65	5/11 T1 LINE
					<u>TOTAL VENDOR:</u>	451.31	
07310	BSHARP, LLC	19632		VO050301	202050-525610	600.00	PRESCHOOL MUSIC CLASSES
08010	THE BANK OF NEW YORK	19714	2521547957	VO050301	450000-590333	350.00	PAYING AGENT FEES
		19715	2521545635	VO050301	450000-590333	428.00	PAYING AGENT FEES
					<u>TOTAL VENDOR:</u>	778.00	
08315	BATTERIES PLUS	19622	205296	VO050301	101000-530450	26.99	BATTERY FOR SECURITY CAMERA
		19701	204983	VO050301	203090-530210	73.55	EXIT LIGHT BATTERIES
					<u>TOTAL VENDOR:</u>	100.54	
08508	BEACON ATHLETICS	19679	409701	VO050301	202010-535232	927.60	RAKES/MATS/PLATES BBALL FIELDS
					202010-535111	303.80	RAKES/MATS/PLATES BBALL FIELDS
					202010-535112	303.80	RAKES/MATS/PLATES BBALL FIELDS
					101000-550200	397.38	RAKES/MATS/PLATES BBALL FIELDS
					<u>TOTAL VENDOR:</u>	1,932.58	
09320	B GUNTHER & COMPANY INC.	19624	79244	VO050301	100000-590100	53.70	NEW COMMISSIONER NAMEPLATES
10270	BOSS PLUMBING COPORATION	19673		VO050301	205000-550300	533.33	REBUILD RPZ TO CODE
					206000-530210	533.34	REBUILD RPZ TO CODE
					200000-520600	533.33	REBUILD RPZ TO CODE
					<u>TOTAL VENDOR:</u>	1,600.00	
11480	BUIKEMA ACE HARDWARE	19737		VO051101	101000-530210	2.79	COMPRESSION SLEEVE
					101000-530210	12.29	VINYL TUBE/BOLTS
					101000-530210	19.78	CHAIN LINKS/CLIP FASTNERS
					<u>TOTAL VENDOR:</u>	34.86	
11590	BUTTREY RENTAL SERVICE	19665	127336/027	VO050301	940000-680320	266.25	PRESSURE WASHER RENTAL FEES
12920	CAROL STREAM PARK DISTRICT	19750		VO051101	202010-525150	507.50	FACILITY RENTAL FEES

VENDOR		VOUCHER	INVOICE	BATCH	BUDGET G/L	AMOUNT	DESCRIPTION
NUMBER	NAME	NUMBER	NUMBER	NUMBER	NUMBER		
13892	CHICAGO BULLS SOX ACADEMY	19625	2377/2400	VO050301	202010-525278	3,485.00	PITCHING/HITTING CLINICS
					202010-525144	898.75	PITCHING/HITTING CLINICS
					<u>TOTAL VENDOR:</u>	4,383.75	
13916	CHICAGO FIRE & BURGLAR INC.	19627		VO050301	101000-520600	125.00	FIRE ALARM ANNUAL TESTING
					207000-520600	125.00	FIRE ALARM ANNUAL TESTING
					203090-520600	337.50	FIRE ALARM ANNUAL TESTING
					205000-520600	587.50	FIRE ALARM ANNUAL TESTING
					206000-520600	125.00	FIRE ALARM ANNUAL TESTING
					<u>TOTAL VENDOR:</u>	1,300.00	
13950	CHILTON'S SPORTING GOODS INC	19651	GE45BS	VO050301	202010-535111	160.00	SOFTBALL BATTING TEE
					202010-535111	500.00	SOFTBALL HELMETS
					202010-535111	20.00	SOFTBALL CHINSTRAPS
					202010-535111	135.00	SOFTBALL SCOREBOOKS
					202010-535111	141.00	SOFTBALL HELMETS
					<u>TOTAL VENDOR:</u>	956.00	
15285	COMMONWEALTH EDISON	19707		VO050301	206000-660100	69.54	3/11 ELECTRIC GUARDSHACK
		19708		VO050301	200000-660100	59.16	3/11 ELECTRIC
					205000-660100	39.23	3/11 ELECTRIC
					<u>TOTAL VENDOR:</u>	167.93	
15370	CONSERV FS	19682	1435647	VO050301	101000-530210	77.30	WATER REEL DRIVE ARM
16062	CRAWLSPACE PROFESSIONALS	19756	486	VO051211	940000-680320	9,600.00	CAULK POOLS
17155	PADDOCK PUBLICATIONS	19686		VO050301	200000-520150	47.00	LEGAL AD
17803	CINDY DAYTON	19726		VO051101	202050-535610	58.06	PRESCHOOL SUPPLIES
19070	DOTY & SONS CONCRETE PRODUCT	19670	58788	VO050301	940000-680360	2,400.00	REFUSE CANS
19250	D & R TRUCKING COMPANY	19669	16353	VO050301	101000-550500	286.25	LOAD SCREENINGS VG
		19696	16358	VO050301	101000-550800	777.50	SCREENING/BALLMIX VG/ACKERMAN
					<u>TOTAL VENDOR:</u>	1,063.75	
19335	DRKcomputing INC	19667	201188	VO050301	202010-525201	100.00	DEPOSIT FINISH LINE TIMING

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
19707 DUPAGE TOPSOIL	19688	32733	VO050301	101000-550800	465.00	BALLMIX NEWTON
23075 HOGAN WALKER, LLC	19749	721698	VO051101	101000-530210	24.25	SEAT SWITCH BALLFIELD RAKE
23290 ELK GROVE GIRLS SOFTBALL	19650	106 & U	VO050301	202010-525112	425.00	SOFTBALL TOURNAMENT FEE
28307 RAMONA FILIPPELLI	19728		VO051101	202050-535610	9.98	PRESCHOOL SUPPLIES
30258 GAMEDAY SPORTS SOLUTIONS, LL	19735	105	VO051101	202010-535112	790.00	PHILLIES COACHES HATS/SHIRTS
31601 GLENBARD ELECTRIC SUPPLY, IN	19644	1094463	VO050301	206000-530210	40.50	BUILDING LIGHTS
	19709	10984238	VO050301	200100-530300	339.54	BULBS/BALLASTS
	19710	109492901	VO050301	101000-530300	48.52	PATH LIGHT BULBS LAKE ELLYN
	19711	109484901	VO050301	101000-530300	278.60	LAKE ELLYN PATH LIGHTS
			<u>TOTAL VENDOR:</u>		707.16	
32080 GOLD MEDAL-CHICAGO, INC.	19719	227368	VO051101	206000-530095	484.56	H & K CONCESSION SUPPLIES
	19720		VO051101	202010-535236	897.34	BASEBALL CONCESSION SUPPLIES
			<u>TOTAL VENDOR:</u>		1,381.90	
32395 GRAPHICS III PAPER	19614	374864	VO042801	200000-530100	224.04	REPORT PAPER
	19732	377391	VO051101	100000-530100	78.37	REPORT PAPER
				200000-530100	78.38	REPORT PAPER
			<u>TOTAL VENDOR:</u>		380.79	
33300 TRACY GUSTELLO	19648		VO050301	202050-535610	22.68	PRESCHOOL SUPPLIES
33520 HYA CORPORATION	19755	2011-306	VO051101	100000-520600	4,500.00	INSTALLMENT #1 DIRECTOR SEARCH
				200000-520600	4,500.00	INSTALLMENT #2 DIRECTOR SEARCH
			<u>TOTAL VENDOR:</u>		9,000.00	
34073 HALOGEN SUPPLY	19747	398957	VO051101	203090-530210	332.19	POOL LIGHTS
35160 HAYDEN'S ATHLETIC SPECIALIST	19658	H6472	VO050301	202010-535232	526.41	UMPIRE SHIRTS
	19721	H6745	VO051101	202010-535161	1,260.00	FOOTBALL TRAINING STEPS
			<u>TOTAL VENDOR:</u>		1,786.41	
35825 HERITAGE FS INC	19630	57528	VO050301	101000-530500	1,261.44	DIESEL FUEL

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
37160	HOLSTEINS GARAGE	19706		VO050301	101000-530340	348.00	SAFETY LANE TESTS ALL TRUCKS
37807	HOUSE OF TROPHIES	19663		VO050301	202010-535232	210.00	HOUSE BASEBALL TROPHIES
		19743		VO051101	202010-535232	80.00	BASEBALL TROPHY ENGRAVING FEE
				<u>TOTAL VENDOR:</u>		290.00	
39371	ICMA RETIREMENT CORPORATION	19753	8738	VO051101	100000-510990	125.00	PLAN FEES 4/11-6/11
41750	ILLINOIS DEPT OF AGRICULTURE	19626		VO050301	101000-590250	15.00	PEST CONTROL LICENSE
		19704		VO050301	101000-590250	40.00	PEST CONTROL RENEWALS
				<u>TOTAL VENDOR:</u>		55.00	
41930	IMAGETEC L.P.	19640		VO050301	100000-520520	412.50	5/11 COPIER LEASE
					200000-520520	1,284.50	5/11 COPIER LEASE
				<u>TOTAL VENDOR:</u>		1,697.00	
46213	ALBERTSONS	19615		V0042801	202080-535728	16.49	PROGRAM SUPPLIES
47100	JUICE BOX ENTERPRISES	19664		VO050301	202050-525610	800.00	PRESCHOOL END OF YEAR PARTY
48390	THE YOGA TEACHER'S GROUP	19733		VO051101	200100-520600	880.00	CONTRACTUAL PROGRAM FEES
50450	KROESCHELL ENGINEERING COMPA	19674	39604	VO050301	205000-520600	2,608.00	4/11-6/11 CONTRACT
50540	KULLY SUPPLY INC.	19634	168631	VO050301	204000-530210	30.85	DRINKING FOUNTAIN PARTS
51620	LAUTERBACH & AMEN, LLP	19716	21010	VO050301	600000-520900	9,000.00	ANNUAL AUDITING FEES
52045	LEN'S ACE HARDWARE	19712		VO050301	101000-530300	10.79	LIGHT BULBS
					101000-530250	897.66	PARK STAFF UNIFORMS
					940000-680268	17.77	LIQUID NAILS
					101000-550400	44.99	FERTILIZER
					101000-530300	2.96	FERTILIZER
					101000-550300	26.30	PIPES/LUBE/PROPYLENE TANK
					202010-535181	72.58	KEYS CLAY COURTS
					101000-530600	12.58	CEILING PAINT
					204000-530300	6.25	DUPLEX PLATES/EXTENSION CORD
					101000-530300	21.49	NUTS/BOLTS MEMORIAL PARK

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
					101000-550300	24.26	SINK HOSES
					101000-530300	4.76	HEX NUTS
					206000-530110	28.34	WET/DRY CEMENT/PVC PIPES
					203090-530210	10.77	LIGHT BULBS
					203090-530210	46.75	PLASTIC/STEEL WHEEL
					202010-535111	35.82	SOFTBALL KEYS
					<u>TOTAL VENDOR:</u>	1,264.07	
52095	LEWEK PHOTOGRAPHY & FRAME	19623	1057	VO050301	100000-590100	387.00	NEW COMMISSIONER PHOTOS
52530	LIFTOMATIC ELEVATOR, INC.	19671	47689	VO050301	204000-520500	150.00	MONTHLY ELEVATOR INSPECTION
54330	NEXT GENERATION	19618	7715	VO050301	202010-535111	394.00	GEGSA UMPIRE SHIRTS
		19692	7637	VO050301	202010-535120	76.00	HOUSE SOCCER T-SHIRTS
					<u>TOTAL VENDOR:</u>	470.00	
54610	MARKET ACCESS CORPORATION	19744		VO051101	207000-520205	170.00	4/11 SPECIAL PERMIT FEES
54660	SODEXHO, INC. & AFFILIATES	19633	208936	VO050301	202080-525728	133.40	4/11 SENIOR LUNCH
56599	MENARDS	19636	26530	VO050301	101000-550200	53.89	PAINT/BRUSHES
		19680	22626	VO050301	101000-550500	59.80	RIVER ROCK H & K
					101000-540200	69.38	SHOVELS/GLOVES/SPADE
		19681	13435	VO050301	101000-550250	17.99	CABLE TIES
		19691	25433	VO050301	101000-550200	104.55	BENCH REPAIR STACY PARK
		19693	25701	VO050301	101000-530300	9.71	NUT/HEX BOLT/WOOD INSERTS
		19694	24869	VO050301	101000-530300	48.79	4X4 BOARDS
		19695	25032	VO050301	101000-530300	21.76	SCREWS/WASHERS GARBAGE CANS
		19697	23088	VO050301	101000-530300	11.14	GROUT/ADHESIVE ACKERMAN PARK
		19698	24887	VO050301	101000-530300	13.85	SCREWS/WASHERS
		19742	28864	VO051101	101000-530300	17.47	CABLE TIES
					<u>TOTAL VENDOR:</u>	428.33	
56940	WM. F. MEYER & CO.	19699	2348800	VO050301	101000-550300	100.32	CONTROL CARTRIDGE
57018	MIDWEST GROUNDCOVERS LLC.	19642	353161	VO050301	940000-680210	1,608.50	CHURCHILL PLANTINGS
57470	MIRACLE RECREATION EQUIPMENT	19702	631923	VO050301	101000-550301	68.00	SEAT LATCH MSRC SWING
58520	MORROW BROTHERS FORD, INC.	19717	3555	VO051101	800000-540600	32,165.00	2011 FORD F-250

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
59135	WEE HEART MUSIC, INC.	19718	0055	VO051101	202020-525362	3,619.90	CONTRACTUAL PROGRAM FEES
60300	NETTOYER	19738		VO051101	101000-530340	37.35	4/11 WASHES
60640	NISL	19617	U 13	VO050301	202010-525127	165.00	PLAYER FEES
61137	NORTH AMERICAN	19635		VO050301	200100-530300	175.69	TOILET PAPER/PAPER TOWELS
		19740	5613420/34	VO051101	200100-530300	351.69	HAND SOAP/CLEANER
				<u>TOTAL VENDOR:</u>		527.38	
63303	OFFICE DEPOT	19643		VO050301	200100-530100	6.52	INK ROLLERS/PENCILS
65314	TOM O'NEILL	19653		VO050301	202010-525112	60.00	SOFTBALL PLAYER FEES
		19655		VO050301	202010-525112	211.50	SOFTBALL PLAYER FEES
				<u>TOTAL VENDOR:</u>		271.50	
68763	PACKEY WEBB FORD	19700	5939	VO050301	101000-530210	1.12	SCREW CHIP TRUCK
68990	DIANA PALERMO	19724		VO051101	202050-535610	78.65	PRESCHOOL SUPPLIES
69330	PATRICK ENGINEERING	19705	210530835	VO050301	940000-680255	1,600.50	LK ELLYN FLOOD CONSULTING FEES
69591	PDRMA	19687		VO050301	101000-590250	20.00	DRUG & ALCOHOL SEMINAR
		19739		VO051101	100000-650100	13,937.95	4/11 HEALTH INSURANCE
					200000-650100	13,937.95	4/11 HEALTH INSURANCE
					500000-650200	3,346.36	4/11 WORKERS COMP
					500000-650600	6,247.98	4/11 LIABILITY
					500000-650700	790.85	4/11 UNEMPLOYMENT
				<u>TOTAL VENDOR:</u>		38,281.09	
69960	PET SUPPLY PLUS	19637	164047	VO050301	101000-530350	34.98	ROSS SUPPLIES
71440	POSSIBILITY PLACE NURSERY	19631	108224	VO050301	940000-680210	636.00	CHURCHILL PLANTINGS
					101000-550600	190.00	ARBOR DAY TREE PLANTING
				<u>TOTAL VENDOR:</u>		826.00	
72915	QUALITY BLUEPRINT, INC.	19668	60121	VO050301	940000-680268	26.79	PLAN DUPLICATION

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
73930 REINDEERS, INC.	19689	2073226	V0050301	101000-530210	50.49	IDLER/SLEEVE/BELT WATER REEL
75371 ROGERS ATHLETIC COMPANY	19645	154731	V0050301	202010-535160 202010-535160	1,575.00 609.00	5 MAN SPEED CHUTE RUGGED ROUND DUMMIES
				<u>TOTAL VENDOR:</u>	2,184.00	
75900 ROTARY CLUB OF GLEN ELLYN	19621	5095	V0050301	100000-590250 200000-590250	73.50 73.50	5/11 & 6/11 DUES 5/11 & 6/11 DUES
				<u>TOTAL VENDOR:</u>	147.00	
76971 SAM'S CLUB DIRECT	19639		V0050301	202050-535643 202050-535610 204000-530310 205000-530310 205000-530102 206000-530095 202080-535728 101000-530300 200100-530300 202050-535625 100000-590250	264.44 160.99 116.14 331.86 23.66 143.28 12.98 1,624.08 59.66 50.92 15.00	ADVENTURETIME SNACKS/SUPPLIES PRESCHOOL SNACKS TOILET PAPER/TRASHBAGS TOILET PAPER/TRASHBAGS FITNESS TOWELS H & K CONCESSION SUPPLIES SENIOR LUNCH SUPPLIES PARTY WAGON TABLES/CHAIRS BLEACH/PAPER TOWELS BAND AIDS/FIRST AID KIT CANNADY MEMBERSHIP FEE
				<u>TOTAL VENDOR:</u>	2,803.01	
77320 JUDY SCHIER	19725		V0051101	202050-535610	128.23	PRESCHOOL SUPPLIES
77540 SCHWEPPE	19748		V0051101	206000-530095	39.95	SANITIZING TABLETS
78125 SERVICE SANITATIONS	19628 19652 19661 19722	6562700 6550825/82 6550823	V0050301 V0050301 V0050301 V0051101	101000-520600 202010-535120 202010-535127 202010-525232 202010-525232	474.68 105.24 105.23 331.49 121.02	PORT O LETS PORT O LET ACKERMAN PARK PORT O LET ACKERMAN PARK BASEBALL PORT O LETS PORT O LET PARKVIEW
				<u>TOTAL VENDOR:</u>	1,137.66	
78253 DEBRA SHAKIN	19649		V0050301	202050-535643	105.82	ADVENTURETIME SUPPLIES
79033 SIGN IDENTITY	19619	1104088	V0050301	202010-535127	50.00	LAKERS TRYOUT BANNERS

VENDOR NUMBER NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
	19723	1105015	VO051101	101000-520700	186.00	DO NOT ENTER SIGN
			<u>TOTAL VENDOR:</u>		236.00	
80790 SPORT SUPPLY GROUP	19654		VO050301	202010-535233	769.84	TRAVEL BASEBALL PANTS
	19660	93952441	VO050301	202010-535232	245.48	TBALL ADD ON UNIFORMS
			<u>TOTAL VENDOR:</u>		1,015.32	
80935 SPRA	19741		VO051101	202010-535201	90.00	FINISH LINE CLOCK RENTAL FEE
80946 SQUEEGEE BROTHERS, INC.	19662	SBGE419	VO050301	202010-535234	685.00	SPONSOR LOGOS HOUSE BASEBALL
81118 STAPLES ADVANTAGE	19616		VO042801	100000-540100	436.27	OFFICE SUPPLIES
				200000-540100	436.27	OFFICE SUPPLIES
	19684	8018280791	VO050301	101000-530100	86.97	BANKERS BOXES JC
	19685	8018280791	VO050301	100000-530100	32.45	HANGING FILE FOLDERS
	19745	3153551606	VO051101	100000-530100	47.57	OFFICE SUPPLIES
	19746	3153551607	VO051101	100000-540100	173.99	FILING CABINET/CHAIR
				200000-540100	173.99	FILING CABINET/CHAIR
			<u>TOTAL VENDOR:</u>		1,387.51	
82055 SUBURBAN DRIVELINE, INC.	19703	128717	VO050301	101000-530340	269.50	U JOINTS/SHAFT/STRAPS #424
83130 KATHLEEN TALENCO	19620		VO050301	200000-590270	44.71	3/11 & 4/11 MILEAGE
83549 TEAM SKATEBOARD, INC.	19647	2-11	VO050301	202010-525195	738.15	SKATEBOARD CLASSES
83550 TEAMSALLES	19659	15126	VO050301	202010-535161	1,590.00	HELMET DECALS
83600 TEK-DIRECT INC.	19683	11438	VO050301	101000-530300	221.22	BLEACH/PAPER TOWELS/HAND SOAP
85260 TRESSLER LLP	19690	281584	VO050301	100000-520100	15,074.71	3/11 LEGAL FEES
85305 SUE TRIPP	19656	GEGSA-28	VO050301	202010-525111	310.00	GEGSA WEBSITE HOSTING FEE
88120 UNIQUE PRODUCTS & SERVICE CO	19675	2142511	VO050301	206000-530300	20.00	VACUUM BAGS
88155 U S BANK	19751		VO051101	200100-520600	311.59	5/11 FITNESS EQUIPMENT LEASE
90330 VILLAGE OF GLEN ELLYN	19678	09.0008	VO050301	940000-680268	145.00	ENGINEERING SERVICES

VENDOR NUMBER	NAME	VOUCHER NUMBER	INVOICE NUMBER	BATCH NUMBER	BUDGET G/L NUMBER	AMOUNT	DESCRIPTION
		19713		V0050301	204000-660400	90.98	3/11 WATER
					200000-660400	15.68	3/11 WATER
					200000-660400	28.36	3/11 WATER
					100000-660400	96.84	3/11 WATER
					207000-660400	45.22	3/11 WATER
					205000-660400	85.11	3/11 WATER
					100000-660400	115.61	3/11 WATER
					200000-660400	59.70	3/11 WATER
					200100-660400	283.93	3/11 WATER
		19736	4/11 FUEL	V0051101	200000-530500	211.74	4/11 FUEL
					101000-530500	3,509.82	4/11 FUEL
					<u>TOTAL VENDOR:</u>	4,687.99	
93580	ANTOINETTE WHITE	19727		V0051101	202050-535610	39.28	PRESCHOOL SUPPLIES

SUMMARY BY FUND:

CORPORATE	51,862.87
RECREATION	65,752.08
DEBT SERVICE	778.00
LIABILITY INSURANCE	10,385.19
AUDIT	9,000.00
EQUIPMENT REPLACEMENT FUND	32,165.00
CAPITAL PROJECTS	17,438.64

GRAND TOTAL: 187,381.78

TOTAL PAGES: 13

To the Executive Director:

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on MAY 17, 2011 and you are hereby authorized to pay them from the appropriate funds.

(Treasurer)

(Secretary)

**Glen Ellyn Park District
Board of Commissioners
Regular Meeting Minutes
April 19, 2011
185 Spring Avenue**

Call to Order

President Hess called the Meeting to order at 7:04 p.m.

Roll Call of Commissioners

Upon roll call those answering present were Commissioners Minogue, Creech, Aubrey, Dallman, Nephew, and President Hess. Commissioner Kinzler arrived at 7:06 p.m.

Staff members present were Superintendent of Parks Scarmardo, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, Communication & Marketing Supervisor Talenco, Assistant Superintendent of Recreation Defiglia and Executive Assistant Wendland. Attorney Adams was also present.

Pledge of Allegiance

President Hess led the Pledge of Allegiance.

Changes to the Agenda

None.

Consent Agenda

Commissioner Dallman moved seconded by Commissioner Minogue to approve the Consent Agenda.

Roll Call: Aye: Commissioners Dallman, Minogue, Creech, Aubrey, Nephew, Kinzler, and President Hess.

Nay: None.

Motion Carried.

Public Participation

Superintendent Esposito presented Commissioners Dallman and Minogue along with President Hess, a memory book. She thanked them for their 12 years of service on the Board.

Richard Dunn, 470 Fawell Boulevard #112, thanked Commissioners Dallman and Minogue and President Hess for the 12 years they had served on the Board of Commissioners.

Unfinished Business

Board Employee Discount

Superintendent Cinquegrani brought back to the Board the changes that were made to the Board/Employee Discount. He also explained that no major changes had been made to the part-time policy.

The Board had a lengthy discussion regarding the total discount the Board and employees should receive.

Maryknoll Safety and Recreation Center Change Order Reduction

Superintendent Scarmardo presented the Board with a change order reduction for the Safety and Recreation Center in the amount of \$9,0170.00.

Commissioner Dallman moved, seconded by Commissioner Minogue to approve the change order which is a deduct in the amount of \$9,0170.00 for the Maryknoll Safety and Recreation Center.

*Roll Call: Aye: Commissioners Dallman, Minogue, Aubrey, and President Hess.
Nay: Commissioners Creech, and Nephew.
Abstain: Commissioner Kinzler.*

Motion Carried.

New Business

Safety Village Excavation Bids

Superintendent Scarmardo presented the Board with the bid results for the Safety Village excavation. He explained there were three bids received, one from Schaeffges Brothers with a base bid of \$82,600, one from Professional Paving and Concrete Company with a bid for only paving and surfaces for \$36,270.53, and Copenhagen Construction having the lowest base bid of \$69,252.

The Board discussed how the bid could be awarded, and if Safety Village at Maryknoll Park would be functional for this summer.

The Board went into a lengthy discussion regarding the amount of money that was being donated by the Glen Ellyn Parks Foundation.

Commissioner Nephew moved, seconded by Commissioner Kinzler, to revisit the bid as soon as the Board has received documentation from the Glen Ellyn Parks Foundation explaining how they are contributing the \$30,000 as is noted, toward the project for Safety Village referred to as Safety Village Phase I, prior to considering the Maryknoll excavation bids.

*Roll Call: Aye: Commissioners Nephew, Kinzler, and Creech.
Nay: Commissioners Minogue, Aubrey, Dallman, and President Hess.
Motion Failed.*

The Board continued to discuss where the funds are actually coming from; they also discussed how much money is available in the Capital, and the ADA funds.

Commissioner Dallman moved, seconded by Commissioner Minogue, to approve the base bid for Copenhagen Construction in the amount of \$69,252 for the Maryknoll Safety Village Phase I Bid.

*Roll Call: Aye: Commissioners Dallman, Minogue, Aubrey, and President Hess.
Nay: Commissioners Creech, Nephew, and Kinzler.
Motion Passed.*

Commissioner Nephew moved, seconded by Commissioner Kinzler, to postpone considering these bids, until the Board knows what the future Ackerman roof repair costs to the Park District will be.

*Roll Call: Aye: Commissioners Nephew, Kinzler, and Creech.
Nay: Commissioners Minogue, Aubrey, Dallman, and President Hess.
Motion Failed.*

Matters from Staff

None.

Matters from Commissioners

Commissioner Nephew thanked the outgoing Board for their years of service.

Commissioner Kinzler thanked the outgoing Board for the volunteerism and years of service.

Commissioner Creech thanked the Board.

Commissioner Aubrey thanked staff for planting the donated trees at Memorial Park. He informed the Board and staff how great post prom was at Ackerman, and that there were approximately 420 kids in attendance. He expressed his gratitude to be able to work with the outgoing Board Members.

Commissioner Dallman let the Board and staff know that it had been an honor and privilege to serve as a Commissioner.

Commissioner Minogue also let staff know that it has been an honor.

President Hess commented on how phenomenally well Ackerman Sports and Fitness Center is doing.

Adjourn to Executive Session

At 8:48 p.m. Commissioner Minogue moved, seconded by Commissioner Dallman to convene into Executive Session under Section 2 (c) 1 of the Open Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district, and Section 2 (c) 11 of the Open Meetings Act for the purpose of discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the Executive Session Minutes.

*Roll Call: Aye: Commissioners Minogue, Dallman, Creech, Aubrey, Nephew, Kinzler, and President Hess.
Nay: None.*

Motion Carried.

Reconvene the Regular Meeting

The Regular Meeting reconvened at 12:25 p.m.

Adjourn

There being no further business Commissioner Creech moved, seconded by Commissioner Kinzler to adjourn the Regular Meeting at 12:26 p.m.

Respectfully submitted,

Katherine Wendland
Board Secretary

**Glen Ellyn Park District
Board of Commissioners
Workshop Meeting Minutes
May 3, 2011
185 Spring Avenue**

Call to Order

Vice President Aubrey called the Meeting to order at 7:02 p.m.

Roll Call of Commissioners

Upon roll call those answering present were Commissioners Creech, Aubrey, Dallman, Kinzler, and Nephew. Commissioner Minogue and President Hess were absent.

Staff members present were Superintendent of Parks Scarmardo, Superintendent of Recreation Esposito, Superintendent of Finance & Personnel Cinquegrani, Communication & Marketing Supervisor Talenco, Executive Assistant Wendland, and Assistant Superintendent of Recreation Defiglia. Attorney Karas was also present.

Pledge of Allegiance

Vice President Aubrey led the Pledge of Allegiance.

Changes to the Agenda

None.

Public Participation

Steve Vondrak, District #41 Board Member, addressed the Board about how District #41 records there meetings and places the recordings online, along with the necessary slide shows that were used at the meeting.

Mr. Vondrak explained that he spoke with Dr. Ann Reibock District #41 Superintendent, who came from a district were meetings were previously recorded, and she had told him that it is less theatrical not to record meetings because people tend to play to the camera.

Oath of Office – Inauguration of Commissioners

Vice President Aubrey addressed the Board regarding the issue of acceptance and confirmation of results from the recent election.

The Board went into a lengthy discussion regarding the procedure of approving the election results.

Commissioner Creech moved, seconded by Commissioner Kinzler, to move that the Glen Ellyn Board of Commissioners accept the certified election results from the DuPage Board of Commission and act tonight to swear in our newly elected Commissioners tonight.

*Roll Call: Aye: Commissioners Creech, Kinzler, Nephew and Dallman.
 Nay: Commissioner Aubrey.*

Motion Carried.

Commissioner Creech went on to list the DuPage Election Commission certified results from their website.

The Board went on to discuss the legal ramifications for not taking the additional steps.

Commissioner Creech moved, seconded by Commissioner Kinzler that the Glen Ellyn Park District Board of Commissioners administers the Oath of Office to the three newly elected Commissioners.

*Roll Call: Aye: Commissioners Creech, Kinzler Nephew, and Dallman.
Nay: Commissioner Aubrey.*

Motion Carried.

Secretary Wendland administered the Oath of Office to newly elected Commissioners Kathy Cornell, Richard Dunn and Gary Mayo.

Amend Board Policy for Election of Officers

Executive Assistant Wendland presented the Board with a redlined version of the amended Board Policy with changes to the election date of Board Officers from January to May.

Commissioner Dunn moved, seconded by Commissioner Kinzler, to approve the Amended Board policy for election of officers, be amended as attached.

*Roll Call: Aye: Commissioners Dunn, Kinzler, Cornell, Nephew, Mayo, and Creech.
Nay: Commissioner Aubrey.*

Motion Carried.

Election of Officers

President

Commissioner Mayo nominated Commissioner Creech for the Office of President. Commissioner Nephew seconded the nomination.

Commissioner Dunn moved, seconded by Commissioner Mayo, to close the nominations.

Motion Carried.

Vote to Elect Commissioner Creech as President of the Board.

Roll Call: Aye: Commissioners Dunn, Mayo, Cornell, Nephew, Kinzler, Creech and Aubrey.

Nay: None

Motion Carried.

Vice President

Commissioner Dunn nominated Commissioner Kinzler for the office of Vice President.
Commissioner Creech seconded the nomination.

Commissioner Dunn moved, seconded by Commissioner Cornell, to close the nominations.
Motion Carried.

Vote to Elect Commissioner Kinzler as Vice President of the Board.

*Roll Call: Aye: Commissioners Dunn, Cornell, Kinzler, Aubrey, Mayo, Nephew, and
President Creech.*

Nay: None.

Motion Carried.

Treasurer

Commissioner Cornell nominated Commissioner Nephew for the office of Treasurer.
Commissioner Mayo seconded the nominations.

Commissioner Dunn moved, seconded by Commissioner Kinzler to close the nominations.
Motion Carried.

*Roll Call: Aye: Commissioner Dunn, Kinzler, Aubrey, Nephew, Cornell, Mayo, and
President Creech.*

Nay: None.

Motion Carried.

Executive Director

Commissioner Nephew moved, seconded by Commissioner Kinzler to appoint Co-Interim
Executive Directors Kathleen Esposito, and David Scarmardo.

*Roll Call: Aye: Commissioner Nephew, Kinzler, Aubrey, Cornell, Mayo, Dunn and
President Creech.*

Nay: None.

Motion Carried.

Board Secretary

Commissioner Mayo moved, seconded by Commissioner Kinzler, to appoint Katherine
Wendland as Board Secretary.

*Roll Call: Aye: Commissioners Mayo, Kinzler, Aubrey, Dunn, Nephew, Cornell, and
President Creech.*

Nay: None.

Motion Carried.

WDSRA Representative

Commissioner Kinzler moved, seconded by Commissioner Dunn to appoint Kathleen Esposito as the WDSRA representative.

Roll Call: Aye: Commissioners Kinzler, Dunn, Mayo, Cornell, Nephew, Aubrey, and President Creech.
Nay: None.

Motion Carried.

Law Firm

Commissioner Dunn moved, seconded by Commissioner Cornell to appoint Tressler LLP as the law firm.

Roll Call: Aye: Commissioners Dunn, Cornell, Nephew, Aubrey, Mayo and President Creech.
Nay: Commissioner Kinzler.

Motion Carried.

Amend Board Policy for Payables and Account Receivables

Superintendent Cinquegrani presented the Board with a revised Board Policy, and explained that the Voucher List will be given at both Workshop and Regular Meetings, and it will also include lengthening of descriptions on the Voucher List of bills.

Commissioner Dunn moved, seconded by Commissioner Kinzler, to take the recommendation from staff to amend the policies as distributed be approved. With the amendment to include all payments must be approved by the Board prior to disbursement.

Roll Call: Aye: Commissioners Dunn, Kinzler, Nephew, Aubrey, Cornell, Mayo, and President Creech.
Nay: None.

Motion Carried.

Commissioner Dunn moved, seconded by Commissioner Mayo, to have the voucher list descriptions be expanded, to include, vendor names and or more detailed descriptions as per the recommendations.

Roll Call: Aye: Commissioners, Dunn, Mayo, Aubrey, Cornell, Nephew, Kinzler, and President Creech.
Nay: None.

Motion Carried.

Voucher List of Bills Totaling \$150,369.50

Commissioner Dunn moved, seconded by Commissioner Mayo to approve the list of bills totaling \$150,369.50.

Roll Call: Aye: Commissioners Dunn, Mayo, Aubrey, Cornell, Nephew, Kinzler, and President Creech.
Nay: None.

Motion Carried.

Early Retirement Incentive Review

Superintendent Cinquegrani gave an update on the Early Retirement Incentive; he reviewed with the Board the payment options.

The Board had a lengthy discussion regarding the pay date of the ERI, and the cost of \$522,966.87 for the ERI.

Commissioner Mayo moved, seconded by Commissioner Dunn to table this discussion until the Board receives more information about some other potential liabilities on the horizon here as it could be significant. Once the Board knows more about other outlays that may need to happen in 2011, then we can decide whether we have the money to pay it off. With the amendment to take Superintendent Cinquegrani’s recommendation under advisement and table discussion until the first meeting in August.

Roll Call: Aye: Commissioners Mayo, Dunn, Aubrey, Cornell, Nephew, Kinzler, and President Creech.
Nay: None.

Motion Carried.

2011 Amended Budget Discussion

Superintendent Cinquegrani presented the Board with the \$360,000 in non-essential spending that staff cut from the 2011 Budget. He explained that staff is looking for feedback on these items.

The Board had a lengthy discussion over each item that was listed by staff.

Commissioner Nephew moved, seconded by Commissioner Kinzler, to Board directs staff to reduce the 2011 Budget by a further \$332,895, that makes a total if you add to the reductions on page 24 of the Board Packet, makes a total reduction of \$694,450.15

Roll Call: Aye: Commissioners Nephew, Kinzler, Aubrey, Cornell, Mayo, Dunn and President Creech.
Nay: None.

Motion Carried.

Safety Village Project Overview

Superintendent Scarmardo provided the Board with information about what would be constructed for Phase I.

Bonnie Gahris, 520 Longfellow, asked the Board about the building at Maryknoll. Ms. Gahris was unclear where the Safety Village is going to be located at Maryknoll, and where the building for platform tennis was located.

Superintendent Scarmardo, explained where the projects are located at Maryknoll.

Staff explained to the Board how Safety Village is run, and how the dual use facility would work.

Commissioner Kinzler moved, seconded by Commissioner Mayo to direct staff to immediately inform Copenhaver Construction to halt all work on the Safety Village Project. Staff shall determine the amount spent to date and report this amount to the Board as soon as possible. The Board will then direct staff to research options for the use of the Safety Village grant.

Roll Call: Aye: Commissioners Kinzler, Mayo, Cornell, Nephew, Dunn, and President Creech.

Nay: Commissioner Aubrey.

Motion Carried.

The Board explained to staff that it meant to terminate the project and place a fence around what has been completed so far.

Commissioner Aubrey read the following information regarding Safety Village:

Safety Village is a long-running, popular program developed and run by the Glen Ellyn Park District. Curriculum-based, it is designed to build a foundation of safety awareness in young children, age four through seven. Key lesson components include personal, pedestrian, passenger, home and play safety incorporated into a fun atmosphere that helps develop a child's confidence, self-reliance and sound decision making abilities.

A permanent Safety Village would include: railroad safety, stranger danger, electrical safety, bicycle safety, animal safety, basic first aid practices, home and personal safety, fire safety, water safety, recognizing safety signs, safe passenger and pedestrian practices, child restraint safety, role of police officers, firefighters and paramedics, appropriate use of 911.

The projected budget revenue for a permanent Safety Village, would be \$19,332, with total expenses \$12,845 with a net program income \$6,487. With new programs and special events such as, bike rodeo, Halloween pedestrian safety awareness, international walk to school day, back to school safety day, drop in Fridays, night and weekend program, safety seat install/technical inspection, internet safety class, school field trips, boy and girl scout badge programs, child abduction prevention.

Possible additions to current curriculum: healthy eating, internet safety, chemical safety, first aid, wheeled sports safety, home alone safety.

Discussion among the Board and counsel about what would happen if the contract is cancelled, and the Termination of Convenience clause for the AIA contract.

Counsel advised staff that the park district needs to give a seven day notice to the contractors to terminate.

Commissioner Kinzler moved, seconded by Commissioner Dunn to direct staff to halt all planning for Safety Village and not spend any further funds of the Park District nor spend any more staff time on the Safety Village project at the new location at Maryknoll. With the amendment to exempt Dave's time for terminating the contract.

Roll Call: Aye: Commissioners Kinzler, Dunn, Cornell, Nephew, Mayo, and President Creech.

Nay: Commissioner Aubrey.

Motion Carried.

Maryknoll Safety and Recreation Center Project Budget

Superintendent Cinquegrani explained the updated cost analysis for the Maryknoll Safety and Recreation Center project.

The Board discussed the amount of money needed to finish the project, and when will the Board know the final total in change order reductions from Mc Building.

Commissioner Nephew moved, seconded by Commissioner Kinzler, whereas the current Glen Ellyn Park District Board of Commissioners finds the Park District to be in a precarious financial position in light of the revelation of certain unexpected expenses which the Board has only just made aware of since the last meeting of the Board; and

Whereas the current Board deems it irresponsible to incur any further discretionary expense prior to an absolute determination of the total cost of the repairs to the roof of the Ackerman Sports and Fitness Center;

Therefore, staff is instructed to cause all work to be stopped immediately and incur no further expense of the Maryknoll Safety and Recreation Center. Counsel is directed to renegotiate the agreement for construction of the platform tennis courts and the Maryknoll Safety and Recreation Center with the goal of the total Park District expense not to exceed \$200,000. Any donation from the Glen Ellyn Parks Foundation for this project will be used to offset Glen Ellyn Park District's expenses.

Roll Call: Aye: Commissioners Nephew, Kinzler, Cornell, Mayo, Dunn, and President Creech.

Nay: Commissioner Aubrey.

Motion Carried.

Marty Engel, 744 Kenilworth Avenue addressed the Board regarding his connection to the APTA (American Platform Tennis Association) and there is a possible donation that the Park District may be able to get for the construction of the Maryknoll Safety and Recreation Center.

Commissioner Aubrey read a projected budget report that was presented by the Glen Ellyn Platform Tennis Club the fall of 2010, which gave the net revenue for year one as \$6,855, year two \$17,052, year three \$25,371, year four \$34,203 and year five \$43,575.

Matters from Staff

None.

Matters from Commissioners

Commissioner Aubrey informed the Board about his trip to the Wheaton Park District, and met horticultural students from College of DuPage who are looking to volunteer their time in the Parks Department.

Commissioner Nephew informed the Board about going to the historical society to learn how to organize information, and use the new scanner.

Commissioner Kinzler let staff know how happy he has been with staff's creativity for finding money to be cut from the budget, and how Mary and Kathleen have done so well with concessions at their facilities.

Adjourn to Executive Session

At 9:40 p.m. Commissioner Dunn moved, seconded by Commissioner Kinzler, to convene into Executive Session under Section 2 (c) 1 of the Open Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district.

*Roll Call: Aye: Commissioners Dunn, Kinzler, Aubrey, Cornell, Nephew, Mayo, and President Creech.
Nay: None.*

Motion Carried.

Reconvene Workshop Meeting

The Workshop Meeting reconvened at 9:50 p.m.

Commissioner Kinzler moved, seconded by Commissioner Nephew, to approve the abstract of the election for the Park Commission Election, dated April 5th, 2011 for the Glen Ellyn Park District.

*Roll Call: Aye: Commissioners Kinzler, Nephew, and President Creech.
Nay: Commissioner Aubrey.
Abstain: Commissioners Cornell, Mayo and Dunn.*

Motion Carried.

Adjourn to Executive Session

At 9:58 p.m. Commissioner Dunn moved, seconded by Commissioner Kinzler, convene into Executive Session under Section 2 (c) 1 of the Open Meetings Act for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the district, and Section 2 (c) 11 of the Open Meetings Act for the purpose of discussion of pending litigation, or probable and imminent litigation which shall be specifically identified in the Executive Session Minutes.

Roll Call: Aye: Commissioners Dunn, Kinzler, Aubrey, Cornell, Nephew, Mayo, and President Creech.
Nay: None.

Motion Carried.

Reconvene Workshop Meeting

The Workshop Meeting reconvened at 11:20 p.m.

Executive Leadership Profile Report

Commissioner Kinzler moved, seconded by Commissioner Dunn to accept the Glen Ellyn Park District Leadership Profile Report, which has the date on it of May 3rd, 2011.

Roll Call: Aye: Commissioners Kinzler, Dunn, Aubrey, Cornell, Nephew, Mayo, and President Creech.
Nay: None.

Motion Carried.

Director Search Requirement Characteristics

Commissioner Kinzler moved, seconded by Commissioner Cornell, to accept the Glen Ellyn Park District Executive Director Search Characteristics desired, as discussed dated on the top May 3rd, 2011.

Roll Call: Aye: Commissioners Kinzler, Cornell, Dunn, Aubrey, Mayo, Nephew, and President Creech.
Nay: None.

Motion Carried.

Adjourn

There being no further business Commissioner Dunn moved, seconded by Commissioner Kinzler to adjourn the Workshop Meeting at 11:25 p.m.

Motion Carried.

Respectfully submitted,

Katherine Wendland
Board Secretary

**Glen Ellyn Park District
Board of Commissioners
Special Meeting Minutes
May 11, 2011
185 Spring Avenue**

Call to Order

President Creech called the Meeting to order at 5:02 p.m.

Roll Call of Commissioners

Upon roll call those answering present were Commissioners Aubrey, Cornell, Kinzler, Mayo and President Creech. Commissioner Nephew arrived at 5:07 p.m. Commissioner Dunn was absent

Staff member present was Executive Assistant Wendland.

Keith Frankland and Rod Aiken from HYA were also present.

Public Participation

None.

HYA Contract for Appointment of Interim Director

Commissioner Kinzler moved, seconded by Commissioner Aubrey, to approve the contract for the Interim CEO for the park district pending counsels approval.

*Roll Call: Aye: Commissioners Kinzler, Aubrey, Cornell, Mayo, and President Creech.
Nay: None.*

Motion Carried.

The Board discussed a few items regarding the Interim Directors contract.

Commissioner Kinzler moved, seconded by Commissioner Mayo to have our current Interim Directors Dave Scarmardo and Kathleen Esposito return to their previous positions as Superintendent of Parks and Superintendent of Recreation and at their previous pay salaries, prorated for the time they have worked up until tomorrow.

*Roll Call: Aye: Commissioners Kinzler, Mayo, Aubrey, Cornell, Nephew, and President Creech.
Nay: None.*

Motion Carried.

Adjourn

There being no further business Commissioner Kinzler moved, seconded by Commissioner Aubrey to adjourn the Special Meeting at 5:30 p.m.

Respectfully submitted,

Katherine Wendland
Board Secretary



MEMO

May 12, 2011

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
RE: Board/Employee Discount Review

Please find attached updated Board and employee discount policies.

Staff would ask the Board to consider allowing either an effective date of the policy to be January 1, 2012 or allow all programs enrolled year-to-date to not be included when calculating the 2011 program maximum. This would allow employees the opportunity to consider their options.

Chapter III. Full - Time Personnel
Family Benefits
(6.18)

6.18 Family Benefits

A. Recreation Programs

All full-time employees and their immediate families are entitled to participate in those recreation programs at no cost, up to an annual calendar year maximum of \$2,000, where minimum registration has been met. These benefits do not apply to those recreation programs which involve a contractual fee or which have not met the minimum registration requirements. After an employee reaches the annual calendar year maximum, employees shall receive a 20% discount off resident rates. Registration is counted towards the annual cap when the program begins, and not when the program is paid. For the purpose of this section, immediate family shall mean the employee's spouse and dependent children.

B. Use of Facilities

Full-time employees shall be allowed use of any district facility at no charge during the established hours of operation, providing they are available. If an employee wishes to use a facility during closed hours, the established room rental fee shall be waived; however, the employee shall be charged the amount necessary to cover the cost of having a building supervisor present during the function.

- a. The use of a particular facility is intended for a one-time, family-related function, not an on-going series of meetings; however, an employee may request to use a facility for more than one function.
- b. Requests for use of a facility shall be made in writing to the employee's supervisor. All such requests shall be subject to approval by the Superintendent of Recreation.
- c. If an employee reserves any facility more than 30 days in advance of the intended date of use, they must pay the full rental fee.
- d. Reservations of the turf and/or basketball courts are limited to 7 days prior to the date requested. However, special requests can be made in writing to the Executive Director.

C. Complimentary privileges for employees and their immediate families, subject to availability and priority as determined by the facility supervisor, are as follows:

- a. Fitness Center Facilities
- b. Sunset Pool
- c. Maryknoll Park
 - a. Platform Tennis Membership
 - b. Splash Park Coupon Book
 - c. Mini-golf Coupon Book

D. Contractual Programs

- a. Employees are entitled to participate in any contractual program for the incremental cost associated with operating that program.
- b. Instructors receive a one-half discount on the babysitting service if service is used during the time they are teaching class. Special babysitting service tickets are issued or tickets are specially marked.

Chapter III. Full - Time Personnel
Family Benefits
(6.18)

Field Code Changed

6.18 Family Benefits

A. *Recreation Programs*

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All full-time employees and their immediate families are entitled to participate in those recreation programs at no cost, up to an annual calendar year maximum of \$2,000, where minimum registration has been met. These benefits do not apply to those recreation programs which involve a contractual fee or which have not met the minimum registration requirements. After an employee reaches the annual calendar year maximum, employees shall receive a 20% discount off resident rates. Registration is counted towards the annual cap when the program begins, and not when the program is paid. For the purpose of this section, immediate family shall mean the employee's spouse and dependent children.

B. *Use of Facilities*

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Full-time employees shall be allowed use of any district facility at no charge during the established hours of operation, providing they are available. If an employee wishes to use a facility during closed hours, the established room rental fee shall be waived; however, the employee shall be charged the amount necessary to cover the cost of having a building supervisor present during the function.

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- a. The use of a particular facility is intended for a one-time, family-related function, not an on-going series of meetings; however, an employee may request to use a facility for more than one function.
- b. Requests for use of a facility shall be made in writing to the employee's supervisor. All such requests shall be subject to approval by the Superintendent of Recreation.
- c. If an employee reserves any facility more than 30 days in advance of the intended date of use, they must pay the full rental fee.
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C. Complimentary privileges for employees and their immediate families, subject to availability and priority as determined by the facility supervisor, are as follows:

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- a. Fitness Center Facilities
- b. Sunset Pool
- c. Maryknoll Park
 - a. Platform Tennis Membership
 - b. Splash Park Coupon Book
 - c. Mini-golf Coupon Book

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Main Street Recreation Center, Lake Ellyn Boathouse and Spring Avenue Recreation Center All full time employees shall be allowed to use the Main Street Recreation Center, Lake Ellyn Boathouse and Spring Avenue Recreation Center at no charge during the established hours of operation, providing they are available. If an employee wishes to use either Recreation Center or Boathouse during closed hours, the established room rental fee shall be waived, however, the employee shall be charged the amount necessary to cover the cost of having a building supervisor

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present during the function. The employee shall not be allowed to serve as the building supervisor during his function.

1. The use of either Recreation Center or Boathouse is intended for a one time, family-related function, not an ongoing series of meetings; however, an employee may request to use a facility for more than one function.

2. Requests for either Recreation Center or Boathouse use shall be made in writing to the employee's supervisor. All such requests shall be subject to approval by the Superintendent of Recreation.

3. If the employee reserves any facility more than 30 days in advance of the intended date of use, they must pay the full rental fee.

DC. Contractual Programs

a. Employees are entitled to participate in any contractual program for the incremental cost associated with operating that program.

Instructors receive a one-half discount on the babysitting service if service is used during the time they are teaching class. Special babysitting service tickets are issued or tickets are specially marked.

b.

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Chapter I. Board & Administration Policy
District Programs & Facilities
(1.03.K.5 & 1.03.K.6)

5. District Programs and Facilities

- A. Current Board members are entitled to participate in Park District programs at no cost, up to an annual calendar year maximum of \$2,000, where minimum registration has been met. After the annual maximum is met, a 20% discount shall apply towards recreational programs. Registration is counted towards their annual cap when the program begins, not when the program is paid.
- B. Contractual programs are provided to current Board members at the Park District's incremental cost associated with operating that program.
- C. Complimentary privileges for current Board members and their immediate families, subject to availability and priority as determined by the facility supervisor, are as follows:
 - a. Fitness Center Facilities
 - b. Sunset Pool
 - c. Maryknoll Park
 - i. Platform Tennis Membership
 - ii. Splash Park Coupon Book
 - iii. Mini-golf Coupon Book
- D. If a current Board member is participating in a District program, any immediate family member also participating in the program shall pay only direct costs.
- E. Use of Facilities - Current Board members shall be allowed use of any district facility at no charge during the established hours of operation, providing they are available. If a current Board member wishes to use a facility during closed hours, the established room rental fee shall be waived; however, the Board member shall be charged the amount necessary to cover the cost of having a building supervisor present during the function.
 - a. The use of a particular facility is intended for a one-time, family-related function, not an on-going series of meetings; however, an employee may request to use a facility for more than one function.
 - b. Requests for use of a facility shall be made in writing to the facility supervisor. All such requests shall be subject to approval by the Superintendent of Recreation.
 - c. If an employee reserves any facility more than 30 days in advance of the intended date of use, they must pay the full rental fee.
 - d. Reservations of the turf and/or basketball courts are limited to 7 days prior to the date requested. However, special requests can be made in writing to the Executive Director.

Chapter I. Board & Administration Policy
District Programs & Facilities
(1.03.K.5 & 1.03.K.6)

Field Code Changed

5. District Programs and Facilities

a. ~~Recreation Programs/Pool Facility~~ Current Board members are entitled to participate in Park District programs at no cost, up to an annual calendar year maximum of \$2,000, where minimum registration has been met. After the annual maximum is met, a 20% discount shall apply towards recreational programs. Registration is counted towards their annual cap when the program begins, not when the program is paid.

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~~A. Current Board members are entitled to participate in Park District programs at no charge. If it is a program that the Park District has contracted for, the Commissioner must pay the contractual fee. Contractual programs are provided to current Board members at the Park District's incremental cost associated with operating that program.~~

C. Complimentary privileges for current Board members and their immediate families, subject to availability and priority as determined by the facility supervisor, are as follows:

- a. Fitness Center Facilities
- b. Sunset Pool
- c. Maryknoll Park
 - i. Platform Tennis Membership
 - ii. Splash Park Coupon Book
 - iii. Mini-golf Coupon Book

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~~b. Immediate family of Board member may use Sunset Pool and the Spring Avenue Recreation Center fitness center at no charge.~~

D. e. If a current Board member is participating in a District program, any immediate family member also participating in the program shall pay only direct costs.

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E. Use of Facilities - Current Board members shall be allowed use of any district facility at no charge during the established hours of operation, providing they are available. If a current Board member wishes to use a facility during closed hours, the established room rental fee shall be waived; however, the Board member shall be charged the amount necessary to cover the cost of having a building supervisor present during the function.

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personnel file. Particularly meritorious suggestions may be recognized with special awards as recommended by the Director.

6.16 Safety Incentive Program

All employees are encouraged to participate in the District's safety program by completing a safety suggestion form whenever they notice a potential safety issue. When three or more suggestions are received, they are reviewed by the Safety Committee and a winner is selected. A time line will be established for those suggestions that merit implementation. Selection is based on possible monetary savings to the district, potential liability/hazards and safety of staff and participants. Employees offering suggestions will receive a citation from the safety committee and the winner will receive \$50 for his effort.

6.17 Credit Union

All employees are eligible to participate in the DuPage Credit Union.

6.18 Use of Facilities

- A. Employees working in a position of 1,000 hours or more per year.
 - a. Employees eligible for fitness center facilities and Sunset Pool memberships at no cost, provided those paying for their use are not inconvenienced.
- B. Employees working in a position of less than 1,000 hours per year.
 - a. Employees will be allowed access to the facility in which they are currently employed during their off-hours at no cost to the employee. For example, Ackerman Sports & Fitness employees will have access to Ackerman, Sunset Pool employees will have access to Sunset Pool, etc; provided those paying for their use are not inconvenienced.

7.00 Salaries & Wages

7.01 Compensation

The manner of compensation for part time or seasonal employees shall be indicated by the designation salaried or hourly as follows:

- A. Salaried shall mean personnel employed and paid a wage for the service performed and not the hours worked. Salaried employees typically include full time personnel; however part time or seasonal staff such as pool managers, swim team coaches, program coordinators, etc. may, in some instances, be eligible to receive a salary.
- B. Hourly shall mean personnel employed and paid an hourly rate for actual hours worked. Hourly employees typically include, but are not limited to, operations specialists, equipment operator, electrician, carpenter, mechanic, custodian, program instructors, lifeguards, etc.

7.02 Establishment

A Wage Schedule shall be established upon recommendation of the Director and approval of the Board. The schedule shall include all part-time and short-term District positions with the exception of certain program instructors whose expertise and special skills are considered critical by the District and whose wages shall be

personnel file. Particularly meritorious suggestions may be recognized with special awards as recommended by the Director.

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All employees are encouraged to participate in the District's safety program by completing a safety suggestion form whenever they notice a potential safety issue. When three or more suggestions are received, they are reviewed by the Safety Committee and a winner is selected. A time line will be established for those suggestions that merit implementation. Selection is based on possible monetary savings to the district, potential liability/hazards and safety of staff and participants. Employees offering suggestions will receive a citation from the safety committee and the winner will receive \$50 for his effort.

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- B. Employees working in a position of less than 1,000 hours per year.
 - a. Employees will be allowed access to the facility in which they are currently employed during their off-hours at no cost to the employee. For example, Ackerman Sports & Fitness employees will have access to Ackerman, Sunset Pool employees will have access to Sunset Pool, etc; provided those paying for their use are not inconvenienced.

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7.02 Establishment

A Wage Schedule shall be established upon recommendation of the Director and approval of the Board. The schedule shall include all part-time and short-term District positions with the exception of certain program instructors whose expertise and special skills are considered critical by the District and whose wages shall be



May 10, 2011

MEMO

TO: Board of Commissioners
FROM: Dave Scarmardo, Superintendent of Parks/Interim Director
RE: Safety Village Contract Termination

At the May 3rd workshop meeting the Board of Commissioners directed staff to suspend all planning/work pertaining to the Safety Village project at Maryknoll Park. Legal counsel for the District drafted a suspension letter pursuant to Section 14.3 of the General Conditions of the Contract, as modified by the Supplemental Conditions for Copenhagen Construction, Inc.

As you may recall Copenhagen Construction, Inc. was the most responsible low bidder for the project. Copenhagen's contracted price was \$69,252.00. The contract was signed by the Board President, and the work commenced. To date the footprint of the Safety Village was laid out, storms sewers were installed, and the site was excavated to sub grade. The amount of Copenhagen's contract completed is \$13,350.00. Landtech Architecture fees paid previously were \$3,363.75 along with \$955.00 due to close out his services totaling \$17,668.75 for the project.

Staff had conversation with Representative Pihos' office regarding repayment of the DCEO Safety Village Grant #08-20353 funding for this project. According to the terms of the agreement if the project is terminated before completion the State has the right to terminate funding. **Section 2.10 Terminate For Cause. Grantee's failure to comply with any of the terms set forth in this agreement shall be a sufficient basis to suspend or terminate this Agreement and seek recovery of all grant funds disbursed to the Grantee. A failure to comply with the terms of this Grant Agreement shall also be a sufficient basis to suspend or terminate any other grant(s) issued to the Grantee by the Department and reject future grant requests for the Grantee.** The District will have to reimburse the State of Illinois \$30,000 as soon as the Board terminates this project.

The site will need to be restored to its original condition prior to the Safety Village Phase I construction. Staff has the capability to return the site to the original grades, as well as re-seed the entire area. The two remaining houses will need to be relocated at some point in time; furthermore, staff does not have the means necessary to move these buildings in-house. This task will have to be contracted with someone that has the appropriate equipment to move the houses safely to a designated located.

Recommendation

Staff would recommend approving Copenhagen's payment of \$13,350.00 along with Landtech's fees of \$955.00 for work completed to close out the Safety Village Phase I construction project.

APPLICATION FOR PAYMENT

CAP702

Page: 1 of 2

TO:

Glen Eilyn Park District
185 Spring Avenue
Glen Eilyn, IL 60137

PROJECT:

MARYKNOLL PARK
Safety Village Improvements
Phase I

FROM CONTRACTOR:

Copenhaver Construction, INC.
121 Center Dr
Gilberts, IL 60136

MAJOR ARCHITECT:

LandTech Design, Ltd
2930 Cherry Road
Oswego, IL 60543

CONTRACTOR:

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

- 1. Original Contract Amount: \$ 69,252.00
- 2. Net of Change Orders: \$ 0.00
- 3. Net Amount of Contract: \$ 69,252.00
- 4. Total Completed & Stored to Date: \$ 13,350.00
- 5. Retainage Summary:
 - a. 0.00 % of Completed Work \$ 0.00
 - b. 0.00 % of Stored Material \$ 0.00

- Total Retainage: \$ 0.00
- 6. Total Completed Less Retainage: \$ 13,350.00
- 7. Less Previous Applications: \$ 0.00

- 8. Current Payment Due, This Application: \$ 13,350.00

- 9. Contract Balance (including Retainage): \$ 55,902.00

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	0.00	0.00
NET of Change Orders:	0.00	0.00

Application No: 1	Application Date: MAY 5, 2011	Period To: MAY 5, 2011	Contract Date: MAY 5, 2011
Project Nos:			
Distribution List:	<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> Construction Mgr	
	<input checked="" type="checkbox"/> Architect	<input type="checkbox"/> Field	
	<input type="checkbox"/> Contractor	<input type="checkbox"/> Other	

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature)

Copenhaver Construction, INC.

Date: MAY 5, 2011

State Authorized: Illinois

County of:

Subscribed and sworn to before me this 5 day of May, 2011

Notary Public: Diane M Copenhaver

My Commission expires: September 25, 2014

ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED:

(Architects Signature)

Date:

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

From: Copenhaver Construction, INC. 121 Center Dr Gilberts, IL 60136	To: Glen Ellyn Park District 185 Spring Avenue Glen Ellyn, IL 60137	Project: MARYKNOLL PARK Safety Village Improvements Phase I
		Application No: 1 Application Date: 5/05/2011 Period To: 5/05/2011 Contract Date: 5/05/2011 Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		E Completed This Period	F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Balance To Finish (C-G)	I Retainage (If Variable Rate)
			From Previous Application (D+E)	This Period					
1	Bonds	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00	0.00
2	Site excavation & grading	5,200.00	0.00	0.00	2,600.00	0.00	2,600.00	2,600.00	0.00
3	Demolition	3,100.00	0.00	0.00	3,100.00	0.00	3,100.00	0.00	0.00
4	Install silt fence	2,250.00	0.00	0.00	2,250.00	0.00	2,250.00	0.00	0.00
5	Install 12"PVC storm pipe	6,370.00	0.00	0.00	0.00	0.00	0.00	6,370.00	0.00
6	Install 8"PVC storm pipe	1,300.00	0.00	0.00	1,300.00	0.00	1,300.00	0.00	0.00
7	Install 2 concrete inlets type	2,200.00	0.00	0.00	1,100.00	0.00	1,100.00	1,100.00	0.00
8	Roadway hot-mix asphalt	8,730.00	0.00	0.00	0.00	0.00	0.00	8,730.00	0.00
9	Concrete sidewalks 3'wide 4"	8,302.00	0.00	0.00	0.00	0.00	0.00	8,302.00	0.00
10	3" gravel over hardscape	3,200.00	0.00	0.00	0.00	0.00	0.00	3,200.00	0.00
11	Painting of symbols crosswalks	1,800.00	0.00	0.00	0.00	0.00	0.00	1,800.00	0.00
12	Install PVC conduits junction	22,000.00	0.00	0.00	0.00	0.00	0.00	22,000.00	0.00
13	Install 100A Electrical	1,800.00	0.00	0.00	0.00	0.00	0.00	1,800.00	0.00
			0.00	13,350.00	13,350.00	0.00	13,350.00	55,902.00	0.00



MEMO

May 12, 2011

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
RE: 2011 Budget Amendment

At the Board meeting on May 3rd, Staff was directed to cut \$694,329.92 from the current 2011 Budget. This is an amount equal to the sum of the current budget deficit of \$361,435 and a projected 2011 ERI cost of \$332,894.92.

Earlier this week staff determined there was an incorrect number reported in the "Fund Balance Recap Report" for the 2011 budget. The estimated 2010 expenditures for the Capital Projects Fund were *overstated* by roughly \$1.2 million. I have attached copies of audit reports showing the correct fund balance in the 12/31/09 audit and 12/31/10 preliminary audit. The discrepancy is due to expenses related to Ackerman being expensed on an accrual basis in the 2009 audit and a cash basis when preparing the 2011 budget. The Capital Projects fund balance as of 12/31/10 on the preliminary audit is \$2,248,263, which is significantly different than the estimated fund balance shown on the "Fund Balance Recap Report" in the 2011 budget of \$966,832.

In light of the increased fund balance, Staff was directed by President Creech to find suggestions on cutting \$381,435 from the 2011 budget. This amount is derived from the current budget deficit of \$361,435, plus the estimated unbudgeted cost of \$20,000 for HYA services. Attached you will find a list of potential areas where the Park District can save funds.

GLEN ELLYN PARK DISTRICT, ILLINOIS

Balance Sheet - Governmental Funds

December 31, 2009

	General	Recreation
Cash and Investments	\$ 1,012,235	1,478,874
Receivables - Net of Allowances	1,409,682	913,341
Taxes	2,421,917	2,392,215
Total Assets		

ASSETS

LIABILITIES AND FUND BALANCES

Liabilities		
Accounts Payable	75,336	237,019
Accrued Payroll	25,506	22,616
Unearned/Deferred Revenues	1,409,682	1,579,655
Total Liabilities	1,510,524	1,839,290
Fund Balances		
Restricted	-	552,925
Assigned	911,393	-
Unassigned	911,393	552,925
Total Fund Balances	2,421,917	2,392,215
Total Liabilities and Fund Balances		

The notes to the financial statements are an integral part of this statement.

Debt Service	Capital Improvement Bonds	Capital Projects 2006 Bonds	Capital Projects 2007 Bonds	Nonmajor Governmental Funds	Total Governmental Funds
13,368	3,603,598	-	-	959,732	7,067,807
2,300,882	-	-	-	1,136,602	5,760,507
2,314,250	3,603,598	-	-	2,096,334	12,828,314
-	1,365,473	-	-	5,385	1,683,213
-	-	-	-	14,021	62,143
2,300,882	-	-	-	1,136,602	6,426,821
2,300,882	1,365,473	-	-	1,136,008	8,172,177
13,368	2,238,125	-	-	472,642	3,277,060
-	-	-	-	467,684	467,684
13,368	2,238,125	-	-	940,326	4,656,137
2,314,250	3,603,598	-	-	2,096,334	12,828,314

The notes to the financial statements are an integral part of this statement.

GLEN ELLYN PARK DISTRICT, ILLINOIS

Balance Sheet - Governmental Funds
December 31, 2010



	Recreation for the Handicapped	Debt Service	Capital Improvement Bonds	Nonmajor Governmental Funds	Total Governmental Funds
	38,516	43,866	2,251,955	639,309	5,350,448
	740,599	2,373,621	-	396,220	5,891,466
	779,115	2,417,487	2,251,955	1,035,529	11,241,914

	General	Recreation
\$	943,865	1,432,937
	1,425,653	955,373
	2,369,518	2,388,310

ASSETS

Cash and Investments
Receivables - Net of Allowances
Taxes
Total Assets

LIABILITIES AND FUND BALANCES

Liabilities	105,463	140,028
Accounts Payable	20,213	26,433
Accrued Payroll	1,426,154	1,647,856
Unearned/Deferred Revenues	1,551,830	1,814,317
Total Liabilities		573,993
Fund Balances		
Restricted	817,688	
Assigned	817,688	573,993
Unassigned		
Total Fund Balances		2,388,310
Total Liabilities and Fund Balances		

	350	2,030	11,342	259,213
	-	1,662	15,165	63,473
	740,599	2,373,621	396,220	6,584,450
	740,599	2,373,971	3,692	6,907,136
	38,516	43,516	2,214,634	3,179,984
	-	-	33,629	337,106
	38,516	43,516	2,248,263	817,688
	779,115	2,417,487	2,251,955	11,241,914

The notes to the financial statements are an integral part of this statement.

The notes to the financial statements are an integral part of this statement.

2011 Amended Budget

Unbudgeted Expenses

Account #	Description	Current Budget	Expenses as of 4/30/11	Amended Budget	Additional Expenditures
All	Budgeted Deficit	-	-	-	(361,435.00)
Unbudgeted	HYA Services	-	-	20,000.00	(20,000.00)

(381,435.00)

FY 2011 Additional expenditures =

* Pending start date and terms of agreement

Potential Additional Revenue Sources

Account #	Description	Current Budget	Revenues as of 4/30/11	Amended Budget	Potential Additional Revenue
Unbudgeted	Sale of Director vehicle	-	-	15,000.00	15,000.00

15,000.00

FY 2011 Potential Additional Revenue =

Director Savings

Account #	Description	Current Budget	Expenses as of 4/30/11	Amended Budget	Potential Savings
Various	Director Salary (various accounts)	141,592.00	39,367.97	99,367.97	42,224.03 *
Various	Director Insurance (various accounts)	13,903.56	2,317.26	8,642.36	5,261.20 *
Various	HYA - Interim Executive Director	-	-	19,971.20	(19,971.20) *

27,514.03

Potential Savings of Director vacancy =

* Pending start date and terms of agreement

Potential Budget Reductions

Account #	Description	Current Budget	Expenses as of 4/30/11	Amended Budget	Potential Savings
<i>Corporate - Administration</i>					
100000-510300	Superintendent of Parks	85,000.00	30,609.60	93,702.00	(8,702.00) Expense moved from Capital Projects Fund
100000-520210	Consulting Services - Other	1,900.00	16.00	200.00	1,700.00
100000-520800	Postage	5,200.00	21.00	4,200.00	1,000.00
100000-540100	New Equipment - Office	2,375.00	1,000.00	1,500.00	875.00
100000-540500	New Equipment	1,425.00	-	500.00	925.00
100000-540550	Software/Hardware Accessories	1,800.00	100.00	600.00	1,200.00
100000-590100	Commissioners Expense	3,000.00	1,033.00	1,600.00	1,400.00
100000-590101	Commissioners Expense-Convention	4,000.00	128.00	1,200.00	2,800.00
100000-590150	Donations & Support	2,350.00	-	800.00	1,550.00
100000-590800	Public Relations	425.00	-	-	425.00

Account #	Description	Current Budget	Expenses as of 4/30/11	Amended Budget	Potential Savings
<u>Corporate - Parks Maintenance</u>					
101000-510130	Capital Projects Foreman	127,288.00	-	45,000.00	(45,000.00) Expense moved from Capital Projects Fund
101000-510380	Maintenance - Part-Time	5,000.00	23,245.03	142,288.00	(15,000.00) Expense moved from Capital Projects Fund
101000-530250	Uniforms	5,000.00	2,014.00	2,200.00	2,800.00
101000-530360	Playground/Landscape Mulch	5,000.00	-	2,500.00	2,500.00
101000-530450	Video & Photography Expense	200.00	27.00	50.00	150.00
101000-540200	New Equipment - Maintenance	2,200.00	158.00	200.00	2,000.00
101000-540700	New Equipment - Computer	1,500.00	184.00	200.00	1,300.00
<u>Recreation - Administration</u>					
200000-510990	Contingency	6,000.00	-	-	6,000.00
200000-520650	Marketing	20,000.00	778.00	8,000.00	12,000.00
200000-530425	SARC Dog Park	5,000.00	142.00	2,000.00	3,000.00
200000-540250	New Equipment - Recreation	3,000.00	50.00	1,000.00	2,000.00
200000-540700	New Equipment - Computer	4,900.00	940.00	2,900.00	2,000.00
200000-590101	Commissioners Expense	3,000.00	(67.00)	500.00	2,500.00 NRPA Conference
200000-590800	Public Relations	6,000.00	89.00	1,000.00	5,000.00
200000-680201	Digital Archive	15,000.00	-	6,000.00	9,000.00
200000-680320	Sunset Pool Deck Furniture	5,000.00	-	2,500.00	2,500.00
<u>Recreation - Ackerman</u>					
200100-530260	Ackerman - Daycare Supplies	2,500.00	-	1,250.00	1,250.00
200100-540300	Ackerman - New Equipment - Building	21,000.00	7,705.83	7,706.00	13,294.00 Fitness Room Mirrors, Waiting Room TV's, Lounge Furniture, Fridge & Microwave for room 209
<u>Recreation - Main St.</u>					
204000-510370	Maintenance - Overtime	1,000.00	73.00	300.00	700.00
204000-510380	Maintenance - Part-Time	1,000.00	-	300.00	700.00
204000-520500	Main St. Rec Center - Contractual	31,180.00	9,110.00	27,680.00	3,500.00 Savings from additional work by in-house personnel
204000-530250	Uniforms	425.00	223.00	325.00	100.00
204000-530300	Supplies - Maintenance	3,500.00	374.00	2,750.00	750.00
204000-530600	Chemicals & Paint	1,500.00	-	500.00	1,000.00
<u>Recreation - Spring Avenue</u>					
205000-510370	Maintenance - Overtime	1,000.00	35.00	250.00	750.00
205000-520600	Contractual Services - Other	23,100.00	4,270.00	19,600.00	3,500.00 Savings from additional work by in-house personnel
205000-530102	Fitness Supplies	1,200.00	335.00	700.00	500.00
205000-530250	Uniforms	500.00	223.00	400.00	100.00
205000-530300	Supplies - Maintenance	3,500.00	316.00	2,500.00	1,000.00
205000-540300	New Equipment - Building	3,500.00	-	1,000.00	2,500.00
<u>Recreation - Maryknoll</u>					
206000-530250	Uniforms	500.00	-	300.00	200.00
206000-530345	Golf Equipment	2,000.00	1,244.00	1,700.00	300.00
206000-540300	New Equipment - Building	1,500.00	231.00	1,000.00	500.00
206000-550302	Plumbing Repairs	2,000.00	-	1,200.00	800.00

Account #	Description	Current Budget	Expenses as of 4/30/11	Amended Budget	Potential Savings
207000-540500	Recreation - Lake Eilyn Boathouse New Equipment	2,000.00	-	-	2,000.00
800000-540500	Equipment Replacement Fund JD Gator	7,200.00	1,200.00	1,200.00	6,000.00
940000-510130	Capital Projects Foreman Salary	45,000.00	14,695.19	-	45,000.00
940000-510300	Superintendent of Parks Salary	8,702.00	-	-	8,702.00
940000-510380	Maintenance - Part-Time	15,000.00	3,327.00	-	15,000.00
940000-510990	Contingency	20,000.00	-	15,000.00	5,000.00
940000-550250	Signage	5,000.00	-	-	5,000.00
940000-680200	Ackerman	10,000.00	2,444.00	2,500.00	7,500.00
940000-680230	Frank Johnson Center	50,000.00	-	-	50,000.00
940000-680255	Lake Eilyn Engineering	25,000.00	2,014.57	16,000.00	9,000.00
940000-680255	Lake Eilyn Engineering - Shoreline	10,000.00	-	1,000.00	9,000.00
940000-680268	Maryknoll Paint/pump	15,000.00	-	5,000.00	10,000.00
940000-680268	Maryknoll - Safety Village	50,000.00	18,000.00	18,000.00	32,000.00
940000-680360	Recycling /Refuse	7,500.00	-	3,630.00	3,870.00

Expense moved to Corporate Fund
Expense moved to Corporate Fund
Expense moved to Corporate Fund
Remove sealcoating Ackerman. \$2,444 expensed for Roofing.
Will need to repay \$30,000 DECEO Grant

FY 2011 Potential budget reductions =

235,439.00

Potential Employee Benefit Reductions

Account #	Description	Current Budget	Expenses as of 4/30/11	Amended Budget	Potential Savings
100000-590201	Corporate - Administration Conference Expense - Staff	7,000.00	860.00	2,000.00	5,000.00
100000-590202	Continuing Education - Staff	1,800.00	104.50	200.00	1,600.00
100000-590250	Meetings Dues & Subscriptions	7,000.00	4,173.26	5,000.00	2,000.00
101000-590250	Corporate - Parks Maintenance Meetings Dues & Subscriptions	3,000.00	-	1,000.00	2,000.00
200000-590201	Recreation - Administration Conference Expense - Staff	7,500.00	940.00	2,000.00	5,500.00

FY 2011 Potential Employee Benefit reductions =

16,100.00

Summary

Additional Expenditures	\$ (381,435.00)
Potential Additional Revenue	\$ 15,000.00
Potential Savings of Director Vacancy	\$ 27,514.03
Potential Budget Reductions	\$ 235,439.00
Potential Employee Benefit Reduction	\$ 16,100.00
<i>Estimated change in 2011 fund balance =</i>	\$ (87,381.97)

Other possibilities

Replace all blackberries with standard cell phones. Annual savings of approximately \$2,300.

Ackerman revenues for Open Gym and Fitness Memberships are forecasting higher than budget. Could be a surplus as high as \$50,000.

Sale of Superintendents of Parks & Recreation vehicles could result in revenue of \$26,000. However, use of vehicle was part of compensation package for employment.

RESOLUTION 11-03

DESIGNATING BANK DEPOSITORIES

WHEREAS, pursuant to the terms of the Park District Code, Section 8-8, Chapter 105, Illinois Revised Statutes, it is required that a designation be made of a bank or banks or other depository in which the funds and monies in the custody of Julia Nephew, as Treasurer, may be deposited.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Glen Ellyn Park District, Glen Ellyn, Illinois, that **COMMUNITY BANK OF WHEATON/GLEN ELLYN**, Glen Ellyn, Illinois, **U.S. BANK**, Glen Ellyn, Illinois, **BRIDGEVIEW BANK**, Woodridge, Illinois, **WHEATON BANK AND TRUST**, Wheaton, Illinois, **HARRIS BANK**, Glen Ellyn, Illinois, and **GLEN ELLYN BANK AND TRUST**, Glen Ellyn, Illinois, or such other banks as shall be the designated depository of fund of the Public Treasurer's Investment Pool, administered by the Illinois State Treasurer, and the Illinois Park District Liquid Asset Fund, are hereby designated depositories in which the funds and monies of the Glen Ellyn Park District in the custody of Julia Nephew, as Treasurer, may be deposited.

BE IT FURTHER RESOLVED, that each of said banks herein designated as depositories shall not be qualified to receive such funds or monies until it has furnished the Glen Ellyn Park District with copies of the last two sworn statements of resources and liabilities, which such banks are required to furnish to the Director of Financial Institutions, or the Comptroller of Currency; and

BE IT FURTHER RESOLVED, that each said banks designated as depositories for such funds or monies, while acting as such depositories shall furnish the Glen Ellyn Park District with copies of all statements of resources and liabilities which banks are required to furnish to the Director of Financial Institutions, or the Comptroller of Currency; and

BE IT FURTHER RESOLVED, that if such funds or monies are deposited in any bank herein designated as a depository, the amounts of such deposits in any given bank shall not exceed 75% of the capital stock and surplus of any such bank, and the Treasurer shall not be discharged from responsibility for any such funds or monies deposited in said banks in excess of such limitations; and

BE IT FURTHER RESOLVED, that said depositories mentioned herein have furnished the Glen Ellyn Park District with copies of the past two sworn statements of resources and liabilities as furnished to the Director of Financial Institutions or the Comptroller of Currency, which statements are approved and accepted.

PASSED AND APPROVED this 17th day of May, 2011.

ATTESTED:

Secretary, Board of Commissioners
Glen Ellyn Park District
(SEAL)

President, Board of Commissioners
Glen Ellyn Park District

RESOLUTION 11-04

AUTHORIZING SIGNATURES ON CHECKS

WHEREAS, the **COMMUNITY BANK OF WHEATON/GLEN ELLYN**, Glen Ellyn, Illinois, **U.S. BANK**, Glen Ellyn, Illinois, **BRIDGEVIEW BANK**, Woodridge, Illinois, **ILLINOIS PARK DISTRICT LIQUID ASSET FUND**, Harrisburg, Pennsylvania, **WHEATON BANK AND TRUST**, Wheaton, Illinois, **HARRIS BANK**, Glen Ellyn, Illinois, and **GLEN ELLYN BANK AND TRUST**, Glen Ellyn, Illinois, has heretofore been designated as depositories of the funds of the Glen Ellyn Park District.

NOW THEREFORE, BE IT RESOLVED, that the President and Treasurer be authorized to sign checks or other orders for the payment of money against funds on deposit in accounts in said depositories and that such checks or other orders for payment of money be countersigned by the Executive Director; and

BE IT FURTHER RESOLVED THAT the Superintendent of Finance & Personnel is authorized to sign on these accounts for the purpose of making balance inquiries and fund transfers only; and

BE IT FURTHER RESOLVED THAT in the absence of the regularly appointed Treasurer, Executive Director, the President is authorized to appoint a pro tempore, any one of the other Commissioners as Acting Treasurer, or Acting Executive Director with power to sign warrants; and

BE IT FURTHER RESOLVED THAT the Secretary execute a Resolution to this effect in the form usually and customarily required by said banks for this purpose.

PASSED AND APPROVED this 17th day of May, 2011.

ATTESTED:

Secretary, Board of Commissioners
Glen Ellyn Park District
(SEAL)

President, Board of Commissioners
Glen Ellyn Park District



MEMO

May 12, 2011

TO: Park District Board of Commissioners
FROM: Nicholas Cinquegrani, Superintendent of Finance & Personnel
RE: Finance Committee

Commissioner Mayo had requested our attorney's opinion on how to establish a Finance Committee for the Park District. A response received from our attorney's office noted a Park District policy in Section 1.08 stating the Board President may appoint citizen advisory committees with consent of the Board. A finance committee will consist of residents of the Park District and are subject to the rules and regulations set forth in the Open Meetings Act and shall be scheduled, conducted, and recorded accordingly.

Motion: A motion to establish a Finance Committee for the Glen Ellyn Park District pursuant to Section 1.08 of the Glen Ellyn Park District Policy Manual. Whereas Commissioners Jay Kinzler and Gary Mayo will serve as Board liaisons and be responsible for selecting the members of the Finance Committee; and, whereas, Nick Cinquegrani, Superintendent of Finance & Personnel, will serve as staff liaison.